

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, OCTOBER 22nd, 2024
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, October 22nd, 2024, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Vernon Bailey, Sr., Councilman District VI, Robert Arcuri, Councilman District V, Dixie Ramirez, Councilwoman District VII

ABSENT: Tyra Duhe-Griffin

Councilman Arcuri led the Prayer and Councilman Bailey led the Pledge.

Legal Counsel Kennilyn Schmill was present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Dixie Ramirez - Presentation - Sonya Hebert, Veterans Day Celebration - November 7th, 2024

Vernon Bailey - Presentation - Operation Green Light for Veteran's Day - November 4th - November 11th, 2024

Michael Wright - Presentation - Clay James, DOTD - transportation update on Hwy. 61 and Hwy. 3127 projects in St. John Parish

Jaclyn Hotard - Proclamation - October 24th - World Polio Day

CONSENT AGENDA:

ITEMS: Approval of Minutes - October 8th, 2024, Council Meeting

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve the consent agenda items consisting of Approval of Minutes - October 8th, 2024, Council Meeting. The motion passed with Councilwoman Duhe-Griffin absent.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (September 2024)

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)

24-53 (Public Hearing Held) An ordinance amending Chapter 26 Nuisances, Article II Weeds, Noxious Accumulations, and Junk, Section 26-21 Prohibition, to remove item (b) Undeveloped lots or wooded areas (see attached exhibit) (J. Hotard & T. Lambeth)

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Ordinance 24-53. The motion passed with 7 yeas, 1 against (Torres) and 1 absent (Duhe-Griffin).

24-54 (Public Hearing Held) An ordinance amending Chapter 113 Zoning, Article V Supplementary Regulations, Section 113-475 Area requirements to remove single family from item b (see attached exhibit) (J. Hotard & T. Lambeth)

MOTION: Councilman moved and Councilman seconded the motion to approve Ordinance 24-54. The motion passed with 7 yeas, 1 against (Torres) and 1 absent (Duhe-Griffin).

24-55 (Public Hearing Held) An ordinance approving the installation of fiber optic cables along Highway 44 between West 10th Street and West 7th Street, Reserve, St. John the Baptist Parish, LA (Permit No. 18050) (J. Hotard & T. Lambeth)

MOTION: Councilman moved and Councilman seconded the motion to approve Ordinance 24-55. The motion passed with Councilwoman Duhe-Griffin absent.

NEW BUSINESS:

Jaclyn Hotard/Stacey Cador - Resolution - R24-192 - A Resolution authorizing St. John the Baptist Parish to renew the Parish's Group Health Insurance with Blue Cross Blue Shield of Louisiana

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-192. A Resolution authorizing St. John the Baptist Parish to renew the Parish's Group Health Insurance with Blue Cross Blue Shield of Louisiana. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal for the Parish's Group Health Insurance with Blue Cross Blue Shield is through Tatje Insurance and Financial Products; and WHEREAS, the renewal premium reflects a 1.6% increase over the expiring premium; and, WHEREAS, the premium is funded through Departmental Funds and Payroll Deductions. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Parish's Group Health Insurance with Blue Cross Blue Shield. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Stacey Cador - Resolution - R24-193 - A Resolution authorizing

St. John the Baptist Parish to renew the Parish's Group Life Insurance with Companion Life Insurance

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R24-193. A Resolution authorizing St. John the Baptist Parish to renew the Parish's Group Life Insurance with Companion Life Insurance. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal for the Parish's Group Life Insurance is through Tatje Insurance and Financial Products; and WHEREAS, the renewal premium of \$109,085.64 reflects no change over the expiring premium; and, WHEREAS, the premium is funded through Departmental Funds and Payroll Deductions. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Parish's Group Life Insurance with Companion Life. The motion passed with Councilwoman Duhé-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-194 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for American with Disabilities Act (ADA) Coordinator Services

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-194. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for American with Disabilities Act (ADA) Coordinator Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Coordinator Services are needed to ensure that the Parish complies with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973; and, WHEREAS, services will be funded through the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for American with Disabilities Act (ADA) Coordinator Services. The motion passed with Councilwoman Duhé-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-195 - A Resolution authorizing St. John the Baptist Parish to award the bid for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase 2 to Del-Con, LLC

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion to approve Resolution R24-195. A Resolution authorizing St. John the Baptist Parish to award the bid for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase 2 to Del-Con, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Del-Con, LLC of Gonzales, LA submitted the lowest

responsive and responsible bid in the amount of \$611,006 WHEREAS, the Community Center is in need of repairs due to damages sustained from Hurricane Ida; and, WHEREAS, the project will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase 2 to Del-Con, LLC. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-196 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Rollo Security Services, Inc. for Armed Security Services for Parish Facilities and Events

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion the approve Resolution R24-196. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Rollo Security Services, Inc. for Armed Security Services for Parish Facilities and Events. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Rollo Security Services, Inc. of LaPlace, LA ranked first out of two (2) proposals received and reviewed by the Source Selection Committee; and, WHEREAS, services will be funded through the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Rollo Security Services, Inc. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-197 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services

MOTION: Councilman Madere moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-197. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, CrowderGulf, LLC provides expedient removal of storm debris within the Parish as a result of a natural disaster and Recovery Technical Assistance; and, WHEREAS, Amendment No. 3 includes additional services and corresponding costs for recovery efforts from damages sustained by Hurricane Francine; and, WHEREAS, Amendment No. 3 will be funded through the Public Works Department with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 3 of the Professional Services Agreement between St. John the Baptist Parish and

CrowderGulf, LLC. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-198 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with All Star Electric, Inc. for the Lions Water Treatment Plant Electrical Control Building Project

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Resolution R24-198. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with All Star Electric, Inc. for the Lions Water Treatment Plant Electrical Control Building Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 4 increases the original Agreement by \$23,942 and an additional eighty-three (83) calendar days; and, WHEREAS, the increase is for panel equipment substitutions (enclosed circuit breakers) due to continuous delays caused by supply chain issues for the original panels in the scope of work; and, WHEREAS, additional calendar days is due to the unforeseen material/equipment delays and time associated with installing the new panel substitutions; and, WHEREAS, Change Order No. 4 is funded through St. John the Baptist Parish Bond Funds and the LDH Drinking Water State Revolving Loan Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 4 between St. John the Baptist Parish and All Star Electric, Inc. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-199 - A Resolution authorizing St. John the Baptist Parish to settle and pay the June 11, 2024 Property Damage Claim to Stewart Smith of 2235 Pine Valley Drive, LaPlace, LA 70068

MOTION: Councilman Madere moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-199. A Resolution authorizing St. John the Baptist Parish to settle and pay the June 11, 2024 Property Damage Claim to Stewart Smith of 2235 Pine Valley Drive, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$913.44; and, WHEREAS, the settlement will be funded through the Settlement line item of the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the June 11, 2024 Property Damage Claim to Stewart Smith of 2235 Pine Valley Drive, LaPlace, LA 70068. The motion passed with Councilwoman Duhe-Griffin absent.

Jaclyn Hotard/Robert Figuero - Resolution - R24-200 - A Resolution giving Preliminary Approval to the issuance of not to exceed Thirty Million Dollars

(\$30,000,000) of Revenue Funding Notes of the Parish of St. John the Baptist, State of Louisiana, and providing for other matters in connection therewith

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-200. A Resolution giving Preliminary Approval to the issuance of not to exceed Thirty Million Dollars (\$30,000,000) of Revenue Funding Notes of the Parish of St. John the Baptist, State of Louisiana, and providing for other matters in connection therewith. WHEREAS, the St. John the Baptist Parish Council (the "*Governing Authority*"), acting as the governing authority for the Parish of St. John the Baptist, State of Louisiana (the "*Parish*"), desires to incur debt and issue not to exceed Thirty Million Dollars (\$30,000,000) of Revenue Refunding Notes (the "*Notes*"), in the manner authorized and provided by Part II of Chapter 4 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "*Act*"), for the purpose of (i) refunding the Parish's outstanding Hurricane Recovery Revenue Note, Series 2022A, and (ii) paying the costs of issuance of the Notes; and WHEREAS, the Notes shall be secured by and payable from a pledge of all funds or revenues received or to be received by the Parish to the extent legally available for the payment of debt service on the Notes, provided that no such funds or revenues shall be so included which have been or are in the future legally dedicated and required for purposes inconsistent therewith by the electorate, by the terms of specific grants, by the terms of particular obligations issued or to be issued or by operation of law (such amount being the "*Available Funds of the Parish*"); and WHEREAS, it is expressly provided that the full faith and credit of the Parish shall not be pledged, and there shall be no obligation on the Parish to levy or increase taxes or other sources of revenue in order to pay debt service on the Notes or to transfer any funds for the payment of debt service that may result in a violation of any law, ruling, regulation, contract or agreement applicable to the Parish; and WHEREAS, the Parish has no outstanding notes or other obligations of any kind or nature payable from or enjoying a lien on the Available Funds of the Parish herein pledged, EXCEPT the Parish's outstanding Hurricane Recovery Revenue Note, Series 2023 (the "*Outstanding Parity Note*"). NOW, THEREFORE, BE IT RESOLVED: SECTION 1. Preliminary Approval of Revenue Notes. Preliminary approval is given to the issuance of not exceeding Thirty Million Dollars (\$30,000,000) of Revenue Refunding Notes of the Parish, pursuant to the Act, for the purpose of (i) refunding the Parish's outstanding Hurricane Recovery Revenue Note, Series 2022A; and (ii) paying the costs of issuance of the Notes, said Notes, equally with the Parish's Outstanding Parity Note, to be secured by and payable from the Available Funds of the Parish. The Notes will be issued in one or more series, each of which may be taxable or tax-exempt, shall bear interest at an interest rate not exceeding 6% per annum, and shall mature over a period not exceeding ten (10) years from the date of issuance. The Notes shall have such additional terms and provisions as may be determined in a subsequent resolution of the Parish. SECTION 2. State Bond Commission. Application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for approval of the issuance and sale of the Notes and for consent and authority to proceed with the issuance and sale of the Notes as provided above, and Bond Counsel is directed to make application to the State Bond Commission in accordance with the foregoing on behalf of the Parish. By virtue of applicant/Parish's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such

approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby. SECTION 3. Employment of Bond Counsel. The Parish finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Notes, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Notes. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Notes, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Notes. The fee of Bond Counsel for each series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General's fee guidelines for such bond counsel work and based on the amount of said Notes actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Notes. The Parish President is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for approval of said employment and of the fees herein designated, and the Parish shall provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated without further approval of this Governing Authority. SECTION 4. Appointment of Municipal Advisor. The Parish hereby retains Government Consultants, Inc., of Baton Rouge, Louisiana, to act as its Municipal Advisor ("MA") pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Parish hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Notes. The fee to be paid the MA shall be payable solely from the proceeds of the Notes when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The Parish President is hereby authorized and directed, in her discretion, to execute any contract the MA may require with respect to the engagement. SECTION 5. Appointment of Placement Agent/Underwriter. Stifel, Nicolaus and Company, Incorporated, of Baton Rouge, Louisiana, is hereby appointed as placement agent/underwriter in connection with the Notes, any compensation to be subsequently approved by the Parish and to be paid from the proceeds of the Notes and contingent upon the issuance of the Notes; provided that no compensation shall be due to said placement agent/underwriter unless the Notes are actually sold and delivered. The motion passed with Councilwoman Duhe-Griffin absent.

INTRODUCTION OF ORDINANCES:

24-56 An ordinance authorizing the execution of amendatory documents relating to the \$1,000,000,000 Parish of St. John the Baptist, State of Louisiana Revenue Refunding Bonds (Marathon Oil

Corporation Project) Series 2017, and providing for other matters with respect to the foregoing (J. Hotard)

- 24-57** An ordinance approving the request to rezone Lots 1, 2, 3, and 4 of the Hopeville Subdivision from the Commercial District One (C-1) to the Commercial District Three (C-3) located at 228 and 234 Museum Street, Garyville, St. John the Baptist Parish, LA (PZR-1617) (J. Hotard & T. Lambeth)
- 24-58** An ordinance approving the request to resubdivide Lots 47 and 48 of St. Andrew's Village Subdivision, located at 452 Daffodil Street, Mt. Airy, St. John the Baptist Parish, LA (PZS-1403) (J. Hotard & T. Lambeth)
- 24-59** An ordinance approving the request to resubdivide an undesignated lot of the Alexander Jacob Tract located at 130 East 7th Street, Reserve, St. John the Baptist Parish, LA (PZS-1405) (J. Hotard & T. Lambeth)
- 24-60** An ordinance approving the request to resubdivide Lots A, B, C, and D located at 416-432 South Fig Street, Garyville, St. John the Baptist Parish, LA (PZS-1406) (J. Hotard & T. Lambeth)
- 24-61** An ordinance to approve and adopt the annual operating budgets for the St. John the Baptist Parish General Fund, Special Revenue Funds, Enterprise Funds, Capital Projects Funds, and Debit Service Funds for the fiscal year beginning January 1, 2025, and ending December 31, 2025 (J. Hotard)
- 24-62** An ordinance to create and establish a Mardi Gras Parade Route, in the City of Reserve, Parish of St. John the Baptist, commencing the Saturday before Mardi Gras (T. Houston)

ADJOURNMENT:

At 7:22 PM, Councilwoman Houston moved and Councilwoman Johnson seconded the motion to adjourn. The motion passed with Councilwoman Duhe-Griffin absent.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary