



**ST. JOHN THE BAPTIST PARISH  
PURCHASING & PROCUREMENT DEPARTMENT  
1811 W. Airline Highway  
LaPlace, LA 70068**

**INVITATION TO BID**

**Vegetation Shredder**

**Bid No. 2024.26**

**Closing Date: July 25, 2024 at 9:45 A.M. Local Time**

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**BIDS**

**Bids are due on or before the exact closing date and time. Bids received after the exact closing date and time will NOT be considered. If hand delivery, please allow enough time for travel and parking to submit by the closing date and time. The response (including copies) must be submitted in a sealed envelope or package clearly marked with the Bidder's name and address, and "Vegetation Shredder".**

Publish:

L'Observateur:

July 3, 2024

July 10, 2024

July 17, 2024

**FOR FURTHER INFORMATION CONCERNING THIS BID, PLEASE CONTACT:**

Peter Montz, Purchasing & Procurement Department

Phone: (985) 652-9569

E-mail: [p.montz@stjohn-la.gov](mailto:p.montz@stjohn-la.gov)

**QUESTIONS AND COMMENTS MUST BE SUBMITTED NO LATER THAN 10:00 A.M. July 19, 2024.**

**SIGNATURE PAGE**

*This page, signed by an authorized officer of your Company, must accompany your Bid as the cover page.*

**Bidder Information Form**

**Date:** \_\_\_\_\_

**Name of Bid:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**AUTHORIZED SIGNITURE:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Primary Contact Person:** \_\_\_\_\_

**Primary Contact Cell Phone:** \_\_\_\_\_

## Invitation to Bid

### Vegetation Shredder

#### BACKGROUND

St. John the Baptist Parish is accepting bids on a Vegetation Shredder for our Public Works Department.

The BID package includes the following:

1. Signature Page
2. General Terms and Conditions
3. Corporate Resolution – Must be submitted with the bid
4. Certificate of Authority - Must be submitted with the bid
5. Past Criminal Convictions of Bidders Attestation – 10 day document. See General Term no.11
6. Non-Solicitation and Unemployment Affidavit – 10 day document. See General Term no. 11
7. Certificate Regarding Debarment – 10 day document. See General Term no. 11
8. Exhibit A – Specifications
9. Exhibit B - Bid Form

#### GENERAL TERMS AND CONDITIONS

##### 1.0 BID Process

- 1.1 This BID is subject to all applicable state and local laws, including the Louisiana Code of Governmental Ethics.
- 1.2 BID package, associated documents and addenda may be obtained from the Department of Purchasing and Procurement at 1811 W. Airline Hwy., LaPlace, LA 70068 or by downloading from the Parish's website at [www.sjbparish.com](http://www.sjbparish.com) or Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Electronic BIDS will be accepted only on [www.centralbidding.com](http://www.centralbidding.com).
- 1.3 Written addenda to the BID may be issued to provide clarification, corrections, or to answer questions. It is the Company's responsibility to periodically check either Parish website, or Central Bidding for addenda that may be issued to implement changes or clarifications to the BID, prior to due date. **Checking the Parish website is HIGHLY recommended.**
- 1.4 Questions and comments regarding this BID must be submitted in writing to St. John the Baptist Parish, Purchasing & Procurement Department, **ATTN: Peter Montz, 1811 West Airline Highway, LaPlace, LA 70068 or via e-mail to [p.montz@stjohn-la.gov](mailto:p.montz@stjohn-la.gov) no later than 10:00 A.M. on July 19, 2024.**

##### 2.0 Submission of BID

- 2.1 BIDs shall be addressed to St. John the Baptist Parish and delivered to the receptionist located in the St. John the Baptist Parish Government Complex, 1811 West Airline Hwy., LaPlace, LA no later than **9:45 A.M. local time on July 25, 2024.**
- 2.2 **BID package must be submitted in a sealed envelope or package clearly marked with the Bidder's name and address, and "2024.26 Vegetation Shredder".**
- 2.3 Bidder shall submit an original BID by the date and time specified. Original should be clearly marked.
- 2.4 The Parish will not be responsible for submissions forwarded through the U.S. Postal Service or any delivery service if lost in transit at any time before submission opening, or if hand-delivered to the incorrect location.

2.5 BIDs submitted by facsimile (FAX) or e-mail will not be accepted. Any BID received after **9:45 A.M. local time on July 25, 2024** will be deemed unresponsive and will be returned to Company unopened.

**3.0 Pre-BID Conference**

None

**4.0 Opening**

BIDs will be opened publicly at **10:00 A.M. local time on July 25, 2024** in the St. John the Baptist Parish Government Complex Council Chambers, 1811 W. Airline Highway, LaPlace, LA 70068.

**5.0 Public Disclosure**

It is understood and agreed upon by the Company in submitting a BID that the Parish has the right to withhold all information regarding this procurement until after contract award, including but not limited to: the number received; competitive technical information; competitive price information; and the Parish's evaluation concerns about competing BIDs. Information releasable after award is subject to the disclosure requirements of the Louisiana Public Records Act. Bidder specifically waives any claims against Parish related to the disclosure of any materials if made under a public records request.

**6.0 Parish Commitment**

6.1 Parish shall have the right to reject or accept any BID or offer) at its sole discretion.

6.2 The Parish reserves the right to terminate this BID at any time prior to contract execution.

6.3 No prior, current, or post-award verbal conversation or agreement(s) with any officer, agent, or employee of the Parish shall affect or modify any terms or obligations of this BID, or any contract resulting from this procurement.

6.4 The Parish reserves the right to revise any part of the BID by issuing an addendum to the BID at any time in accordance with relevant Louisiana Revised Statutes. Issuance of this BID in no way constitutes a commitment by the Parish to award a contract. The Parish reserves the right to accept or reject, in whole or part, all BIDs submitted, and/or cancel this announcement if it is determined to be in the Parish's best interest. All materials submitted in response to this announcement become the property of the Parish, and selection or rejection of a submittal does not affect this right.

**7.0 Late, Modified, or Withdrawn BIDS**

7.1 Any BID received after the exact time specified for receipt will not be accepted or opened.

7.2 No modification of a BID will be accepted.

7.3 No Company may withdraw his/her BID within forty-five (45) days after the actual date of opening thereof.

**8.0 Evaluation and Selection**

The Parish Administration will present its recommendation to St. John the Baptist Parish Council for award. This award will be made to the low responsive and responsible Bidder. The Parish also reserves the right to reject any and all BIDs.

**9.0 Terms**

The term shall be from award to December 31, 2024.

**10.0 Insurance**

Bidder shall obtain, pay for and keep in force, at its own expense, minimum insurance effective in all localities where Consultant/Company may perform the work hereunder, with such carriers as shall be acceptable to Council:

- A. **Statutory Workman’s Compensation** covering all state and local requirements and Employer’s Liability Insurance covering all persons employed by Consultant/Company in connection with this agreement.

The limits for “A” above shall be not less than:

- 1. Employer’s liability limits of \$1,000,000/\$1,000,000/\$1,000,000
- 2. Some contracts may require USL&H or maritime coverage. This should be verified with Insurance Department/Legal Dept.
- 3. No excluded classes of owners/officers or employees shall be allowed on Council’s premises.

**WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.**

- B. **Commercial General Liability**, including:

- 1. Contractual liability assumed by this agreement
- 2. Owner’s and Contractor’s Protective Liability (if Contractor is a General Contractor) may be required.
- 3. Personal and advertising liability
- 4. Completed operations
- 5. Medical payments

The limits for “B” above shall not be less than:

- 1. \$1,000,000 each occurrence limit
- 2. \$2,000,000 general aggregate limit
- 3. \$1,000,000 products/completed operations aggregate limit
- 4. \$1,000,000 personal and advertising injury limit
- 5. \$50,000 fire damage limit
- 6. \$5,000 medical expense limit (desirable but not mandatory)

**St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.**

Some contracts may require Protection and Indemnity coverage. This should be verified with Insurance Department/Legal Dept.

- C. **Comprehensive Automobile Liability** covering all owned, hired and other non-owned vehicles of the Company.

The limits for “C” above shall not be less than:

- 1. \$15,000/\$20,000BI/\$25,000 PD

**St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be included on certificate.**

**WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on the Certificate.**

**OTHER SPECIFIC COVERAGE RELATED TO THE TASK BEING PERFORMED MAY BE REQUIRED.**

All required insurance certificates shall be submitted to the Director of Purchasing & Procurement prior to commencement of work. Bidder shall maintain insurance in full force and effect during the entire period of performance of work. All policies must have a thirty (30) day non-cancellation clause giving the Parish thirty (30) days prior written notice in the event a policy is changed or canceled.

- D. **Professional Liability Insurance** covering the Wrongful Acts of those professional firms and individuals performing services for St. John the Baptist Parish. Certain classifications of service providers will be required to provide evidence of Professional Liability Insurance. Examples of these providers include but are not limited to: Professional Engineers, Architects, Land Surveyors, Attorneys, and IT Consultants.

The limits for "D" above shall not be less than:

1. \$1,000,000 CSL

**WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on the Certificate.**

**OTHER SPECIFIC COVERAGE RELATED TO THE TASK BEING PERFORMED MAY BE REQUIRED.**

All required insurance certificates shall be submitted to the Director of Purchasing & Procurement prior to commencement of work. Bidder shall maintain insurance in full force and effect during the entire period of performance of work. All policies must have a thirty (30) day non-cancellation clause giving the Parish thirty (30) days prior written notice in the event a policy is changed or canceled.

#### **11.0 Submittals Required After Bid Opening**

Failure of the apparent low bidder to provide the following documentation any later than 10 days after the bid is opened shall be cause to declare the apparent low bidder non-responsive and award the bid to the next lowest bidder. (Pursuant to LA RS 38:2212)

- Past Criminal Convictions of Bidders Attestation
- Non-Solicitation and Unemployment Affidavit
- Certification Regarding Debarment, Suspension and Other Responsibility Matters

#### **12.0 Invoices**

Itemized invoices for payment of these services shall be submitted to the Utilities Director for approval prior to routing to Accounts Payable.

#### **13.0 Hold Harmless**

To the fullest extent permitted by law, Company shall indemnify, hold harmless, and defend the Parish Council and all of its Agents and Employees, from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of Company.

#### **14.0 Non-assignability**

No Company shall assign any interest in this contract by assignment, transfer, or novation, without prior written consent of the Parish. This provision shall not be construed to prohibit the bidder from assigning his bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the Parish.

#### **15.0 Exclusions**

Pursuant to Louisiana Revised Statute 38:2227, Bidder must certify that he has not been convicted of, or has not entered into a plea of guilty or nolo contendere to public bribery, corrupt influencing, extortion,

money laundering or their equivalent Federal crimes. Consultant must further certify that he has not been convicted of, or has not entered into a plea of guilty or nolo contendere to theft, identify theft, theft of a business record, false accounting, issuing worthless checks, bank fraud, forgery; bidders' misapplication of payments, malfeasance in office, or their equivalent Federal crimes within the five (5) years prior to submitting the BID.

**16.0 Disclosure**

Company must disclose whether it provides services or pays commissions to any employee or elected official of St. John the Baptist Parish. If so, company must disclose to whom services are provided and/or commissions are paid. Both positive and negative responses must be submitted.

**17.0 Termination for Cause and Convenience**

Bidder acknowledges this contract contains termination provisions including the manner in which termination shall be affected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside the bidder's control.

**18.0 FORCE MAJEURE**

Contractor's performance of its obligations hereunder shall be excused in the event and during the period that such performance is prevented or rendered unsafe by the following: acts of God; acts of war, riot, accident, flood or sabotage; pandemic, unavailability of adequate staff or fuel, power or materials; judicial or governmental laws, regulations, requirements, orders or actions; injunctions or restraining orders which are ultimately determined to have been wrongfully granted; the failure of any governmental body to issue or grant, or the suspension or revocation of, licenses, permits or other approvals or authorizations necessary for the performance of the services contemplated by this agreement; or national defense requirements.

**19.0 Severability Clause**

If any one or more of the provisions contained in this Agreement shall, for any reasons, be held to be invalid, illegal or unenforceable, in whole or in part, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, and in such an event, this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

**20.0 Venue**

This Agreement shall be governed by the laws of the State of Louisiana. Proper venue for any lawsuit arising under the terms of this Agreement shall be the Fortieth Judicial District Court, St. John the Baptist Parish and any appropriate Appellate therefrom. Bidder hereby agrees and consents to personal and/or in rem jurisdiction of the trial and appropriate Appellate courts.

**21.0 Discrimination Clause**

The Bidder agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Bidder agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

**CORPORATE RESOLUTION**  
(Corporations must insert their  
form here)

1. The named signatory is the same individual authorized to sign pursuant to the contract language in the appearance clause.
2. An officer listed on the Corporation's Secretary of State listing has certified the Corporate Resolution.
3. The corporate resolution shall not be more than one year old.
4. The company properly grants authority to a named individual to sign on behalf of the company (authority granted by a corporation is granted through its board of directors).
5. Document shall be submitted with the bid.

**CERTIFICATE OF AUTHORITY**  
(LLC must insert their form here)

1. The named signatory is the same individual authorized to sign pursuant to the contract language in the appearance clause.
2. An officer listed on the LLC's Secretary of State listing has certified the Certificate of Authority.
3. The Certificate of Authority shall not be more than one year old.
4. The Certificate of Authority is notarized.
5. The company properly grants authority to a named individual to sign on behalf of the company.
6. Document shall be submitted with the bid.



# Certificate of Authority

I attest that I am the \_\_\_\_\_ of \_\_\_\_\_ and  
Company Name

that in my capacity, I \_\_\_\_\_ am authorized  
Authorized Representative

under the state of Louisiana to conduct all negotiations, bidding, employees, or agents, including but not limited to the execution of all bids, proposals, papers, documents, affidavits, bonds, sureties, contracts, purchase orders, and notices issued pursuant to the provision of any such bid or contracts for said company.

<p>_____ Signature of Authorized Signatory</p> <p>_____ Printed Name of Signatory</p> <p>_____ Title of Authorized Signatory</p>	<p>SUBSCRIBED AND SWORN BEFORE ME ON THIS</p> <p>_____ DAY OF _____ 20_____.</p> <p>_____ Notary Signature</p> <p>Printed Notary Name: _____</p> <p>Notary/Bar Roll Number: _____</p> <p>My Commission is for/expires on: _____</p>
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**PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)**

STATE OF LOUISIANA

PARISH OF \_\_\_\_\_

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, \_\_\_\_\_, (Appeared) the owner/authorized representative of

\_\_\_\_\_  
Company / Individual / Legal Entity Name

Appeared, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67.16)
- (c) Theft of business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Contractor's misapplication of payments (R.S. 14:202)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Issuing worthless checks (R.S.14:71)
- (i) Malfeasance in office (R.S. 14:134)

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature of Authorized Signatory of Bidder

\_\_\_\_\_  
Project Name/Number

\_\_\_\_\_  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Signature

Printed Notary Name: \_\_\_\_\_

Notary/Bar Roll Number: \_\_\_\_\_

My Commission is For/Expires: \_\_\_\_\_

**ST. JOHN THE BAPTIST PARISH  
NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT**  
(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF \_\_\_\_\_

PARISH/COUNTY OF \_\_\_\_\_

Before me, the undersigned authority, came and appeared,

I, \_\_\_\_\_, the owner/authorized representative of

\_\_\_\_\_  
Company/Individual/Legal Entity Name

who, being first duly sworn, deposed and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Contractor nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Contractor whose services were in the regular course of their duties for Contractor in connection with the construction, alteration or demolition of a public building or project.

The above named Contractor, if awarded, continually affirms that no part of the contract price received by Contractor was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Contractor.

The above named Contractor hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: Saint John the Baptist Parish, 1811 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.

<p>_____ Signature of Authorized Signatory</p> <p>_____ Printed Name of Signatory</p> <p>_____ Title of Authorized Signatory</p> <p>_____ Project Name/Number</p>	<p>SUBSCRIBED AND SWORN BEFORE ME ON THIS</p> <p>_____ DAY OF _____ 20_____.</p> <p>_____ Notary Signature</p> <p>Printed Notary Name: _____</p> <p>Notary/Bar Roll Number: _____</p> <p>My Commission is for/expires on: _____</p>
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**Certification Regarding  
Debarment, Suspension, and Other Responsibility  
Matters Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U. S. Small Business Administration.

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or Voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local Terminated for cause of default.
- (2) Where the Prospective primary participant is unable to certify to any of the statements in this Certification, such prospective primary participant shall attach an explanation to this BID

Business Name: -

\_\_\_\_\_

Date \_\_\_\_\_ By \_\_\_\_\_

Name and Title of Authorized Representative

\_\_\_\_\_

Signature of Authorized Representative

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this BID, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the Prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this BID is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "BID," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this BID is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this BID that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this BID that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered transaction, provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to check the Non-Procurement List
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**EXHIBIT A**  
**Specifications**

St. John the Baptist Parish is accepting bids on Vegetation Shredder for our Public Works Department.

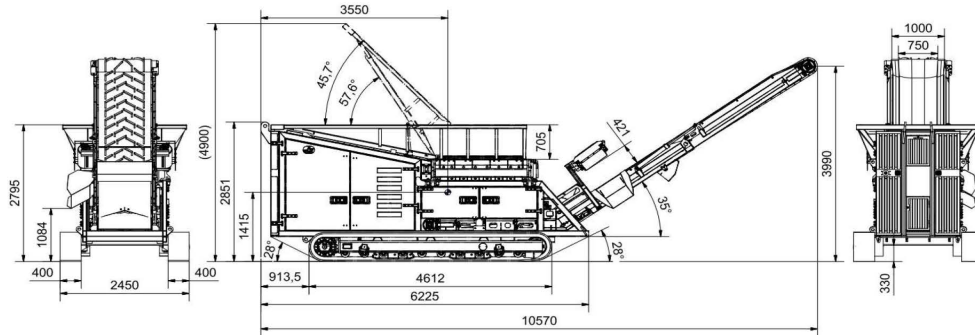
**GENERAL CONDITIONS:**

1. This Bid shall be awarded in the best interest of St. John the Baptist Parish, one vendor based on the total lowest cost.
2. Unit Bid Price shall include all cost, fees, freight, etc. to deliver bid item to St. John the Baptist Parish, FOB destination.
3. Unit Bid Price shall include equipment set up, full manufacturer warranty, one week of onsite set-up and training, and 90 days of technical support.
4. St. John the Baptist Parish will consider the purchase with the equipment having 300 hours or less and full manufacturer warranty.
5. The BIDDER shall include a copy of their shredder specification detail, a copy of their full manufacturer's warranty, and their shredder training program.
6. The successful BIDDER shall provide an electronic copy and a hard copy of the shredder's operational manual.
7. The BIDDER must provide identifying number(s), data sheets as well as any other information necessary to sufficiently identify the goods offered on the BID FORM. The inclusion of any description and/or part number in the Bid package is to denote the quality, type and standard of parts needed. Articles offered must be new merchandise and must be of equal or superior grade. Such use of brand names is in no way designated or intended to restrict the Bidding. Equivalent brands that meet the approval of the Parish one week prior to bid opening will be accepted.
8. All corrections on the Bid Form shall be lined through, initialed and dated.
9. The Council reserves the right to seek additional bids for special projects beyond regular maintenance operations.
10. St. John the Baptist Parish Council, being a government agency, is exempt from all sales tax.
11. Invoices not referencing a valid purchase order number and proof of delivery will be returned unpaid. Invoices are not paid until the entire order is received.

## Exhibit A Bid Specifications

### Technical data sheet

### Working dimensions

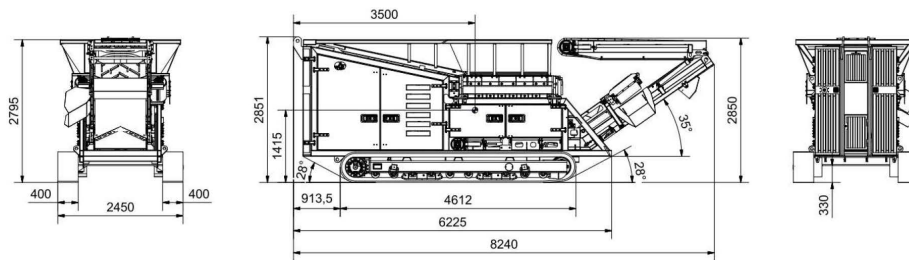


		F 25
Dimensions	Unit of measurement	
Machine length	ft.	34'8" (10.570 mm)
Machine height	ft.	17' (4900 mm)
Feeding height	ft.	9'4" (2.851 mm)
Machine width	ft.	8' ½" (2.450 mm)
<b>Shredding unit</b>		
Shafts	pcs.	2
<b>Hopper dimensions</b>		
Hopper dimensions	ft.	4'5" x 5'1" (1.350 x 1.550 mm)
Shaft speed	rpm	28-5, shafts individually driven, asynchronous
<b>Conveyor belt</b>		
Discharge height	ft.	13'1" (3.990 mm)
Chevron belt width	ft.	3'3" (1.000 mm)
<b>Drive</b>		
Diesel engine		CAT C7.1
Power	kW / PS	186 / 252
Displacement / cylinders	l	7,7 / 6
Emission standard		EU- Stage V, Tier 4 final
Fuel tank capacity	gal (US)	66 (250 l)
<b>Switch cabinet</b>		
		with complete electrical control and engine monitoring
<b>Chassis</b>		
Strickland tracks, width	ft.	1'3 ¾" (400 mm)
Total weight	lb.	42.990 (19.500 mm)

Drive components		
Hydraulic pumps / motors - Manufacturer - Pressure		2 x Axial piston pumps / 2x Axial piston motors Bosch Rexroth max. 35 MPa (350 bar)
Planetary gears - Manufacturer - Torque	-	2x Gear boxes Bonfiglioli 2x max. 58.000 Nm

Color		
Machine		blue RAL 5010 / black RAL 9005
Layer thickness	μm	120
Conveyor frame		Color RAL 9006

### Transport dimensions



		F 25
Dimensions	Unit of measurement	
Machine length	ft.	27' ½" (8.240 mm)
Machine height	ft.	9'4" (2.851 mm)
Machine width	ft.	8' ½" (2.450 mm)



**EXHIBIT B  
Bid Form**

**TOTAL UNIT BID PRICE \$** \_\_\_\_\_

I hereby certify that the Bid Price(s) listed have been carefully checked and are submitted as correct and final.

**Name of Bidder** \_\_\_\_\_

**Address of Bidder** \_\_\_\_\_

**Printed Name of Authorized Signatory of Bidder** \_\_\_\_\_

**Title of Authorized Signatory of Bidder** \_\_\_\_\_

**\*\*Signature of Authorized Signatory of Bidder** \_\_\_\_\_

\*\*Corporate Resolution or Certificate of Authority or Written Evidence as prescribed by LA R.S.38:2212(B)(5)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:**

(enter the addenda number(s)) \_\_\_\_\_