

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**TUESDAY, NOVEMBER 26<sup>TH</sup>, 2024**  
**CHAIRMAN MICHAEL WRIGHT**  
**VICE-CHAIR LENNIX MADERE**

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, November 26<sup>th</sup>, 2024, at 1:00 PM.

**CALL TO ORDER:**

**ROLL CALL:** Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Vernon Bailey, Sr., Councilman District VI, Robert Arcuri, Councilman District V, Dixie Ramirez, Councilwoman District VII

**ABSENT:** Tyra Duhe-Griffin

Councilman Bailey led the Prayer and Councilwoman Ramirez led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

There was no public comment at this time.

**Jaclyn Hotard - Confirmation of Department Director - Director of Planning and Zoning - Connie Powell**

**MOTION:** Councilwoman Houston moved and Councilman Bailey seconded the motion to confirm Connie Powell as the Department Director of Planning and Zoning. The motion passed with Councilwoman Duhe-Griffin absent.

**Michael Wright - The District Attorney's Office will provide the Council with an update on Shondrell Perrilloux v. St. John the Baptist Parish Government, No. 24-CA-280 (La App. 5<sup>th</sup> Cir 10/18/2024)**

**CONSENT AGENDA:**

**ITEMS:** Approval of Minutes - November 12<sup>th</sup>, 2024, Council Meeting

**MOTION:** Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve the consent agenda items consisting of Approval of Minutes - November 12<sup>th</sup>, 2024, Council Meeting. The motion passed with Councilwoman Duhe-Griffin absent.

Councilman Torres left the meeting at 6:08 PM.

**REPORTS:**

**President's Report**

**Jaclyn Hotard - Monthly Financial Report (October 2024)**

**PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)**

**24-64** (Public Hearing Held) An ordinance amending the provisions of Chapter 28, Article IV of the Parish of St. John the Baptist Code of Ordinances to establish the general parading schedule for Carnival parades and to provide for other matters in connection therewith, including revisions to the Parishes general parading regulations (Houston, Arcuri, Bailey)

**MOTION:** Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Ordinance 24-64. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**24-65** (Public Hearing Held) An ordinance amending Chapter 107 Floodplain Regulations in order to improve Community Rating System credit for the Parish (see attached exhibit) (J. Hotard)

**MOTION:** Councilwoman Ramirez moved and Councilman Madere seconded the motion to approve Ordinance 24-65. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**24-66** (Public Hearing Held) An ordinance amending Chapter 115 Stormwater Management in order to add a land disturbance permitting process and improve Community Rating System credit for the Parish (see attached exhibit). This ordinance also amends Chapter 14 by adding Section 14-115 to provide for a fee for land disturbance permits(see attached exhibit) (J. Hotard)

**MOTION:** Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Ordinance 24-66. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**NEW BUSINESS:**

**Jaclyn Hotard/Peter Montz - Resolution - R24-208 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with The Archer Company for a Comprehensive Compensation Study**

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R24-208. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with The Archer Company for a Comprehensive Compensation Study. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, The Archer Company of Dublin, OH ranked first out of eight (8) proposals received and reviewed by the Source Selection Committee; and, WHEREAS, The Archer Company will provide a Comprehensive Compensation Study to provide comprehensive salary comparisons; and, WHEREAS, the estimated cost of the Agreement is \$23,000 and will be funded through the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is

hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and The Archer Company. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**Jaclyn Hotard/Peter Montz - Resolution - R24-209 - A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with St. John the Baptist Parish School Board for Training Purposes**

The administration requested that Resolution R24-209 be removed from the agenda.

**MOTION:** Councilwoman Houston moved and Councilman Bailey seconded the motion to remove Resolution R24-209 from the agenda. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**Jaclyn Hotard/Peter Montz - Resolution - R24-210 - A Resolution authorizing St. John the Baptist Parish to submit a pre-application to the Louisiana Department of Environmental Quality (LDEQ) for the purpose of placing St. John the Baptist Parish on a priority list for funding through the State Revolving Loan Fund**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R24-210. A Resolution authorizing St. John the Baptist Parish to submit a pre-application to the Louisiana Department of Environmental Quality (LDEQ) for the purpose of placing St. John the Baptist Parish on a priority list for funding through the State Revolving Loan Fund. WHEREAS, the St. John the Baptist Parish Council authorizes the Parish President as the designated Official Project Representative to submit a pre-application to the Louisiana Department of Environmental Quality on behalf of St. John the Baptist Parish for the purpose of placing St. John the Baptist Parish on the Project Priority List for funding through the State Revolving Loan Program; and WHEREAS, the Parish President is further authorized to furnish such additional information as may be reasonably requested in connection with this pre-application; and WHEREAS, the proposed projects in the pre-application include lift station rehabilitations, infiltration and inflow reduction and wastewater treatment consolidation in St. John the Baptist Parish; and WHEREAS, the estimated total project cost to St. John the Baptist Parish is not to exceed \$10,000,000.00; and NOW, THEREFORE, BE IT RESOLVED, that the St. John the Baptist Parish Council, the governing authority of said Parish: SECTION 1. The Parish President is hereby authorized to submit a pre-application, application, and issue debt in the amount of \$10,000,000.00 to the Department of Environmental Quality on behalf of the St. John the Baptist Parish for the purpose of placing this project on the Project Priority List for funding through the State Revolving Fund loan program; and, SECTION 2. The Parish President is further authorized to furnish such additional information as may reasonably be requested in connection with the pre-application; and, Section 3. The Parish President is hereby designated as the Official Project Representative for the St. John the Baptist Parish for any project that may result from the submission of the pre-application. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

**INTRODUCTION OF ORDINANCES:**

- 24-67** An ordinance approving the resubdivision of a portion of the Marcillien Jacob Tract, located on East 3<sup>rd</sup> Street, Reserve, St. John the Baptist Parish, LA (PZS-1408) (J. Hotard)
- 24-68** An ordinance approving the resubdivision of Lot 3 of the Ulger Vicknair Tract located at 140 East 21<sup>st</sup> Street, Reserve, St. John the Baptist Parish, LA (PZS-1409) (J. Hotard)
- 24-69** An ordinance approving the resubdivision of Plot 1, Section B of the Reine Subdivision, located at 192 McReine Road, LaPlace, St. John the Baptist Parish, LA (PZS-1412) (J. Hotard)
- 24-70** An ordinance approving the resubdivision of an undesignated lot of the Estate of Joe Auguste located at 112-192 East 15<sup>th</sup> Street, Edgard, St. John the Baptist Parish, LA (PZS-1411) (J. Hotard)
- 24-71** An ordinance authorizing the issuance and sale of Thirty Million Dollars (\$30,000,000) of Taxable Revenue Refunding Notes of the Parish of St. John the Baptist, State of Louisiana, and providing for other matters in connection therewith (J. Hotard)
- 24-72** An ordinance to amend Ordinance 24-38 to add the following underlined section: Parade routes and assembly areas other than those described in this section may be approved by the Parish Council through the adoption of a Resolution at least thirty (30) days prior to the carnival parade season. Additionally, the Parish President, shall have the authority to abridge or otherwise alter any parade route based upon delay or safety concerns due to emergency or disaster prevailing conditions or to cancel or reschedule any parade at any time based upon delay or safety concerns on the day that the parade is scheduled to roll.
- 24-73** An ordinance to amend Ordinance 24-62 to add the following underlined section: Parade routes and assembly areas other than those described in this section may be approved by the Parish Council through the adoption of a Resolution at least thirty (30) days prior to the carnival parade season. Additionally, the Parish President, shall have the authority to abridge or otherwise alter any parade route based upon delay or safety concerns due to emergency or disaster prevailing conditions or to cancel or reschedule any parade at any time based upon delay or safety concerns on the day that the parade is scheduled to roll.

**ADJOURNMENT:**

At 1:23 PM, Councilwoman Houston moved and Councilman Madere seconded the motion to adjourn. The motion passed with Councilwoman Duhe-Griffin and Councilman Torres absent.

/s/Michael Wright  
COUNCIL CHAIRMAN

/s/Jackie Landeche  
Council Secretary