

FINANCE COMMITTEE MEETING
October 26th, 2021
Chairman Thomas Malik
Vice-Chairman Tonia Schnyder

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Lennix Madere, Kurt Becnel, Tyra Duhe-Griffin

ABSENT: Michael Wright & Tonia Schnyder

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Peter Montz - Resolution - R21-140 - A Resolution authorizing St. John the Baptist Parish to solicit bids for Inline Valves for Pressurized Waterlines

MOTION: Councilwoman Houston moved and Councilman Madere seconded the amended motion to approve Resolution R21-140 - A Resolution authorizing St. John the Baptist Parish to solicit bids for Inline Valves for Pressurized Waterlines. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Inline Valves for Pressurized Waterlines will be ordered on an as-needed basis; and, WHEREAS, purchases will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for Inline Valves for Pressurized Waterlines. The motion passed with Councilman Wright and Councilwoman Schnyder absent.

Peter Montz - Resolution - R21-141 - A Resolution authorizing St. John the Baptist Parish to solicit bids for 2022 Submersible Pumps & Related Materials

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R21-141 - A Resolution authorizing St. John the Baptist Parish to solicit bids for 2022 Submersible Pumps & Related Materials. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Orders will be placed on an as-needed basis; and, WHEREAS, purchases will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for 2022 Submersible Pumps & Related Materials. The motion passed with Councilman Wright and Councilwoman Schnyder absent.

Peter Montz - Resolution - R21-142 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the 2022 Asphalt Road Improvements

Councilwoman Schnyder arrived at the meeting at 5:48 PM.

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R21-142 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the 2022 Asphalt Road Improvements. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Improvements based on a priority list will include asphalt paving, lime stabilization, soil cement stabilization, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for 2022 Asphalt Road Improvements. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-143 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the 2022 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion to approve Resolution - R21-143 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the 2022 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Improvements will include removal of old existing streets, driveways and sidewalks, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for 2022 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-144 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for a Fiscal Auditor

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R21-144 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for a Fiscal Auditor. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish is requesting proposals for a Fiscal Auditor to conduct a financial and A-133 Audit; and, WHEREAS, Auditor must be approved by the Louisiana Legislative Auditor to perform Governmental Auditing; and, WHEREAS, it will be funded through various Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish

Council, that St. John the Baptist Parish is hereby authorized to advertise and receive Proposals for a Fiscal Auditor. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-145 - A Resolution authorizing St. John the Baptist Parish to ratify the Intergovernmental Cooperative Endeavor Agreement (ICEA) with the Louisiana Department of Transportation and Development (DOTD) for the Temporary Right-of-Way Access for Removal of Commercial Debris

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R21-145 - A Resolution authorizing St. John the Baptist Parish to ratify the Intergovernmental Cooperative Endeavor Agreement (ICEA) with the Louisiana Department of Transportation and Development (DOTD) for the Temporary Right-of-Way Access for Removal of Commercial Debris. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, DOTD will grant the Parish access to and use of all state highway Rights-of-Ways for the purpose of aiding Parish's removal of commercial debris related to Hurricane Ida; and, WHEREAS, the Rights-of-Ways is needed for the successful completion and operation of the debris removal to further benefit and protect the citizens of the Parish; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify the ICEA between St. John the Baptist Parish and DOTD. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-146 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with CSRS, Inc. for the Belle Terre Streetscape and Stormwater Enhancements Project

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution - R21-146 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with CSRS, Inc. for the Belle Terre Streetscape and Stormwater Enhancements Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this extension will be for an additional six (6) months effective November 5, 2021 through May 5, 2022; and, WHEREAS, CSRS, Inc. provides engineering design, survey and geotechnical investigations for the Belle Terre Streetscape and Stormwater Enhancements Project; and, WHEREAS, the extension maintains the same pricing and is funded through the RESTORE Act and the 2015 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Extension No. 2 of the Professional Services Agreement between St. John the Baptist Parish and CSRS, Inc. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-147 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R21-147 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, CrowderGulf, LLC provides expedient removal of storm debris within the Parish sustained by Hurricane Ida and Recovery Technical Assistance; and, WHEREAS, Amendment No. 1 reflects costs associated with providing additional services and materials not included in the original Agreement dated May 25, 2021; and, WHEREAS, services are funded through the Public Works Department with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 1 of the Professional Services Agreement between St. John the Baptist Parish and CrowderGulf, LLC. The motion passed with Councilman Wright absent.

Peter Montz - Resolution - R21-148 - A Resolution authorizing St. John the Baptist Parish to settle and pay the March 24, 2021, Property Damage Claim to Gary Vicknair of 1410 Main Street, LaPlace, LA 70068

MOTION: Councilman Arcuri moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution - R21-148 - A Resolution authorizing St. John the Baptist Parish to settle and pay the March 24, 2021, Property Damage Claim to Gary Vicknair of 1410 Main Street, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Riverlands Insurance Services, Inc. recommended, and Legal Counsel approved the settlement amount of \$466.38; and, WHEREAS, the settlement will be funded through the Claim/Litigation Settlement line item of the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the March 24, 2021, Property Damage Claim to Gary Vicknair of 1410 Main Street, LaPlace, LA 70068. The motion passed with Councilman Wright absent.

Travis Perrilloux - Resolution - R21-149 - A Resolution authorizing St. John the Baptist Parish President to execute a Contract with Louisiana Department of Health and Hospitals Office of Public Health for the Strategic national Stockpile Cities Readiness Initiative (CRI) Grant

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R21-149 - A Resolution authorizing St. John the Baptist Parish President to execute a Contract with Louisiana Department of Health and Hospitals Office of Public Health for the Strategic national Stockpile Cities Readiness Initiative (CRI) Grant. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an

annual Contract that allows the Parish to participate in a collaborative planning initiative for mass dispensing response capabilities and to foster regional partnerships; and, WHEREAS, the cost of this Contract is \$19,866 and is 100% federally funded. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute a Contract between St. John the Baptist Parish and Louisiana Department of Health and Hospitals Office of Public Health. The motion passed with Councilman Wright absent.

Robert Figuero - Resolution - R21-150 - A Resolution authorizing St. John the Baptist Parish President to execute the assignment from Aclara Technologies LLC

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution - R21-150 - A Resolution authorizing St. John the Baptist Parish President to execute the assignment from Aclara Technologies LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Aclara Technologies, LLC has been acquired by N. Harris Computer Corporation; and, WHEREAS, the current Agreement between St. John the Baptist Parish and Aclara Technologies, LLC includes equipment and software which performs automatic meter reading and collects metering data utilized by providers of electricity, gas and water to consumers; and, WHEREAS, Aclara Technologies, LLC assigns the above referenced Agreement to N. Harris Computer Corporation for continuation of performance of all services, terms, covenants and conditions, obligations, and responsibilities covered by the original executed Agreements; and NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Assignment from Aclara Technologies, LLC. The motion passed with Councilman Wright absent.

Adjournment

MOTION: Councilman Madere moved and Councilwoman Duhe-Griffin seconded the motion to adjourn the finance meeting. The motion passed with Councilman Wright absent.