

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, APRIL 12TH, 2022
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, April 12th, 2022, at 6:00 PM.

CALL TO ORDER:

PRESENT AT ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Warren Torres, Jr., Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robert Arcuri, Councilman District V, Tonia Schnyder, Councilwoman District VI, Thomas Malik, Councilman District VII, Michael Wright, Councilman-at-Large, Div. B

ABSENT: None

Councilwoman Duhe-Griffin led the Prayer. Councilman Becnel led the Pledge.

Legal Counsel Keith Green Jr., Christopher Cortez and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There were no public comments.

CONSENT AGENDA:

ITEMS: Approval of Minutes - March 24th, 2022, Council Meeting; Permit Approval - St. John the Baptist Parish 48th Annual Andouille Festival - October 14th - 16th, 2022, beginning Friday, October 14th at 6:00 PM - St. John Parish Community Center/Thomas F. Daley Memorial Park, 2900 Hwy. 51, LaPlace; Permit Approval - 1st Annual Mental Health 5K Walk - Sunday, May 22nd, 2022, at 1:00 PM - starting at Airline & E. 22nd Street and finishing at REGALA Park

MOTION: Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to approve consent agenda items consisting of Approval of Minutes - March 24th, 2022, Council Meeting; Permit Approval - St. John the Baptist Parish 48th Annual Andouille Festival - October 14th - 16th, 2022, beginning Friday, October 14th at 6:00 PM - St. John Parish Community Center/Thomas F. Daley Memorial Park, 2900 Hwy. 51, LaPlace; Permit Approval - 1st Annual Mental Health 5K Walk - Sunday, May 22nd, 2022, at 1:00 PM - starting at Airline & E. 22nd Street and finishing at REGALA Park. The motion passed unanimously.

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

22-10(Public Hearing Held) An ordinance approving the rezoning of a 96 x 100-foot lot of the Camille Alexander Tract from the Residential One District (R-1) to the Residential District Two (R-2) zoning district, located in the area generally

bounded by W. 2nd Street, W. 5th Street, Beech Street, and Madeline Court, LaPlace, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1286) (J. Hotard & R. Pastorek)

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to approve Ordinance 22-10. The motion passed unanimously.

22-11(Public Hearing Held) An ordinance approving a re-subdivision of Lot 35 & the north half of Lot 36, Dinvaut Subdivision into Lot 35A Dinvaut Subdivision located in the area generally bounded by Central Avenue, Highway 18, Castle Drive, and the T & P Railroad, Edgard, St. John the Baptist Parish, as shown in a survey prepared by Stephen P. Flynn on January 7, 2022(PZS-22-1300) (J. Hotard & R. Pastorek)

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Ordinance 22-11. The motion passed unanimously.

22-12(Public Hearing Held) An ordinance approving the rezoning of Lot A-A, Hemple Estate Subdivision from the Commercial District One (C-1) & Residential District One (R-1) zoning district, located in the area generally bounded by E. 11th Street, Water Tower Lane, Highway 18, and Glendale Plantation Road, Lucy, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1278) (J. Hotard & R. Pastorek)

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to amend Ordinance 22-12 to add Residential District One after Commercial District One and Residential District One. The motion passed unanimously.

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to approve Ordinance 22-12. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-53 - A Resolution authorizing St. John the Baptist Parish to award the Parish's Property and Casualty Insurance to Riverlands Insurance Services, Inc.

MOTION: Councilman Malik moved and Councilman Arcuri seconded the motion to approve Resolution - R22-53. A Resolution authorizing St. John the Baptist Parish to award the Parish's Property and Casualty Insurance to Riverlands Insurance Services, Inc. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Riverlands Insurance Services, Inc. of LaPlace, LA ranked first out of two (2) proposals reviewed and scored by the Source Selection Committee; and, **WHEREAS**, the total estimated annual premium is \$2,340,593.85 and is funded through the General Fund and other various departments. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the Property & Casualty Insurance to Riverlands Insurance Services, Inc. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-54 - A Resolution authorizing St. John the Baptist Parish to ratify the advertisement and solicitation of bids for the St. John Theatre Hurricane Ida Disaster Repairs

MOTION: Councilman Malik moved and Councilwoman Houston seconded the motion to approve Resolution - R22-54. A Resolution authorizing St. John the Baptist Parish to ratify the advertisement and solicitation of bids for the St. John Theatre Hurricane Ida Disaster Repairs. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist Parish sustained extensive damage due to Hurricane Ida on August 29, 2021; and, **WHEREAS**, as a result, St. John Theatre in Reserve, LA, is in need of repairs. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify the advertisement and solicitation of bids for the St. John Theatre Hurricane Ida Disaster Repairs. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-55 - A Resolution authorizing St. John the Baptist Parish to reject all bids received for the Emergency Street Lighting Restoration

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution - R22-55. A Resolution authorizing St. John the Baptist Parish to reject all bids received for the Emergency Street Lighting Restoration. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist Parish suffered extensive devastation due to Hurricane Ida on August 29, 2021; and, **WHEREAS**, as a result, an excessive amount of street lighting throughout the Parish needed restoration; and, **WHEREAS**, 148 of the original 248 damaged streetlights that were included in the estimated quantities in the bid package, have been repaired utilizing Parish Personnel; and, **WHEREAS**, streetlights will continue to be repaired in house. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to reject all bids received for the Emergency Street Lighting Restoration. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-56 - A Resolution authorizing St. John the Baptist Parish to renew the contract with ACT Technologies for Information Technology Services

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to approve Resolution - R22-56. A Resolution authorizing St. John the Baptist Parish to renew the contract with ACT Technologies for Information Technology Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this renewal between St. John the Baptist Parish Council and ACT Technologies is the third one (1) year renewal of the original 2015 contract; and, **WHEREAS**, ACT Technologies provides general Information Technology Support services for Parish facilities; and, **WHEREAS**, the contract renewal maintains the same pricing and is funded through all departments

on an as-needed basis. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the contract with ACT Technologies for Information Technology Services. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-57 - A Resolution authorizing St. John the Baptist Parish to extend the contract with Blackboard, Inc. for services related to the Mass Notification System

MOTION: Councilman Malik moved and Councilman Becnel seconded the motion to approve Resolution - R22-57. A Resolution authorizing St. John the Baptist Parish to extend the contract with Blackboard, Inc. for services related to the Mass Notification System. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this extension between St. John the Baptist Parish Council and Blackboard, Inc. is for an additional one (1) year term; and, **WHEREAS**, Blackboard, Inc. allows for dissemination of emergency and non-emergency information Parish wide; and, **WHEREAS**, the contract extension maintains the same pricing and is funded through allocations from various departments. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to extend the contract with Blackboard, Inc. for services related to the Mass Notification System. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R22-58 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Command Construction Industries, LLC for the LA SAFE Airline and Main Complete Street Project

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R22-58. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Command Construction Industries, LLC for the LA SAFE Airline and Main Complete Street Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Change Order No. 1 increases the original Agreement amount by \$82,772.73 and adds an additional 60 calendar days **WHEREAS**, the additional expenses is for materials required for the revised water and sewer plans, the additional days is due to delays in manufacturing of material and deliveries; and, **WHEREAS**, Change Order No. 1 is funded through \$6 million the Parish received from the Louisiana Office of Community Development. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 1 between St. John the Baptist Parish and Command Construction Industries, LLC. The motion passed with 7 Yeas and 2 Abstaining (Becnel, Schnyder).

Jaclyn Hotard/Reed Alexander - Resolution - R22-59 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarrera & Company, Inc. for the Emergency Water Meter, and Fire Hydrant Repairs

MOTION: Councilman Arcuri moved and Councilman Torres seconded the motion to approve Resolution - R22-59. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarera & Company, Inc. for the Emergency Water Meter, and Fire Hydrant Repairs. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Change Order No. 1 increases the original Agreement amount by \$77,287.50 and adds an additional 45 calendar days; and, **WHEREAS**, the additional expenses is due to additional fire hydrant replacements and repairs and the additional days is to complete the project; and, **WHEREAS**, Change Order No. 1 is funded through FEMA reimbursement. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and J. Caldarera & Company, Inc. The motion passed with 8 Yeas and 1 Abstaining (Schnyder).

Jaclyn Hotard/Reed Alexander - Resolution - R22-60 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Evans-Graves Engineers, Inc. for the Cambridge #2, Cambridge #3, and Ned Duhe Lift Station Rehabilitation Project

MOTION: Councilwoman Schnyder moved and Councilman Torres seconded the motion to approve Resolution - R22-60. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Evans-Graves Engineers, Inc. for the Cambridge #2, Cambridge #3, and Ned Duhe Lift Station Rehabilitation Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Evans-Graves Engineers, Inc. provide engineering services to rehabilitate the lift station to continue to provide reliable wastewater collection; and, **WHEREAS**, Amendment No. 1 includes additional geotechnical investigation services for the installation of a new wet well and valve pit at Cambridge Lift Station #2 and #3; and, **WHEREAS**, the estimated cost of Amendment No. 1 is \$10,890 and is funded through the Wastewater Fund and reimbursement from the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and Evans-Graves Engineers, Inc. The motion passed with 8 Yeas and 1 Absent (Houston).

Jaclyn Hotard/Reed Alexander - Resolution - R22-61 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for the Clean Water State Revolving Loan Program

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R22-61. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for the Clean Water State Revolving Loan Program. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter

permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist Parish was approved for \$15,000,000 in funding from the Louisiana Department of Environmental Quality for a Clean Water State Revolving Fund Loan for much needed wastewater improvements, and, **WHEREAS**, Amendment No. 1 includes post-loan closing services, compliance with the Davis Bacon Act and American Iron and Steel requirements and management of seventeen (17) wastewater improvement projects; and, **WHEREAS**, the cost of Amendment No. 1 is approximately \$450,000 and will be reimbursed to St John the Baptist Parish upon closing the loan. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and Digital Engineering and Imaging, Inc. The motion passed with 7 Yeas, 1 Nay (Torres) and 1 Abstaining (Schnyder).

Jaclyn Hotard/Reed Alexander - Resolution - R22-62 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC for the Ezekial Jackson, and Esperanza Lift Station Rehabilitation Project

MOTION: Councilman Madere moved and Councilman Torres seconded the motion to approve Resolution - R22-62. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with C., Fenstermaker & Associates, LLC for the Ezekial Jackson, and Esperanza Lift Station Rehabilitation Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, C.H. Fenstermaker & Associated, LLC of New Orleans, LA has been selected as the Engineer for the Ezekial Jackson and Esperanza Lift Station Rehabilitation Project; and, **WHEREAS**, the lift stations need to be rehabilitated to continue to provide reliable wastewater collection in their services areas; and, **WHEREAS**, the cost of the Agreement is \$147,210 and will be funded through the Wastewater Fund and by the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute a Professional Services Agreement between St. John the Baptist Parish and C.H. Fenstermaker & Associates, LLC. The motion passed unanimously.

Jaclyn Hotard/Colin Crumbley - Resolution - R22-63 - A Resolution to accept the Planning Commission's recommendation to deny application number PZR-22-1287 to rezone North ½ Lot 9, Mayflower Subdivision from the Residential District One (R-1) to the Residential District Three (R-3) Zoning District

MOTION: Councilman Malik moved and Councilwoman Houston seconded the motion to approve Resolution - R22-63. A Resolution to accept the Planning Commission's recommendation to DENY application number PZR-22-1287 to rezone North ½ Lot 9, Mayflower Subdivision from the Residential District One (R-1) to the Residential District Three (R-3) Zoning District. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a

previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this Request was unanimously recommended for denial by the Planning Commission on March 21, 2022; and, **WHEREAS**, Section 113-79(c) of the Code of Ordinances states that if the Planning Commission recommends denial of a re-zoning and the Parish Council concurs, the matter need not to be introduced for a Public Hearing; and, **WHEREAS**, if this Resolutions fails adoption, the matter will be introduced as an Ordinance for consideration at the next available Parish Council meeting. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish hereby accepts the Planning Commission's recommendation to deny application number PZR-22-1287 rezone North ½ Lot 9, Mayflower Subdivision from the Residential District One [R-1] to the Residential District Three [R-3] Zoning District. The motion passed with 8 Yeas and 1 Abstaining (Schnyder).

Jaclyn Hotard/Colin Crumbley - Resolution - R22-64 - A Resolution to accept the Planning Commission's recommendation to deny application number PZR-22-1253 to rezone Proposed Lot C-3, Farm Lot B Subdivision, from the Residential District One (R-1) to the Commercial District Three (C-3) Zoning District

MOTION: Councilman Malik moved and Councilman Arcuri seconded the motion to approve Resolution - R22-64. A Resolution to accept the Planning Commission's recommendation to deny application number PZR-22-1253 to rezone Proposed Lot C-3, Farm Lot B Subdivision, from the Residential District One (R-1) to the Commercial District Three (C-3) Zoning District. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this Request was recommended for denial by a vote of three for and 3 abstaining at the Planning Commission meeting held on March 21, 2022; and, **WHEREAS**, Section 113-79(c) of the Code of Ordinances states that if the Planning Commission recommends denial of a re-zoning and the Parish Council concurs, the matter need not to be introduced for a Public Hearing; and, **WHEREAS**, if this Resolutions fails adoption, the matter will be introduced as an Ordinance for consideration at the next available Parish Council meeting. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish hereby accepts the Planning Commission's recommendation to deny application number PZR-22-1253 to rezone Proposed Lot C-3, Farm Lot B Subdivision, from the Residential District One [R-1] to the Commercial District Three [C-3] Zoning District. The motion passed with 6 Yeas (Arcuri, Becnel, Houston, Madere, Malik, Wright), 2 Abstaining (Duhe-Griffin, Schnyder) and 1 Absent (Torres).

INTRODUCTION OF ORDINANCES:

22-13 An ordinance to amend Ordinance 20-54 of the St. John the Baptist Parish Council implementing a Parish Recognition Program for Renaming Public Streets, Public Property and Nomenclatures. (T. Schnyder)

22-14 An ordinance establishing Code of Conduct for Council Members (T. Houston)

22-15 An ordinance amending ordinance 21-42 relative to the annual operating budgets for St. John the Baptist Parish for the fiscal year beginning

January 1, 2022 and ending December 31, 2022. (J. Hotard)

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to go into Executive Session to discuss St. John the Baptist Parish District Attorney vs. St. John the Baptist Parish, et al., Docket No. C-77055. The motion passed Unanimously.

EXECUTIVE SESSION:

St. John the Baptist Parish District Attorney vs. St. John the Baptist Parish, et al., Docket No. C-77055

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to go back into Regular Session. The motion passed unanimously.

ADJOURNMENT:

At 8:10 PM, Councilwoman Houston moved and Councilman Madere seconded the motion to adjourn. The motion passed unanimously.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary