

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, JUNE 25th, 2024
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, June 25th, 2024, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Virgie Johnson, Councilwoman District I, Tammy Houston, Councilwoman District III, Warren Torres, Councilman District II, Tyra Duhe-Griffin, Councilwoman District IV, Vernon Bailey, Sr., Councilman District VI, Robert Arcuri, Councilman District V, Dixie Ramirez, Councilwoman District VII

ABSENT: Michael Wright

Councilman Bailey led the Prayer and Councilman Torres led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Andrea Lowe, Percy Pierre, Richard Pennington, Jennifer Skapriwsky, Jennifer Fraklin and Jo Banner commented on Ordinance 24-24.

Jaclyn Hotard - Presentation - South Central Planning and Development Commission - Cost Benefit Analysis and Evaluation of Code Compliance Program

CONSENT AGENDA:

ITEMS: Approval of Minutes - June 14th, 2024, Special Council Meeting; Permit Approval - St. John the Baptist Parish 49th Annual Andouille Festival - beginning at 6:00 PM on Friday, October 18th, through Sunday, October 20th, 2024 at 8:00 PM - St. John Community Center/Thomas F. Daley Memorial Park, LaPlace; Parish President Hotard - Appointment of Lisa Braud to the Civil Service Board

MOTION: Councilwoman Johnson moved and Councilwoman Houston seconded the motion to approve the consent agenda items consisting of Approval of Minutes - June 14th, 2024, Special Council Meeting; Permit Approval - St. John the Baptist Parish 49th Annual Andouille Festival - beginning at 6:00 PM on Friday, October 18th, through Sunday, October 20th, 2024 at 8:00 PM - St. John Community Center/Thomas F. Daley Memorial Park, LaPlace; Parish President Hotard - Appointment of Lisa Braud to the Civil Service Board. The motion passed with Councilman Wright absent.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (May 2024)

PUBLIC HEARING AND ADOPTION OF ORDINANCE (S)/OLD BUSINESS

24-24 (Postponed on 06-14-24) An ordinance approving the rezoning of Lot E of the Riverwood Subdivision from the Commercial District Three (C-3) to the Industrial District One (I-1) located at 317 Woodland Drive, LaPlace, St. John the Baptist Parish, LA (PZR-1574) (J. Hotard & T. Lambeth)

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Ordinance 24-24. The motion FAILED with 6 nays, 1 yay (Arcuri), 1 abstaining (Madere) and 1 absent (Wright).

Jaclyn Hotard/Peter Montz - Resolution - R24-116 - (Postponed on 06-14-24) A Resolution authorizing St. John the Baptist Parish to enter into an Agreement with Department of Transportation and Development (DOTD) for the Lighting System on US 51 at I-10/I-55 Interchange

MOTION: Councilwoman Ramirez moved and Councilman Arcuri seconded the motion to approve Resolution R24-116. A Resolution authorizing St. John the Baptist Parish to enter into an Agreement with Department of Transportation and Development (DOTD) for the Lighting System on US 51 at I-10/I-55 Interchange. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Louisiana Department of Transportation will provide for the installation of roadway lighting on US 51 at I-10/I-55 Interchange and, WHEREAS, prior to installation of said lighting system, St. John the Baptist Parish must enter into an agreement with the Louisiana Department of Transportation which obligates the Parish to pay 10% of the construction cost, and assume all legal liability for, and all maintenance and energy cost, of said system; and WHEREAS, in order to proceed with the design of said roadway lighting system, the DOTD requires that the governing authority authorizes the Parish President to execute the subject agreement on behalf of St. John the Baptist Parish Council; and, BE IT RESOLVED by the St. John the Baptist Parish Council that Parish President, Jaclyn Hotard is hereby authorized to execute on behalf of St. John the Baptist Parish, an agreement with the Louisiana Department of Transportation and Development which obligates the City to pay 10% of the construction cost, and assume all legal liability for, and all maintenance and operating cost, of the subject lighting system. BE IT FURTHER RESOLVED that if any portion or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable. BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed. NOW THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby authorized and empowered on behalf of the St. John the Baptist Parish Council to enter into an Agreement with DOTD. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-117 - (Postponed on 06-14-24) A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with I.C.E. Sales & Services, L.L.C. for Supervisory Control and Data

Acquisitions (SCADA) On-Call, Design and Integration Support Parish Wide

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-117. A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with I.C.E. Sales & Services, L.L.C. for Supervisory Control and Data Acquisitions (SCADA) On-Call, Design and Integration Support Parish Wide. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, I.C.E. Sales & Services, LLC of Des Allemands, LA provides technical integration and support for facility control systems and remotely located water supply sites; and, WHEREAS, this third and final Renewal will add one (1) year to the original Agreement dated September 10, 2019; and, WHEREAS, the Renewal maintains the same pricing and is funded through the Utilities and Wastewater Budgets. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Professional Services Agreement between St. John the Baptist Parish and I.C.E. Sales & Services, L.L.C. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-118 - (Postponed on 06-14-24) A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required for the State of Louisiana, Community Development Block Grant (CDBG) Hurricane Ida Recovery Funding for the Hometown Revitalization Program (HRP) and Resilient Communities Infrastructure Programs (RCIP)

MOTION: Councilwoman Houston moved and Councilwoman Johnson seconded the motion to approve Resolution R24-118. A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required for the State of Louisiana, Community Development Block Grant (CDBG) Hurricane Ida Recovery Funding for the Hometown Revitalization Program (HRP) and Resilient Communities Infrastructure Programs (RCIP). WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist has received an allocation of \$12,671,275.33 million in Disaster Recovery Funding from the State of Louisiana, CDBG Hurricane Ida HRP and RCIP to address the unmet needs associated with the impact of Hurricane Ida; and, WHEREAS, St. John the Baptist Parish is required to submit a Hurricane Ida CDBG Parish Recovery Proposal to the State of Louisiana Office of Community Development Disaster Recovery Unit (OCD/DRU) to receive assistance; and, WHEREAS, there has been extensive public input on Hurricane Ida recovery needs through the Citizen's participation meetings held on the East and West Bank of St. John the Baptist Parish on the development of the Hurricane Ida CDBG Parish Recovery Proposal; and, WHEREAS, the actions of the St. John the Baptist Parish will meet the national objective of Low-moderate Income and will result in a public benefit to provide resiliency and recovery efforts through infrastructure and economic revitalization in areas impacted by disasters; and, Whereas, the following represents an analysis of proposed projects for eligibility and adherence to program requirements as defined by the LA OCD in line with the CDBG-DR allocation. Proposed projects consist of the following:

Purchase and Rehabilitation of the Leon Godchaux Middle School located at 1880 Hwy 44, Reserve, LA 70084 for Government Use estimated at a cost of \$12,671,275.33 of the OCD/DRU allocation. NOW, THEREFORE BE IT RESOLVED, that the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign, execute, complete and submit all documents required for the State of Louisiana, CDBG Hurricane Ida Recovery Funding for the HRP and RCIP. The motion passed with 6 yeas, 1 nay (Torres), 1 abstaining (Duhe-Griffin) and 1 absent (Wright).

Jaclyn Hotard/Peter Montz - Resolution - R24-119 - (Postponed on 06-14-24) A Resolution authorizing St. John the Baptist Parish to settle and pay the January 9, 2024, Property Damage Claim to Alicia Joseph of 732 Lemoyne Drive, LaPlace, LA 70068

MOTION: Councilman Bailey moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-119. A Resolution authorizing St. John the Baptist Parish to settle and pay the January 9, 2024, Property Damage Claim to Alicia Joseph of 732 Lemoyne Drive, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$3,032.57; and, WHEREAS, the settlement will be funded through the Settlement line item of the Capital Projects Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the January 9, 2024, Property Damage Claim to Alicia Joseph of 732 Lemoyne Drive, LaPlace, LA 70068. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-120 - (Postponed on 06-14-24) A Resolution authorizing St. John the Baptist Parish to renew the Cooperative Endeavor Agreement with River Parishes Convention, Tourists, and Visitors Commission

MOTION: Councilwoman Johnson moved and Councilwoman Houston seconded the motion to approve Resolution R24-120. A Resolution authorizing St. John the Baptist Parish to renew the Cooperative Endeavor Agreement with River Parishes Convention, Tourists, and Visitors Commission. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Cooperative Endeavor Agreement with River Parishes Convention, Tourists, and Visitors Commission allows the Commission to utilize the Council Chambers and other common areas to conduct its monthly and special meetings; and, WHEREAS, Renewal No. 1 will add five (5) years to the original Agreement dated June 25, 2019; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Cooperative Endeavor Agreement between St. John the Baptist Parish and The River Parishes Convention, Tourists, and Visitors Commission. The motion passed with

Councilman Wright absent.

NEW BUSINESS:

Michael Wright - Resolution - R24-121 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with The Lemoine Company, LLC. for the St. John the Baptist Parish Library - Leroy D. Williams Memorial Library Branch in Reserve

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R24-121. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with The Lemoine Company, LLC. for the St. John the Baptist Parish Library - Leroy D. Williams Memorial Library Branch in Reserve. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this project has been deemed substantially complete by the Project Architects & Engineer; and, WHEREAS, all punch list items were identified and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Certificate of Substantial Completion between St. John the Baptist Parish Library - Leroy D Williams Memorial Branch Library and The Lemoine Company, LLC. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-122 - A Resolution authorizing St. John the Baptist Parish to advertise and Request for Proposals (RFP) for the Fire Department's Property and Casualty Insurance

MOTION: Councilman Bailey moved and Councilman Arcuri seconded the motion to approve Resolution R24-122. A Resolution authorizing St. John the Baptist Parish to advertise and Request for Proposals (RFP) for the Fire Department's Property and Casualty Insurance. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Parish is requesting proposals for the Fire Department's Property and Casualty Insurance which expires September 7, 2024 and is funded through the Office of Fire Services; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and Request Proposals for the Fire Department's Property and Casualty Insurance. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-123 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for a Vegetation Shredder for the Airport Debris Site

MOTION: Councilwoman Ramirez moved and Councilman Bailey seconded the motion to approve Resolution R24-123. A Resolution authorizing St. John the Baptist

Parish to advertise and solicit bids for a Vegetation Shredder for the Airport Debris Site. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, a vegetation shredder is needed at the Airport Debris Site located on Airport Road in Reserve, LA; and, WHEREAS, the estimated cost of this equipment is \$300,000 and will be funded through the Solid Waste Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for a Vegetation Shredder to be used at the Airport Debris Site. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-124 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Cambridge #2, Cambridge #3 and Ned Duhe Lift Station Rehabilitation Projects

MOTION: Councilman Bailey moved and Councilwoman Houston seconded the motion to approve Resolution R24-124. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the lift stations have deteriorated and are not operating at full capacity which leads to backup of wastewater in the Collection System; and, WHEREAS, the project will include construction new submersible lift station at Cambridge #2 and Cambridge #3 and the rehabilitation of the Ned Duhe Lift Station; and, WHEREAS, the estimated cost of the Project is \$3,052,575 and will be funded through the LDEQ Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Cambridge #2, Cambridge #3 and Ned Duhe Lift Station Rehabilitation Project. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-125 - A Resolution authorizing St. John the Baptist Parish President to execute Continuation No. 2 of the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for the Regional Code Compliance Program

MOTION: Councilman Torres moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R24-125. A Resolution authorizing St. John the Baptist Parish President to execute Continuation No. 2 of the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for the Regional Code Compliance Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Pursuant to the requirements of Act 12 of the 2005 First Extraordinary Session of the Louisiana Legislature, the Louisiana State Uniform Construction Code was adopted to govern new construction, reconstruction, etc. for the health, safety and welfare of the public; and, WHEREAS, SCPDC serves as the Administrative entity responsible for

implementation of the Construction Code Compliance Program by providing plan review and inspection services to participating jurisdictions, including St. John the Baptist Parish; and, WHEREAS, the Parish collects permit fees from applicants and pays a portion to SCPDC for its services; and, WHEREAS, because the cost for these services is spread across five (5) Parishes and four (4) Towns, residents pay a reduced rate; and WHEREAS, services provided by SCPDC are funded through the Planning & Zoning Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Continuation No. 2 between St. John the Baptist Parish and South Central Planning and Development Commission. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-126 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Digital Engineering, Inc. for Hurricane Ida Disaster Assessment Services and A/E Services

MOTION: Councilman Bailey moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-126. A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Digital Engineering, Inc. for Hurricane Ida Disaster Assessment Services and A/E Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this extension will add two (2) years to the original Agreement dated September 21, 2021 while maintaining the same pricing; and, WHEREAS, these services are funded by a 90/10 cost-share through FEMA Reimbursements and various department funds. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Extension No. 1 of the Professional Services Agreement between St. John the Baptist Parish and Digital Engineering, Inc. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-127 - A Resolution authorizing St. John the Baptist Parish to adopt the Duplication of Benefits Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program

MOTION: Councilman Torres moved and Councilman Bailey seconded the motion to approve Resolution R24-127. A Resolution authorizing St. John the Baptist Parish to adopt the Duplication of Benefits Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist desires to adopt the Duplication of Benefits Policy Plan to reflect compliance

with current policies and procedures as promulgated by the State of Louisiana, Division of Administration and OCD for the CDBG Program to apply for future funding and grants; and, NOW, THEREFORE BE IT FURTHER RESOLVED, that the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt the Duplication of Benefits Plan, attached hereto and made a part hereof, as required by the State of Louisiana, Division of Administration and OCD for the CDBG Program. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-128 - A Resolution authorizing St. John the Baptist Parish to adopt a Contract Admin Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-128. A Resolution authorizing St. John the Baptist Parish to adopt a Contract Admin Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist desires to adopt a Contract Admin Policy Plan to reflect compliance with current policies and procedures as promulgated by the State of Louisiana, Division of Administration and OCD for the CDBG Program to apply for future funding and grants; and, NOW, THEREFORE BE IT FURTHER RESOLVED, that the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt the Contract Admin Policy Plan, attached hereto and made a part hereof, as required by the State of Louisiana, Division of Administration and OCD for the CDBG Program. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-129 - A Resolution authorizing St. John the Baptist Parish to adopt a Monitoring Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-129. A Resolution authorizing St. John the Baptist Parish to adopt a Monitoring Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist desires to adopt a Monitoring Plan to reflect compliance with current policies and procedures as promulgated by the State of Louisiana, Division of Administration and OCD for the CDBG Program to apply for future funding and grants; and, NOW, THEREFORE BE IT FURTHER RESOLVED, that the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt a Monitoring Plan, attached hereto and made a part hereof, as required by the State of Louisiana, Division

of Administration and OCD for the CDBG Program. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-130 - A Resolution authorizing St. John the Baptist Parish to adopt the Section 3 Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program

MOTION: Councilwoman Houston moved and Councilwoman Johnson seconded the motion to approve Resolution R24-130. A Resolution authorizing St. John the Baptist Parish to adopt the Section 3 Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist Parish is a local government jurisdiction and has received an award of CDBG funds to assist in addressing unmet needs resulting from federally designated disasters; and, WHEREAS, participation in the CDBG Program requires the adoption and implementation of a Section 3 Plan to meet its obligation to provide employment opportunities, including training positions, for Section 3 residents, as required by Section 3 of the Housing and Urban Development Act of 1968 and the implementing regulations, 24 CFR Part 135. NOW, THEREFORE BE IT FURTHER RESOLVED, by the St. John the Baptist Parish Council that the St. John the Baptist Parish is hereby authorizing to adopt the Section 3 Plan, attached hereto and made a part hereof, as required by the State of Louisiana, Division of Administration and OCD for the CDBG Program. The motion passed with Councilman Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-131 - A Resolution authorizing St. John the Baptist Parish to adopt a Records Management Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program

MOTION: Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Resolution R24-131. A Resolution authorizing St. John the Baptist Parish to adopt a Records Management Policy Plan as required by the State of Louisiana, Division of Administration and Office of Community Development (OCD) for the Community Development Block Grant (CDBG) Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist desires to adopt a Records Management Policy Plan to reflect compliance with current policies and procedures as promulgated by the State of Louisiana, Division of Administration and OCD for the CDBG Program to apply for future funding and grants; and, NOW, THEREFORE BE IT FURTHER RESOLVED, that the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt a Records management Policy Plan, attached hereto and made a part hereof, as required by the State of Louisiana, Division of Administration and OCD for the CDBG Program. The motion passed with Councilman

Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-132 - A Resolution authorizing St. John the Baptist Parish to settle and pay the January 5, 2024, Property Damage Claim to Alfred Adams of 1405 Carrollwood Drive, LaPlace, LA 70068

MOTION: Councilman Bailey moved and Councilwoman Houston seconded the motion to approve Resolution R24-132. A Resolution authorizing St. John the Baptist Parish to settle and pay the January 5, 2024, Property Damage Claim to Alfred Adams of 1405 Carrollwood Drive, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$5,000; and, WHEREAS, the settlement will be funded through the Settlement line item of Wastewater Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the January 5, 2024, Property Damage Claim to Alfred Adams of 1405 Carrollwood Drive, LaPlace, LA 70068. The motion passed with Councilman Wright absent.

Jaclyn Hotard - Resolution - R24-133 - A Resolution indicating the intention of the Parish of St. John the Baptist, State of Louisiana, to approve the two (2) year appointment of Jaclyn Hotard as a Director to the Board of Louisiana Local Government Environmental Facilities and Community Development Authority (The "Authority") as provided by Chapter 10-d of Title 33 of the Louisiana Revised Statutes of 1950, as amended

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-133. A Resolution indicating the intention of the Parish of St. John the Baptist, State of Louisiana, to approve the two (2) year appointment of Jaclyn Hotard as a Director to the Board of Louisiana Local Government Environmental Facilities and Community Development Authority (The "Authority") as provided by Chapter 10-d of Title 33 of the Louisiana. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and, WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and, WHEREAS, the Parish of St. John the Baptist, State of Louisiana, previously passed a Resolution to become a participating political subdivision of the Authority in accordance with the Act; and, NOW, THEREFORE, BE IT RESOLVED by

the governing authority of the Parish of St. John the Baptist, State of Louisiana, acting in such capacity: SECTION 1. Approve the appointment of Parish President Jaclyn Hotard to serve as a Director of the Authority for a term of two (2) years from the date hereof. SECTION 2. This Resolution shall take effect immediately and a certified copy hereof shall be forwarded to the Office of the Authority. The motion passed with Councilmen Torres and Wright absent.

INTRODUCTION OF ORDINANCES:

- 24-25** An ordinance approving the resubdivision of Lot F-1, the South portion of Lot F-2, and the South portion of Lot F-3, Square F, New Era Subdivision, located at 100 Deputy Barton Granier Drive, LaPlace, St. John the Baptist Parish, LA (PZS-1393) (J. Hotard & T. Lambeth)
- 24-26** An ordinance approving the rezoning of Lots F-1, F-2, and F-3 of the New Era Subdivision from the Residential District One (R-1) and Commercial District Three (C-3) located at 100 Deputy Barton Granier Drive, LaPlace, St. John the Baptist Parish, LA (PZR-1586) (J. Hotard & T. Lambeth)
- 24-27** An ordinance approving the resubdivision of Lot 3 of the Estate of Caroline Maurice Subdivision located at 175 East 16th Street, Lucy, St. John the Baptist Parish, LA (PZS-1394) (J. Hotard & T. Lambeth)
- 24-28** An ordinance approving the resubdivision of an undesignated portion of the 30' Harold Lapeyrolerie Tract, a portion of Lot 1 of the ¼ arpent lot and a 25' x 46' portion of Lot 1 of the ¼ arpent Lot located at 104 Lapeyrolerie Lane, Edgard, St. John the Baptist Parish, LA (PZS-1391) (J. Hotard & T. Lambeth)
- 24-29** An ordinance approving the resubdivision of an undesignated portion of the Dominic Arcuri Tract, being a portion of the West half of Lot 30 of the Woodland Plantation Subdivision, located at 117 Dove Street, LaPlace, St. John the Baptist Parish, LA (PZS-1392) (J. Hotard & T. Lambeth)
- 24-30** An ordinance authorizing the Parish President or her designee to acquire in fee the following portions of ground described as the East 13th Street lift station site, the West 8th Street lift station site, and the West 13th Street lift station site, as depicted in Exhibit A (J. Hotard & T. Lambeth)

ADJOURNMENT:

At 7:22 PM, Councilwoman Houston moved and Councilman Bailey seconded the motion to adjourn. The meeting adjourned with Councilman Wright absent.

/s/Lennix Madere
COUNCIL VICE-CHAIRMAN

/s/Jackie Landeche
Council Secretary