

FINANCE COMMITTEE MEETING
MAY 12th, 2020
Chairman Michael Wright
Vice-Chair Thomas Malik

CERTIFICATE

The St. John the Baptist Parish Council, through its Chairman, Lennix Madere, Jr., hereby certifies as follows: In accordance with Executive Proclamations JBE 2020-30 issued by Governor John Bel Edwards on March 16, 2020, and concurrence by the Attorney General on March 19th, 2020, this Notice shall serve as certification by the St. John the Baptist Parish Council of its inability to operate in accordance with the Louisiana Open Meetings Law due to a lack of quorum as a result of the COVID-19 public health emergency. Pursuant to Section 4 of JBE 2020-30 the St. John the Baptist Parish Council will provide for attendance at its essential government meeting on Tuesday, May 12th, 2020, via video conference in order to obtain a quorum of its members. Therefore, in accordance with JBE 2020-30, the St. John the Baptist Parish Council meeting on Tuesday, May 12th, 2020 at 2:00 PM will be held via video conference and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on Wednesday, May 6th, 2020. All other Open Meetings Law requirements have been met.

The St. John the Baptist Parish Council members will meet via Zoom video/teleconference at the posted date and time.

Via Telephone access: Call 985-652-1702

Via Web access: www.sjbparish.com {click on (Government) Menu button, then select (Parish Council)}

Also, you can watch as normal on our Government Channels live with scheduled replays.

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

ABSENT: None

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to go into a 30-minute recess. The motion passed unanimously.

MOTION: Councilwoman Houston moved and Councilman Malik seconded the motion to go back into the Finance Committee Meeting. The motion passed with Councilman Arcuri absent.

PUBLIC COMMENT - AGENDA ITEMS ONLY (90 seconds per citizen)

Natalie Robottom - (Tabled 10-08-19) Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the Sheriff's Office for use of the Percy Hebert Building

This item was left on the table at the request of administration.

Travis Perrilloux - (Tabled 04-29-20) Authorization to renew the contract with CrowderGulf, LLC Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to remove the authorization to renew the contract with CrowderGulf, LLC Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services from the TABLE. The motion passed with Councilman Arcuri absent.

Travis Perrilloux stated, "This renewal adds one (1) year to the existing contract which is authorized when a Notice to Proceed (NTP) is issued for a natural or man-made disaster. The contract is funded through the Public Works Department with anticipated FEMA reimbursement should it be activated. The renewal document, along with the corporate resolution document, was sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval."

MOTION: Councilwoman moved and Councilwoman Schnyder seconded the motion to grant administration authorization to renew the contract with CrowderGulf, LLC Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services. The motion passed unanimously.

Robert Figuero - Authorization to amend the Cooperative Endeavor Agreement (CEA) with South Central Planning & Development Commission for the Water Meter Reconciliation Study parish wide

Robert Figuero stated, "Due to the COVID-19 Pandemic, this Amendment is requested to extend the original terms of the CEA until September 30, 2020 with no additional costs. It is funded by the Utilities Fund. The CEA Amendment was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion to TABLE the authorization to amend the Cooperative Endeavor Agreement (CEA) with South Central Planning & Development Commission for the Water Meter Reconciliation Study parish wide. The motion passed unanimously.

Stacey Cador - Authorization to renew Cyber Liability Insurance Coverage with Travelers Casualty and Surety Company of America

Stacey Cador stated, "This renewal premium of \$24,138.00 through Riverlands Insurance Services, Inc. reflects an increase of \$874.00 over the expiring premium. Insurance policy covers data breaches and other technical problems that may occur with the Parish's electronic network up to \$5M. Administration recommends approval."

MOTION: Councilman Malik moved and Councilman Arcuri seconded the motion to grant administration authorization to renew Cyber Liability Insurance Coverage Travelers Casualty and Surety Company of America. The motion passed unanimously.

Stanley Bienemy - Authorization to amend SEBD (Small and Emerging Business Development Program) Cooperative Endeavor Agreement (CEA) with Louisiana Economic Development (LED) for business development of small and emerging businesses

Stanley Bienemy stated, "LED has authorized an amendment of funding in the not to exceed amount of \$70,000 through the Small and Emerging Business Development Program (SEBD) to increase the viability and competitiveness of small businesses until June 30, 2021. The CEA funds entrepreneurial training to small business owners through the Business Training Center. The CEA Amendment was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilwoman Schnyder seconded the motion to grant administration authorization to amend SEBD (Small and Emerging Business Development Program) Cooperative Endeavor Agreement (CEA) with Louisiana Economic Development (LED) for business development of small and emerging businesses. The motion passed unanimously.

Peter Montz - Authorization to amend the contract with ACT Technologies for Information Technology Services

The administration requested that this item be removed from the agenda.

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to REMOVE the item administration to amend the contract with ACT Technologies for Information Technology Services at the request of administration. The motion passed unanimously.

Peter Montz - Authorization to renew the contract with ACT Technologies for Information Technology Services

Peter Montz stated, "This renewal adds one (1) year to the existing contract to provide general IT support services for Parish facilities. It is funded through all departments on an as-needed basis. The renewal document was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to grant administration to renew the contract with ACT Technologies for Information Technology Services. The motion passed unanimously.

Adjournment:

MOTION: Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at www.sjbparish.com.

Public Comment Form: <http://st-john-parish.com/council-meeting/>