

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, JUNE 28TH, 2022
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, June 28th, 2022, at 6:00 PM.

CALL TO ORDER:

PRESENT AT ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Thomas Malik, Councilman District VII, Michael Wright, Councilman-at-Large, Div. B

ABSENT: Tyra Duhe-Griffin, Tonia Schnyder, Warren Torres, Jr.

Councilwoman Houston led the Prayer. Councilman Malik led the Pledge.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There were no public comments.

Jaclyn Hotard - Presentation - Eliza Eugene - Blessed to be a Blessing Backpack Extravaganza

CONSENT AGENDA:

ITEMS: Approval of Minutes - June 14th, 2022, Council Meeting; Jaclyn Hotard - Appointment of Perry DiCarlo, Louisiana Civil Service League Nominee, to the St. John the Baptist Parish Civil Service Board; Permit Approval - Beechgrove and New Pilgrim Baptist Church Block Party - Saturday, July 9th from 4:00 PM - 7:00 PM - 107 Pilgrim Drive, Reserve

MOTION: Councilwoman Houston moved and Councilman Malik seconded the motion to approve consent agenda items consisting of Approval of Minutes - June 14th, 2022, Council Meeting; Jaclyn Hotard - Appointment of Perry DiCarlo, Louisiana Civil Service League Nominee, to the St. John the Baptist Parish Civil Service Board; Permit Approval - Beechgrove and New Pilgrim Baptist Church Block Party - Saturday, July 9th from 4:00 PM - 7:00 PM - 107 Pilgrim Drive, Reserve. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

REPORTS

President's Report:

Jaclyn Hotard - Monthly Financial Report (May 2022)

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS

Jaclyn Hotard/Peter Montz - Resolution - R22-103 - A Resolution authorizing St. John the Baptist Parish to reject the bid for the Asphalt Roof Hurricane Ida Disaster Repairs

MOTION: Councilwoman Houston moved and Councilman Malik seconded the motion to approve Resolution - R22-103. A Resolution authorizing St. John the Baptist Parish to reject the bid for the Asphalt Roof Hurricane Ida Disaster Repairs. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, as a result of damages sustained by Hurricane Ida, 15 buildings with asphalt shingle roofing throughout the Parish are in need of repair; and, **WHEREAS**, only one bid was received which was determined to be non-responsive. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to reject the bid received for the Asphalt Roof Hurricane Ida Disaster Repairs. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-104 - A Resolution authorizing St. John the Baptist Parish to re-advertise and solicit bids for Asphalt Roof Hurricane Ida Disaster Repairs

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution - R22-104. A Resolution authorizing St. John the Baptist Parish to re-advertise and solicit bids for Asphalt Roof Hurricane Ida Disaster Repairs. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist Parish suffered extensive damage due to Hurricane Ida; and, **WHEREAS**, as a result, 15 buildings with asphalt shingle roofing throughout the Parish are in need of repairs; and, **WHEREAS**, the estimated cost of these repairs is \$450,352 and will be funded through the Hurricane Ida Fund with FEMA reimbursement. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for Asphalt Roof Hurricane Ida Disaster Repairs. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-105 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the Hurricane Ida Disaster Related Repairs to Fire Station Facilities

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-105. A Resolution authorizing St. John the Baptist Parish to solicit bids for the Hurricane Ida Disaster Related Repairs to Fire Station Facilities. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, St. John the Baptist

Parish sustained extensive damage due to Hurricane Ida on August 29, 2021; and, **WHEREAS**, as a result, Fire Station Facilities throughout the Parish are in need of repairs; and, **WHEREAS**, costs of repairs will be funded through the Hurricane Ida Fund with FEMA Reimbursement. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the Hurricane Ida Disaster Related Repairs to Fire Station Facilities. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-106 - A Resolution authorizing St. John the Baptist Parish to award the bid for Membrane Filters and Reverse Osmosis Unit to GCS Water Purification dba Gulf Coastal Services

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion to approve Resolution - R22-106. A Resolution authorizing St. John the Baptist Parish to award the bid for Membrane Filters and Reverse Osmosis Unit to GCS Water Purification dba Gulf Coastal Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Gulf Coastal Services of Rosharon, TX submitted the lowest responsive and responsible bid in the amount of \$395; and, **WHEREAS**, orders will be placed on an as-needed basis and will be funded through the Utilities Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Membrane Filters and Reverse Osmosis Unit to GCS Water Purification dba Gulf Coastal Services. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/St Stanley Bienemy - Resolution - R22-107 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Xavier University of Louisiana to serve as the Fiscal Agent for the Louisiana Small Business Development Center (LSBDC)

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to approve Resolution - R22-107. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Xavier University of Louisiana to serve as the Fiscal Agent for the Louisiana Small Business Development Center (LSBDC). **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Xavier University of Louisiana provides technical assistance through the Business Training Center; and, **WHEREAS**, assistance includes workshops/seminars, Kauffman FastTrac 10-week sessions and other entrepreneurial training courses in connection with the Small Business Development Center; and, **WHEREAS**, this Agreement is for a not to exceed amount of \$123,213 and is funded through the Economic Development Department Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Xavier University of Louisiana. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-108 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Emergency Restoration, Inc. for Disaster Restoration and Recovery Services

MOTION: Councilman Madere moved and Councilman Madere seconded the motion to approve Resolution - R22-108. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Emergency Restoration, Inc. for Disaster Restoration and Recovery Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Emergency Restoration, Inc. provides services for the Parish's thirty-six (36) buildings in the event of a natural or man-made disaster; and, **WHEREAS**, Amendment No. 1 adds current FEMA terms to match with the Hurricane Ida Public Assistance Grant Program; and, **WHEREAS**, services are funded through the Public Works Department with anticipated FEMA Reimbursement. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 1 of the Professional Services Agreement between St. John the Baptist Parish and Emergency Restoration, Inc. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-109 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services

MOTION: Councilwoman Houston moved and Councilman Malik seconded the motion to approve Resolution - R22-109. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with CrowderGulf, LLC for Emergency Response, Management and Recovery Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, CrowderGulf, LLC provides expedient removal of storm debris within the Parish sustained by Hurricane Ida and Recovery Technical Assistance; and, **WHEREAS**, Amendment No. 2 adds current FEMA terms to match with the Hurricane Ida Public Assistance Grant Program; and, **WHEREAS**, services are funded through the Public Works Department with FEMA Reimbursement. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 2 of the Professional Services Agreement between St. John the Baptist Parish and CrowderGulf, LLC. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-110 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Tetra Tech, Inc. for Disaster Debris Monitoring Services

MOTION: Councilman Madere moved and Councilman Madere seconded the motion to approve Resolution - R22-110. A Resolution authorizing St. John the Baptist

Parish to amend the Professional Services Agreement with Tetra Tech, Inc. for Disaster Debris Monitoring Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Tetra Tech, Inc. provides debris monitoring and tracking that is required for FEMA reimbursements; and, **WHEREAS**, Amendment No. 1 adds current FEMA terms to match with the Hurricane Ida Public Assistance Grant Program; and, **WHEREAS**, services are funded through FEMA reimbursements. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 1 of the Professional Services Agreement between St. John the Baptist Parish and Tetra Tech, Inc. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Joseph Savoie - Resolution - R22-111 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Allen & LeBlanc, LLC for the Belle Pointe Sewer Re-Routing (Plant Closure) Project

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R22-111. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Allen & LeBlanc, LLC for the Belle Pointe Sewer Re-Routing (Plant Closure) Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Change Order No. 2 increases the original contract dated April 20, 2021, by \$6,121.54 and adds an additional 120 calendar days; and, **WHEREAS**, the increase in costs are due to additional fencing to surround lift station piping and additional drainage piping for ARV; and, **WHEREAS**, additional calendar days are due to lengthy lead times on electrical equipment that were delayed beyond the Contractor's control; and, **WHEREAS**, the cost of Change Order No. 2 is funded through the 2010 Bond Issue. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 2 between St. John the Baptist Parish and Allen & LeBlanc, LLC. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Joseph Savoie - Resolution - R22-112 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution - R22-112. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative

business of the Parish; and **WHEREAS**, Change Order No. 1 increases the original contract dated January 26, 2021, by \$31,882 and adds an additional 300 calendar days; and, **WHEREAS**, additional costs are due to repairs needed to Station No. 1 pump house from damages sustained by Hurricane Ida; and, **WHEREAS**, additional calendar days are due to lead time for specialty items to be fabricated and delivered that were delayed beyond the Contractor's control; and, **WHEREAS**, the new estimated construction completion date is January 9, 2023; and, **WHEREAS**, the cost of Change Order No. 1 is partially funded by FEMA (75%) with a 25% match being funded through the 2014/2015 Bond Issue. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 1 between St. John the Baptist Parish and LA Contracting Enterprise, L.L.C. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-113 - A Resolution authorizing St. John the Baptist Parish to settle and pay the May 4, 2022, Property Damage Claim to Juan Watkins, Sr. of 1617 W. Frisco Drive, LaPlace, LA 70068

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R22-113. A Resolution authorizing St. John the Baptist Parish to settle and pay the May 4, 2022, Property Damage Claim to Juan Watkins, Sr. of 1617 W. Frisco Drive, LaPlace, LA 70068. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, **WHEREAS**, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$107.86; and, **WHEREAS**, the settlement will be funded through the Claim/Litigation Settlement line item of the Public Works Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the May 4, 2022, Property Damage Claim to Juan Watkins, Sr. of 1617 W. Frisco Drive, LaPlace, LA 70068. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-114 - A Resolution authorizing St. John the Baptist Parish to settle and pay the May 12, 2022, Property Damage Claim to Mary Reames of 598 NW 2nd Street, Reserve, LA 70084

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R22-114. A Resolution authorizing St. John the Baptist Parish to settle and pay the May 12, 2022, Property Damage Claim to Mary Reames of 598 NW 2nd Street, Reserve, LA 70084. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, **WHEREAS**, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$318.66; and, **WHEREAS**, the settlement will be funded through the Claim/Litigation Settlement line item of the Public Works Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the May 12, 2022, Property Damage Claim to Mary Reames of 598 NW 2nd Street, Reserve, LA 70084. The

motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-115 - A Resolution authorizing St. John the Baptist Parish to settle and pay the May 17, 2022, Property Damage Claim to Jasmine Ceaser of 1317 Ellerslie Avenue, LaPlace, LA 70068

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-115. A Resolution authorizing St. John the Baptist Parish to settle and pay the May 17, 2022, Property Damage Claim to Jasmine Ceaser of 1317 Ellerslie Avenue, LaPlace, LA 70068. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, **WHEREAS**, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$1,171.03; and, **WHEREAS**, the settlement will be funded through the Claim/Litigation Settlement line item of the Utilities Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the May 4, 2022, Property Damage Claim to Jasmine Ceaser of 1317 Ellerslie Avenue, LaPlace, LA 70068. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

INTRODUCTION OF ORDINANCES:

22-22 An ordinance approving the rezoning of Lot C, Elvina Plantation, located in the area generally bounded by E. Airline Highway, Interstate 10, U.S. Highway 51, and Windsor Blvd, LaPlace, St. John the Baptist Parish, LA from the Residential District One (R-1) to the Rural zoning district, as shown in Exhibit 1 attached (PZR-22-1295) (J. Hotard & T. Lambeth)

22-23 An ordinance approving the rezoning of Lot 14, Square 2, Melius Subdivision located in the area generally bounded by E. 25th Street E. 26th Street, and Highway 44, Reserve, St. John the Baptist Parish, LA from the Residential District One (R-1) and Commercial District One (C-1) to the Residential District One(R-1) zoning district, as shown in Exhibit 1 attached (PZR-22-1308) (J. Hotard & T. Lambeth)

22-24 An ordinance approving the rezoning of Lot 1, Scarlet Oaks Subdivision, located in the area generally bounded by W. Airline Highway, Central Avenue, and Steven Drive, Reserve, St. John the Baptist Parish, LA from the Commercial District Three (C-3) to the Residential District One (R-1), as shown in Exhibit 1 attached (PZR-22-1312) (J. Hotard & T. Lambeth)

22-25 An ordinance approving the re-subdivision of Lots 118 & 119 into Lot 118-A of Lakeshore Estates, Inc. Subdivision, located in the area generally bounded by Rue St. James, Rue St. Charles, Highway 643, and Des Allemands Boulevard, Vacherie, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-22-1309) (J. Hotard & T. Lambeth)

CORRESPONDENCE/COUNCIL BRIEFS:

ADJOURNMENT:

At 6:44 PM, Councilwoman Houston moved and Councilman Malik seconded the motion to adjourn. The motion passed with Councilwomen Duhe-Griffin, Schnyder and Councilman Torres absent.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary