

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**TUESDAY, APRIL 11<sup>TH</sup>, 2023**  
**CHAIRMAN THOMAS MALIK**  
**VICE-CHAIR KURT BECNEL**

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, April 11<sup>th</sup>, 2023, at 6:00 PM.

**CALL TO ORDER:**

**ROLL CALL:** Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Thomas Malik, Councilman District VII, Tyra Duhe-Griffin, Councilwoman District IV, Warren Torres, Councilman District II

**ABSENT:** Michael Wright and Tonia Schnyder

Councilman Madere led the Prayer and Councilman Arcuri led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

There was no public comment at this time.

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to suspend the rules to move up the item Jaclyn Hotard - Proclamation - April 9-15, 2023, as National Public Safety Telecommunicators Week on the agenda. The motion passed with Councilwoman Schnyder and Councilman Wright absent.

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to take up the item Jaclyn Hotard - Proclamation - April 9-15, 2023, as National Public Safety Telecommunicators Week. The motion passed with Councilwoman Schnyder and Councilman Wright absent.

**Jaclyn Hotard - Proclamation - April 9-15, 2023, as National Public Safety Telecommunicators Week**

Councilwoman Schnyder arrived to the meeting at 6:15 PM.

**Tammy Houston - Presentation - Kaelan Levy, Legends Music Festival**

**Jaclyn Hotard - Presentation - Paster Neil Bernard - St. John Parish Recovery**

**Jaclyn Hotard - Proclamation - April as Child Abuse Prevention Month**

**CONSENT AGENDA:**

**ITEMS:** Approval of Minutes - March 28<sup>th</sup>, 2023, Council Meeting

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve consent agenda item - Approval of Minutes - March 28<sup>th</sup>, 2023, Council Meeting. The motion passed with Councilman Wright absent.

**REPORTS:**

**President's Report**

**PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:**

**23-09** An ordinance to rename the following private street. Leroy Drive to Promise Place (K. Becnel)

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to approve Ordinance 23-09. The motion passed with Councilman Wright absent.

**23-10** An ordinance approving the resubdivision of a portion of Farm Lot 4, Lot 1 of Farm Lot 5, & a portion of Lot 2 of Farm Lot 5, Woodland Plantation, into Lot 1TG, Woodland Plantation, located in the area generally bounded by W. 5<sup>th</sup> Street, Newspaper Drive, Main Street, & Alice Lane, LaPlace, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-23-1340) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Arcuri moved and Councilwoman Duhe-Griffin seconded the motion to approve Ordinance 23-10. The motion passed with Councilman Wright absent.

**23-11** An ordinance approving the rezoning of Lot 23A, Airport Industrial Park Subdivision, located in the area generally bounded by Airport Road, Godchaux Canal Road, W. Airline Highway, & Interstate 10, Reserve, St. John the Baptist Parish, LA from the Industrial District Two (I-2) to the Industrial District Three (I-3), as shown in Exhibit 1 attached (PZR-23-1379) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Torres moved and Councilwoman Duhe-Griffin seconded the motion to approve Ordinance 23-11. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Reed Alexander - Resolution - R23-73 - A Resolution authorizing St. John the Baptist Parish to award the bid for Water Distribution and Treatment Maintenance/Emergency Repairs Project to the Bip & Sons Services**

**MOTION:** Councilman Madere moved and Councilman Torres seconded the motion to approve Resolution R23-73. A Resolution authorizing St. John the Baptist Parish to award the bid for Water Distribution and Treatment Maintenance/Emergency Repairs Project to the Bip & Sons Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Bip & Sons Services, LLC of Loranger, LA submitted the lowest responsive and responsible bid in the amount of \$496,736; and, WHEREAS, services will include Maintenance and Emergency Repairs on the Water Distribution and Treatment System on an as-needed basis as directed by the Utilities Department; and, WHEREAS, costs will be funded through the Utilities Department Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby

authorized to award the bid for Water Distribution and Treatment Maintenance/Emergency Repairs to Bip & Sons Services, LLC. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-74 - A Resolution authorizing St. John the Baptist Parish to advertise Requests for Proposals (RFP) for Information Technology Services**

**MOTION:** Councilman Madere moved and Councilman Torres seconded the motion to approve Resolution R23-74. A Resolution authorizing St. John the Baptist Parish to advertise Requests for Proposals (RFP) for Information Technology Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish is requesting proposals for Information Technology Services; and, WHEREAS, services will include technical support, assistance, hardware, software troubleshooting and system training on an as-needed basis; and, WHEREAS, the costs of these services will be funded through various funds/departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise Requests for Proposals for Information Technology Services. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-75 - A Resolution authorizing St. John the Baptist Parish to award the bid for Extrication Tools for the Office of Fire Services to BGS, LLC**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R23-75. A Resolution authorizing St. John the Baptist Parish to award the bid for Extrication Tools for the Office of Fire Services to BGS, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, BGS, LLC of Gonzales, LA submitted the lowest responsive and responsible bid in the amount of \$131,928; and, WHEREAS, St. John the Baptist Parish entered a Cooperative Endeavor Agreement (CEA) with the State of Louisiana, Department of Treasury in connection with a line-item appropriation in Act 170 of the 2022 Regular Legislative Session of the Louisiana Legislature in the sum of \$250,000.00 for the purchase of fire and safety equipment; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized award the bid for Extrication Tools for The Office of Fire Services to BGS, LLC. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-76 - A Resolution authorizing St. John the Baptist Parish to award the bid for the Edgard Courthouse Hurricane Ida Disaster Building Repairs Project to FCA Construction, LLC**

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution R23-76. A Resolution authorizing St. John the Baptist Parish to award the bid for the Edgard Courthouse Hurricane Ida Disaster Building Repairs Project to FCA Construction, LLC. WHEREAS, Article IV, Section H (2) and

(5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, FCA Construction, LLC of Harahan, LA submitted the lowest responsive and responsible bid in the amount of \$623,750; and, WHEREAS, the Edgard Courthouse is in need of repairs due to damages sustained by Hurricane Ida; and, WHEREAS, the project will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the Edgard Courthouse Hurricane Ida Disaster Building Repairs Project to FCA Construction, LLC. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-77 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with GeoSurfaces, Inc. for the REGALA Park Field No. 2 Synthetic Turf Project**

**MOTION:** Councilwoman Houston moved and Councilwoman Schnyder seconded the motion to approve Resolution R23-77. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with GeoSurfaces, Inc. for the REGALA Park Field No. 2 Synthetic Turf Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this project has been deemed substantially complete by the Project Engineer; and, WHEREAS, all punch list items were identified and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Certificate of Substantial Completion between St. John the Baptist Parish and GeoSurfaces, Inc. The motion passed with Councilman Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-78 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 9 with Command Construction Industries, LLC for the LA SAFE Airline and Main Complete Streets Project**

**MOTION:** Councilwoman Schnyder moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-78. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 9 with Command Construction Industries, LLC for the LA SAFE Airline and Main Complete Streets Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 9 decreases the original Agreement amount by \$63,631.77; and, WHEREAS, the decrease is due to the 20" Sewer Force Main that was originally planned to be relocated was found not to be in conflict with drainage flow after exploration; and, WHEREAS, project is funded through \$6M the Parish received from the Louisiana Office of Community Development. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish

Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 9 between St. John the Baptist Parish and Command Construction Industries, LLC. The motion passed with Councilmen Becnel and Wright absent.

**Jaclyn Hotard/Peter Montz - Resolution - R23-79 - A Resolution authorizing St. John the Baptist Parish to settle and pay the October 17, 2022, Property Damage Claim to Robert Julian of 638 Colony Park Drive, LaPlace, LA 70068**

**MOTION:** Councilman Madere moved and Councilwoman Schnyder seconded the motion to approve Resolution R23-79. A Resolution authorizing St. John the Baptist Parish to settle and pay the October 17, 2022, Property Damage Claim to Robert Julian of 638 Colony Park Drive, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$394.65; and, WHEREAS, the settlement will be funded through the Claim/Litigation Settlement line item of the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the October 17, 2022, Property Damage Claim to Robert Julian of 638 Colony Drive, LaPlace, LA 70068. The motion passed with Councilmen Becnel and Wright absent.

**INTRODUCTION OF ORDINANCES:**

There were no ordinances to be introduced tonight.

**CORRESPONDENCE/COUNCIL BRIEFS:**

**ADJOURNMENT:**

At 7:33 PM, Councilman Madere moved and Councilwoman Schnyder seconded the motion to adjourn. The motion passed with Councilman Wright absent.

/s/Thomas Malik  
COUNCIL CHAIRMAN

/s/Jackie Landeche  
Council Secretary