

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, FEBRUARY 22nd, 2022
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, February 22nd, 2022, at 6:00 PM.

CALL TO ORDER:

PRESENT AT ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Thomas Malik, Councilman District VII, Michael Wright, Councilman-at-Large, Div. B, Warren Torres Jr., Councilman District II

ABSENT: Tyra Duhe-Griffin and Tonia Schnyder

Councilwoman Houston led the Prayer. Councilman Torres led the Pledge.

Legal Counsel Keith Green Jr. and Christopher Cortez were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment.

Councilwoman Duhe-Griffin arrived at 6:09 PM.

Councilwoman Schnyder arrived at 6:12 PM.

Tonia Schnyder - Presentation - Judge Nghana Lewis - Juvenile Services Detention and Rehabilitation

The above item will be carried over to the next meeting.

CONSENT AGENDA:

ITEMS: Approval of Minutes - February 8th, 2022, Council Meeting; Councilwoman Schnyder - Appointment of Yvette Scioneaux to the Library Board of Control; Parish President Jaclyn Hotard - Appointment of Eliza Eugene to the St. John the Baptist Parish Housing Authority Board of Commissioners

MOTION: Councilwoman Houston moved and Councilwoman Schnyder seconded the motion to approve consent agenda items consisting of Approval of Minutes - February 8th, 2022, Council Meeting; Councilwoman Schnyder - Appointment of Yvette Scioneaux to the Library Board of Control; Parish President Jaclyn Hotard - Appointment of Eliza Eugene to the St. John the Baptist Parish Housing Authority Board of Commissioners. The motion passed unanimously.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (January 2022)

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R22-26 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the Carrollwood Drive Rehabilitation Project

MOTION: Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution - R22-26 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the Carrollwood Drive Rehabilitation Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Carrollwood Drive Rehabilitation Project will include replacing deteriorated roadway paving within the project limits; and, WHEREAS, rehabilitation will be just south of the Carrollwood/Madewood Intersection to just north of the Carrollwood/Greenwood Intersection which is approximately 2,300 linear feet of the centerline distance; and, WHEREAS, this project will be funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the Carrollwood Drive Rehabilitation Project. The motion passed unanimously.

Jaclyn Hotard - Resolution - R22-27 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for Architectural and Engineering Pools

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-27 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for Architectural and Engineering Pools. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Architectural and Engineering (A/E) Pool consists of firms with all required qualifications for recommendations on upcoming projects in St. John the Baptist Parish; and, WHEREAS, the A/E pool is utilized by Public Works, Utilities, Wastewater and other various departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive Request for Qualifications (RFQ) for Architectural and Engineering Pools. The motion passed unanimously.

Jaclyn Hotard - Resolution - R22-28 - A Resolution authoring St. John the Baptist Parish to adopt the Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974

MOTION: Councilwoman Houston moved and Councilwoman Schnyder seconded the motion to approve Resolution - R22-28 - A Resolution authoring St. John the Baptist Parish to adopt the Residential Anti-Displacement and Relocation Assistance Plan

under Section 104(d) of the Housing and Community Development Act of 1974. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish has received approval of a Louisiana Community Development Block Grant (LCDBG) Program for Fiscal Year 2021; and, WHEREAS, the LCDBG Program requires that all grant recipients adopt by Resolution a Residential Anti-displacement and Relocation Assistance Plan which is attached. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt the Residential Anti-displacement and Relocation Assistance Plan. The motion passed unanimously.

Jaclyn Hotard - Resolution - R22-29 - A Resolution declaring that the St. John the Baptist Parish Governing Authority will redistrict its Council Districts in 2022

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R22-29 - A Resolution declaring that the St. John the Baptist Parish Governing Authority will redistrict its Council Districts in 2022. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, every ten (10) years the United States Census is conducted for the purpose of determining the population to provide equal representation among elected districts throughout our Federal, State, and Local Governments; and, WHEREAS, after careful review of the Census, it has been determined that the shifts in population throughout St. John the Baptist Parish have caused a 50.80% overall deviation between some Council Districts either exceeding or having reduced populations of representation; and, WHEREAS, the allowance of deviations should be within plus (+) or minus (-) 10% overall deviation; and, WHEREAS, this imbalance of population of representation requires the Governing Authority to undergo a redistricting of Council Districts within St. John the Baptist Parish; and, WHEREAS, this new Redistricting Plan must be completed before the Qualification Period of the Governing Authority. NOW, THEREFORE, BE IT RESOLVED, the St. John the Baptist Parish Governing Authority, on behalf of St. John the Baptist Parish will conduct the necessary process to create a new Redistricting Plan for its Council Districts for the purpose of providing equal and fair representation throughout St. John the Baptist Parish. The motion passed unanimously.

Jaclyn Hotard - Resolution - R22-30 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with South Central Planning and Development Commission for Redistricting Council Districts

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to approve Resolution - R22-30 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with South Central Planning and Development Commission for Redistricting Council Districts. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf

and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, every ten (10) years the United States Census is conducted for the purpose of determining the population to provide equal representation among elected districts throughout our Federal, State, and Local Governments; and, WHEREAS, the 2020 Census of St. John the Baptist Parish has determined that due to the change in population over the past ten (10) years, a new Redistricting Plan for Council Districts is necessary before the next Qualification Period; and, WHEREAS, South Central Planning and Development Commission successfully completed the previous Redistricting Plan and will provide services which include preparing, coordinating the enactment and assist in the implementation of the current Redistricting Plan; and, WHEREAS, the cost of the Professional Services Agreement is not to exceed \$25,000 and will be funded through the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute a Professional Services Agreement between St. John the Baptist Parish and South Central Planning and Development Commission. The motion passed unanimously.

Jaclyn Hotard - Resolution - R22-31 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with Greenup Industries, LLC for the Water Meter Reading and Billing System Project

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R22-31 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with Greenup Industries, LLC for the Water Meter Reading and Billing System Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Greenup Industries, LLC is the Contractor for the St. John the Baptist Parish Water Meter Reading and Billing System Project; and WHEREAS, Change Order No. 5 increases the original contract amount by \$180,769.16 and adds an additional 99 calendar days; and, WHEREAS, the additional expenses is for installation software licensing fees needed to program the remaining meters and radio transmitters and the additional days is due to Hurricane Ida impacts in St. John the Baptist Parish; and, WHEREAS, this Change Order is funded through an LDEQ Low Interest Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 5 between St. John the Baptist Parish and Greenup Industries, LLC. The motion passed with 5 yeas and 4 against (Torres, Duhe-Griffin, Arcuri, Schnyder).

INTRODUCTION OF ORDINANCES:

22-05 An ordinance declaring the two houses located on parish owned property at 1488 and 1490 Hwy. 44, Reserve, LA, surplus, finding that the buildings no longer serve a public purpose and will need to be removed in advance of the new build project for the new Reserve Branch Library. Said houses received Certificate of Appropriateness for the removal of a contributing structure in the Reserve Historic District, identified as 48-04410 on the Louisiana Historic Resource Inventory on August 12, 2021.
(M. Wright)

22-06 An ordinance authorizing the sale of two houses located on parish owned property at 1488 and 1490 Hwy. 44, Reserve, LA, in advance of the Reserve Library Build project. Authorizing the sale of the property at public auction for the minimum price to be set at the appraised value of each property, with the purchaser responsible for the removal of the structure within 30 days of the execution of the sale, with all costs of relocation to be born by the purchaser (M. Wright)

22-07 An ordinance approving the rezoning of Lot J-2, Joe Thomas Jr. Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1273) (J. Hotard & R. Pastorek)

22-08 An ordinance approving the rezoning of Lot J-1, Joe Thomas Jr. Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1274) (J. Hotard & R. Pastorek)

22-09 An ordinance approving the rezoning of Lot J-3, Joe Thomas Jr. Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1275) (J. Hotard & R. Pastorek)

MOTION: Councilman Malik moved and Councilwoman Schnyder seconded the motion to go into Executive Session to discuss St. John the Baptist Parish District Attorney vs. St. John the Baptist Parish, et al., Docket No. C-77055. The motion passed unanimously.

EXECUTIVE SESSION

St. John the Baptist Parish District Attorney vs. St. John the Baptist Parish, et al., Docket No. C-77055

MOTION: Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to go back into Regular Session. The motion passed unanimously.

There was no action taken as a result of the Executive Session.

ADJOURNMENT:

At 7:58 PM, Councilwoman Duhe-Griffin moved and Councilman Malik seconded the motion to adjourn. The motion passed unanimously.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary