

**FINANCE COMMITTEE MEETING**  
**November 24<sup>th</sup>, 2020**  
**Chairman Michael Wright**  
**Vice-Chairman Thomas Malik**

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

**PRESENT:** Kurt Becnel, Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Lennix Madere, Tyra Duhe-Griffin, Michael Wright

**ABSENT:** Tonia Schnyder

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

There was no public comment at this time.

**Peter Montz - Authorization to solicit bids for the 2021 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections**

Peter Montz stated, *"This is an annual bid and Administration recommends approval."*

**MOTION:** Councilman Becnel moved and Councilman Arcuri seconded the motion to grant administration authorization to solicit bids for the 2021 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections. The motion passed with Councilwoman Schnyder absent.

**Peter Montz - Authorization to award the bid for Structural Firefighter Bunker Gear to Bunker Gear Specialists, LLC**

Peter Montz stated, *"Bunker Gear Specialist, LLC of Gonzales, LA submitted the only bid for an amount of \$3,648 per complete set of Bunker Gear. Purchases will be on an as-needed basis and Administration recommends approval."*

**MOTION:** Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to award the bid for Structural Firefighter Bunker Gear to Bunker Gear Specialists, LLC. The motion passed with Councilwoman Schnyder absent.

**Peter Montz - Authorization to award the bid for Plastic and Corrugated Metal Culverts to Kedco LLC**

Peter Montz stated, *"Kedco LLC of Madisonville, LA submitted the lowest responsive and responsible bid at a total cost of \$9,989.20. Purchases will be on an as-needed basis and Administration recommends approval."*

**MOTION:** Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to grant administration authorization to award the bid for Plastic and Corrugated Metal Culverts to Kedco LLC. The motion passed with Councilwoman Schnyder absent.

**Peter Montz - Authorization to award the bid for Liquid Chlorine and Sulfur Dioxide Requirements to DPC Enterprises, Inc.**

Peter Montz stated, "DPC Enterprises, Inc. of Reserve, LA submitted the only lowest responsive and responsible bid for the following: 150# Chlorine Cylinders at \$129.60, 1200# Chlorine Cylinders at \$774, 2000# Chlorine Cylinders at \$774, 150# Sulfur Dioxide Cylinders at \$163, 2000# Sulfur Dioxide Cylinders at \$1087. Purchases will be on an as-needed basis and Administration recommends approval."

**MOTION:** Councilman Arcuri moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to award the bid for Liquid Chlorine and Sulfur Dioxide Requirements to DPC Enterprises, Inc. The motion passed with Councilwoman Schnyder absent.

**Daron Cooper/Steve Breeding - Authorization to execute Change Order No. 1 with Byron E. Talbot Contractor, Inc. for the Reserve Drainage Project Phase II**

Jaclyn Hotard stated, "This Change Order decreases the final contract amount by \$26,395.32 for the adjustment of quantities of materials utilized to complete the project and adds 155 calendar days to the contract time. The Change Order was reviewed by the Parish Engineer, the Project Engineer and the Capital Projects Administrator. The Change Order was sent to Legal Counsel for review on November 17, 2020 and Administration recommends approval."

**MOTION:** Councilwoman Houston moved and Councilman Torres seconded the motion to grant administration authorization to execute Change Order No. 1 with Byron E. Talbot Contractor, Inc. for the Reserve Drainage Project Phase II. The motion passed with Councilwoman Schnyder absent.

**Reed Alexander - Authorization to enter into Professional Services Agreement with GSA Consulting Engineers, Inc. for the Cambridge Pump Station Modifications and Force Main Replacement Project**

Reed Alexander stated, "This Agreement is for engineering services for improvements to transfer wastewater within the collection system to the Cambridge Pump Station and Force Main. Flow that currently goes to the Woodland Wastewater Treatment Plant (WWTP) will be re-routed through the Cambridge Pump Station and Force Main once the WWTP is decommissioned. This cost is \$133,371 which will be funded through an EPA Lake Pontchartrain Basin Restoration Program Grant and the Utilities Budget. The Agreement was sent to Legal Counsel for review November 18, 2020 and Administration recommends approval."

**MOTION:** Councilman Madere moved and Councilman Malik seconded the motion to grant administration authorization to enter into Professional Services Agreement with GSA Consulting Engineers, Inc. for the Cambridge Pump Station Modifications and Force Main Replacement Project. The motion passed with Councilwoman Schnyder absent.

**Reed Alexander - Authorization to execute Change Order No. 3 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project**

Reed Alexander stated, "This Change Order will add \$60,237.07 to the original contract price to add a raised galvanized platform inside the existing pump station required due to the elevation of the suction intake pipe. The Change Order was approved by the Louisiana Department of Health (LDH) which is funding

*this project through a State Revolving Loan. It was also reviewed by the Parish Engineer, the Project Engineer and the Assistant Director of Utilities. The Change Order was sent to Legal Counsel for review November 17, 2020 and Administration recommends approval."*

**MOTION:** Councilman Malik moved and Councilwoman Houston seconded the motion to grant administration authorization to execute Change Order No. 3 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed with Councilwoman Schnyder absent.

**Stacey Cador - Authorization to renew the Coroner's Medical/Professional Liability Insurance with Lloyds of London**

*Jaclyn Hotard stated, "This renewal through Riverlands Insurance Services, Inc. is at an annual premium of \$15,507.32 which reflects a decrease over the expiring premium of \$18,270. The decrease in premium amount is due to the short-term policy to get one common date with other Parish policies. The policy is funded through the General Fund and Administration recommends approval."*

**MOTION:** Councilman Becnel moved and Councilman Malik seconded the motion to grant administration authorization to award the Coroner's Medical/Professional Liability Insurance with Lloyds of London. The motion passed with Councilwoman Schnyder absent.

**Adjournment**

**MOTION:** Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Schnyder absent.

The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).