

FINANCE COMMITTEE MEETING
November 23rd, 2021
Chairman Thomas Malik
Vice-Chairman Tonia Schnyder

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Kurt Becnel and Tonia Schnyder

ABSENT: Tyra Duhe-Griffin, Lennix Madere, Michael Wright

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Monica Nichols, Parish Employee, commented asking the council to please take into consideration the employees when they vote for the insurance. It looks like the plans are going up higher with less services and it is hard for many people to pay for insurance now. Just please take that into consideration.

Jaclyn Hotard - Resolution - R21-156 - A Resolution authorizing St. John the Baptist Parish to ratify a Cooperative Endeavor Agreement (CEA) with Southeast Louisiana Legal Services Inc. for Disaster-related Civil Legal Services

MOTION: Councilwoman Houston moved and Councilwoman Schnyder seconded the amended motion to approve Resolution R21-156 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RATIFY A COOPERATIVE ENDEAVOR AGREEMENT (CEA) WITH SOUTHEAST LOUISIANA LEGAL SERVICES INC. (SLLS) FOR DISASTER-RELATED CIVIL LEGAL SERVICES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Southeast Louisiana Legal Services Inc. will provide free disaster-related, civil legal services and assistance to St. John the Baptist Parish residents as a result of recovery efforts from the devastation and destruction of Hurricane Ida; and, WHEREAS, residents will have access to qualified legal professionals on Tuesdays which will aid in contributing to the general recovery dynamics of St. John the Baptist Parish. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify the CEA between St. John the Baptist Parish and Southeast Louisiana Legal Services Inc. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Joseph Savoie/Jaclyn Hotard - Resolution - R21-157 - A Resolution authorizing St. John the Baptist Parish to rescind the current advertisement to solicit bids for the 2022 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide

MOTION: Councilman Becnel moved and Councilman Arcuri seconded the motion to approve Resolution - R21-157 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RESCIND THE CURRENT ADVERTISEMENT TO SOLICIT BIDS FOR THE 2022 REMOVAL AND REPLACEMENT OF CONCRETE SIDEWALKS, DRIVEWAYS AND STREET SECTIONS PARISH WIDE. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish

Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this request is due to the Parish desiring to extend the current contract with LA Contracting Enterprise, LLC; and, WHEREAS, extending the contract with LA Contracting Enterprise, LLC will maintain the current contract rate for another year producing considerable savings; and, WHEREAS, this contract is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to rescind the current advertisement to solicit bids for the 2022 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide. The motion passed with 5 yeas, 1 against (Schnyder) and 3 absent (Duhe-Griffin, Madere, Wright).

Joseph Savoie/Jaclyn Hotard - Resolution - R21-158 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with LA Contracting Enterprise LLC for the Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Resolution - R21-158 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH PRESIDENT TO EXECUTE CHANGE ORDER NO. 1 WITH LA CONTRACTING ENTERPRISE, LLC FOR THE REMOVAL AND REPLACEMENT OF CONCRETE SIDEWALKS, DRIVEWAYS AND STREET SECTION PARISH WIDE. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 will add one (1) year to the original contract dated January 28, 2020, in accordance with Extensions of Time of the General Conditions Section of the original contract; and, WHEREAS, this Change Order will begin from the current expiration date of December 31, 2021, and terminate December 31, 2022, WHEREAS, the cost of the Change Order is \$245,350 and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 1 between St. John the Baptist Parish and LA Contracting Enterprise, LLC. The motion passed with 5 yeas, 1 against (Schnyder) and 3 absent (Duhe-Griffin, Madere, Wright).

Peter Montz - Resolution - R21-159 - A Resolution authorizing the St. John the Baptist Parish President to execute Change Order No. 1 with Foret Contracting Group, LLC for the Parish Generator Project - Phase II

MOTION: Councilman Schnyder moved and Councilman Arcuri seconded the motion to approve Resolution - R21-159 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH PRESIDENT TO EXECUTE CHANGE ORDER NO. 1 WITH FORET CONTRACTING GROUP, LLC FOR THE PARISH GENERATOR PROJECT-PHASE II. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 will add 142 days to the original contract dated May 3, 2021, with no change in pricing; and, WHEREAS, the additional time is required for procurement of generators which is based on the estimated date that the generator vendor,

Taylor Power Systems, can provide generators to begin installation; and, WHEREAS, the new estimated construction completion date is May 24, 2022; and, WHEREAS, the project is funded through the Hazard Mitigation Grant Program and the 2010 Sewer Construction Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 1 between St. John the Baptist Parish and Foret Contracting Group, LLC. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Peter Montz - Resolution - R21-160 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with HDR Engineering, Inc. for the Lake Pontchartrain Shoreline Protection Project

MOTION: Councilman Torres moved and Councilman Becnel seconded the motion to approve Resolution - R21-160 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR THE LAKE PONTCHARTRAIN SHORELINE PROTECTION PROJECT. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, HDR Engineering, Inc. provides engineering, design, survey and geotechnical investigations for the Lake Pontchartrain Shoreline Protection Project; and, WHEREAS, Amendment No. 2 includes revised language to the Extension Section of the original Agreement dated December 10, 2019; and WHEREAS, this project is 100% funded with bonds secured through GOMESA. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Amendment No. 2 of the Professional Services Agreement between St. John the Baptist Parish and HDR Engineering, Inc. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Peter Montz - Resolution - R21-161 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with HDR Engineering, Inc. for the Lake Pontchartrain Shoreline Protection Project

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Resolution - R21-161 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR THE LAKE PONTCHARTRAIN SHORELINE PROTECTION PROJECT. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this extension will add an additional two (2) years to the original contract dated December 10, 2019 while maintaining the same pricing; and WHEREAS, the project is fully designed and is currently in the permitting phase; and, WHEREAS, this extension will allow sufficient time to complete permitting and construction of the project; and, WHEREAS, this project is 100% funded with bonds secured through GOMESA. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to

execute Extension No. 1 of the Professional Services Agreement between St. John the Baptist Parish and HDR Engineering, Inc. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Peter Montz - Resolution - R21-162 - A Resolution authorizing St. John the Baptist Parish to settle and pay the November 16, 2020, Property Damage Claim to Sharon Boudoin of 1628 Yorktowne Drive, LaPlace, LA 70068

MOTION: Councilwoman Schnyder moved and Councilman Torres seconded the motion to approve Resolution - R21-162 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO SETTLE AND PAY THE NOVEMBER 16, 2020, PROPERTY DAMAGE CLAIM TO SHARON BOUDOIN OF 1628 YORKTOWNE DRIVE, LAPLACE, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Riverlands Insurance Services, Inc. recommended, and Legal Counsel approved the settlement amount of \$175; and, WHEREAS, the settlement will be funded through the Claim/Litigation Settlement line item of the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the November 16, 2020, Property Damage Claim to Sharon Boudoin of 1628 Yorktowne Drive, LaPlace, LA 70068. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Travis Perrilloux - Resolution - R21-163 - A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with the Pontchartrain Levee District for the 2021 Festival of the Bonfires

MOTION: Councilman Becnel moved and Councilwoman Schnyder seconded the motion to approve Resolution - R21-163 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT (CEA) WITH THE PONTCHARTRAIN LEVEE DISTRICT FOR THE 2021 FESTIVAL OF THE BONFIRES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this Agreement is required with the Pontchartrain Levee District for the Festival of the Bonfires; and, WHEREAS, the insurance requirement will be satisfied with a \$2M policy at a cost of \$5,000; and, WHEREAS, the premium will be funded through the Public Safety Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Cooperative Endeavor Agreement with the Pontchartrain Levee District for the 2021 Festival of the Bonfires. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Travis Perrilloux - Resolution - R21-164 - A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission and the Festival of the Bonfires, Inc. to support and promote the Bonfire Festivities

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Resolution - R21-164 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT (CEA) WITH ST. JAMES PARISH, TOWN OF GRAMERCY, TOWN OF LUTCHER, RIVER PARISHES TOURIST COMMISSION AND THE FESTIVAL OF THE BONFIRES, INC. TO SUPPORT AND PROMOTE THE BONFIRE FESTIVITIES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this Agreement is required for participation in the annual Bonfire Festivities; and, WHEREAS, permitting will be managed by the Department of Public Safety; and, WHEREAS, the Parish contributes \$5,000 toward the payment of the premium required by The Festival of Bonfires and is funded through the Public Safety Department. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Cooperative Endeavor Agreement with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission and The Festival of Bonfires, Inc. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.

Stacey Cador - Resolution - R21-165 - A Resolution authorizing St. John the Baptist Parish to renew the Parish's Group Life Insurance with Sun Life Financial

MOTION: Councilman Arcuri moved and Councilman Becnel seconded the motion to approve Resolution - R21-165 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RENEW THE PARISH'S GROUP LIFE INSURANCE WITH SUN LIFE FINANCIAL. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, The Group Life Insurance Policy provides basic life and AD&D to employees of the Parish, Library and Assessor's Office; and, WHEREAS, the estimated renewal premium of \$125,089 with Sun Life Financial through Riverlands Insurance Services, Inc. reflects an increase of \$14,863 over the expiring premium; and, WHEREAS, the premium will be funded through allocations from the General Fund, Public Works, Utilities, Wastewater, Library and the Assessor's Office. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Parish's Group Life Insurance with Sun Life Financial. The motion passed with 5 yeas, 1 against (Arcuri) and 3 absent (Duhe-Griffin, Madere, Wright).

Stacey Cador - Resolution - R21-166 - A Resolution authorizing St. John the Baptist Parish to award the Parish's Group Health Insurance to Blue Cross and Blue Shield of Louisiana

MOTION: Councilman Arcuri moved and Councilman Becnel seconded the motion to approve Resolution - R21-166 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO AWARD THE PARISH'S GROUP HEALTH INSURANCE TO BLUE CROSS AND BLUE SHIELD OF LOUISIANA. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously

approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Blue Cross and Blue Shield of Louisiana through Tatje Insurance and Financial Products, ranked first out of four (4) proposals reviewed and scored by the Source Selection Committee; and, WHEREAS, the premium will be funded through Departmental Funds and Payroll Deductions. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the Parish's Group Health Insurance to Blue Cross and Blue Shield of Louisiana. The motion passed with 5 yeas, 1 abstaining (Schnyder) and 3 absent (Duhe-Griffin, Madere, Wright).

Adjournment

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Duhe-Griffin and Councilmen Madere and Wright absent.