

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, OCTOBER 8th, 2024
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, October 8th, 2024, at Noon 12:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Virgie Johnson, Councilwoman District I, Tammy Houston, Councilwoman District III, Warren Torres, Councilman District II, Vernon Bailey, Sr., Councilman District VI, Robert Arcuri, Councilman District V, Dixie Ramirez, Councilwoman District VII

ABSENT: Tyra Duhe-Griffin, Michael Wright, Warren Torres

Councilwoman Houston led the Prayer and Councilman Bailey led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Vernon Bailey - Presentation - Paul Matthews, CEO, Port of South Louisiana - Update from the Port of South Louisiana

Councilwoman Duhe-Griffin arrived at the meeting at 12:08 PM

Jaclyn Hotard - Proclamation - October as Breast Cancer Awareness Month

CONSENT AGENDA:

ITEMS: Approval of Minutes - September 24th, 2024, Council Meeting; Approval of Minutes - October 1st, 2024, Special Meeting; Councilwoman Duhe-Griffin - Appointment of Stacey B. Millet to the Library Board of Control

MOTION: Councilwoman Duhe-Griffin moved and Councilman Arcuri seconded the motion to approve the consent agenda items consisting of Approval of Minutes - September 24th, 2024, Council Meeting; Approval of Minutes - October 1st, 2024, Special Meeting; Councilwoman Duhe-Griffin - Appointment of Stacey B. Millet to the Library Board of Control. The motion passed with Councilmembers Wright and Torres absent.

Councilwoman Duhe-Griffin left the meeting at 12:20 PM.

REPORTS:

President's Report

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)

24-52 (Public Hearing Held) An ordinance approving the resubdivision of Lots 1 and 2 of the Al Eugene Tract, located between Woodland Drive and Interstate 10, LaPlace, St. John the Baptist Parish, LA (PZS-1396) (J. Hotard & T. Lambeth)

MOTION: Councilman Arcuri moved and Councilman Bailey seconded the motion to approve Ordinance 24-52. The motion passed with Councilwoman Duhe-Griffin and Councilmen Wright and Torres.

NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R24-180 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Self-Priming Pumps

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-180. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Self-Priming Pumps. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, this is an annual bid and orders will be placed on an as-needed basis; and, WHEREAS, purchases are funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Self-priming Pumps. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-181 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Submersible Pumps and Related Materials

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-181. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Submersible Pumps and Related Materials. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an annual bid and orders will be placed on an as-needed basis; and, WHEREAS, purchases are funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Submersible Pumps and Related Materials. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-182 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Asphalt Road Maintenance Project

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Resolution R24-182. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Asphalt Road Maintenance Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Improvements based on a priority list will include asphalt paving, lime stabilization, soil cement stabilization, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids the Asphalt Road Maintenance Project. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-183 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Canal Maintenance Project

MOTION: Councilwoman Houston moved and Councilwoman Johnson seconded the motion to approve Resolution R24-183. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Canal Maintenance Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an annual bid for canal maintenance throughout the Parish; and, WHEREAS, project is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Canal Maintenance Project. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright.

Jaclyn Hotard/Peter Montz - Resolution - R24-184 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Culverts and Drainage Improvements Project

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion the approve Resolution R24-184. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Culverts and Drainage Improvements Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, various items such as excavation work and culvert replacement will be ordered on an as-needed basis; and, WHEREAS, purchases will be funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Culverts and Drainage Improvements Project. The motion

passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-185 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish Wide

MOTION: Councilwoman Ramirez moved and Councilwoman Johnson seconded the motion to approve Resolution R24-185. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish Wide. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Improvements will include removal of old existing streets, driveways and sidewalks, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections Parish wide. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-186 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Inline Valves for Pressurized Waterlines

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-186. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Inline Valves for Pressurized Waterlines. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an annual bid and orders will be placed on an as-needed basis; and, WHEREAS, purchases will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Inline Valves for Pressurized Waterlines. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-187 - A Resolution authorizing St. John the Baptist Parish to award the bid for the Ezekial Jackson and Esperanza Lift Stations Rehabilitation Project to Command Construction, LLC

MOTION: Councilman Arcuri moved and Councilman Bailey seconded the motion to approve Resolution R24-187. A Resolution authorizing St. John the Baptist Parish to award the bid for the Ezekial Jackson and Esperanza Lift Stations Rehabilitation Project to Command Construction, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a

designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Command Construction, LLC. of Mandeville, LA submitted the lowest responsive and responsible bid in the amount of \$1,028,195; and, WHEREAS, the Ezekial Jackson and Esperanza Lift Stations require rehabilitations to ensure reliable wastewater collection and pumping capacity in these service areas; and, WHEREAS, project will be funded through the Wastewater Budget with reimbursement from the Louisiana Department of Environmental Quality Clean Water State Revolving Loan Program. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the Ezekial Jackson and Esperanza Lift Stations Rehabilitation Project to Command Construction, LLC. The motion passed with Councilwoman Duhe-Griffin and Councilmen Wright and Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-188 - A Resolution authorizing St. John the Baptist Parish to extend the Cooperative Endeavor Agreement (CEA) with New Wine Christian Fellowship for Emergency Response Services

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R24-188. A Resolution authorizing St. John the Baptist Parish to extend the Cooperative Endeavor Agreement (CEA) with New Wine Christian Fellowship for Emergency Response Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Extension No. 1 will extend the original Agreement dated December 8, 2020, for an additional five (5) year term; and, WHEREAS, the extension will allow the use of the New Wine Facilities during Emergencies and Disasters; and, WHEREAS, this Agreement is recommended by GOSHEP and FEMA as a requirement for FEMA Reimbursements. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Extension No. 1 of the Cooperative Endeavor Agreement between St. John the Baptist Parish and New Wine Christian Fellowship. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-189 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Key Construction Services, LLC for the Miscellaneous Wastewater Treatment Plant Repairs (Tigerville WWTP, Central WWTP, Wallce WWTP and Garyville WWTP) Project

MOTION: Councilwoman Johnson moved and Councilwoman Houston seconded the motion to approve Resolution R24-189. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Key Construction Services, LLC for the Miscellaneous Wastewater Treatment Plant Repairs (Tigerville WWTP, Central WWTP, Wallce WWTP and Garyville WWTP) Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the

administrative business of the Parish; and WHEREAS, Change Order No. 1 increases the original Agreement by \$12,307.04 and adds an additional 33 calendar days; and, WHEREAS, the increase is due to unforeseen electrical upgrades needed at Tigerville WWTP for the aerator drive motor assembly; and, WHEREAS, additional days are needed due to material delivery delays and weather delays; and, WHEREAS, Change Order No. 1 is funded through the LDEQ Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 2 between St. John the Baptist Parish and Key Construction Services, LLC. The motion passed with Councilwoman Duhe-Griffin and Councilmen Wright and Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-190 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Lanco Construction, Inc. for the REGALA Concession Stand/Storage Building Replacement Project

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R24-190. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Lanco Construction, Inc. for the REGALA Concession Stand/Storage Building Replacement Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 2 increases the original Agreement by \$21,111 and adds an additional 30 calendar days; and, WHEREAS, the increase is due to additional fill needed to raise the foundation slab by one (1) ft and for the installation of a backflow preventer box; and, WHEREAS, additional days are needed due to permit delays; and, WHEREAS, Change Order No. 2 is funded through the Hurricane Ida fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 2 between St. John the Baptist Parish and Lanco Construction, Inc. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-191 - A Resolution authorizing St. John the Baptist Parish President to execute a Contract with the Louisiana Department of Health and Hospitals Office of Public Health for the Strategic National Stockpile Cities Readiness Initiative (CRI) Grant

MOTION: Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Resolution R24-191. A Resolution authorizing St. John the Baptist Parish President to execute a Contract with the Louisiana Department of Health and Hospitals Office of Public Health for the Strategic National Stockpile Cities Readiness Initiative (CRI) Grant. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an annual Contract that allows the Parish to

participate in a collaborative planning initiative for mass dispensing response capabilities and to foster regional partnerships; and, WHEREAS, the cost of this Contract is \$19,866 and is 100% federally funded. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute a Contract between St. John the Baptist Parish and Louisiana Department of Health and Hospitals Office of Public Health. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

INTRODUCTION OF ORDINANCES:

24-53 An ordinance amending Chapter 26 Nuisances, Article II Weeds, Noxious Accumulations, and Junk, Section 26-21 Prohibition, to remove item (b) Undeveloped lots or wooded areas (see attached exhibit) (J. Hotard & T. Lambeth)

24-54 An ordinance amending Chapter 113 Zoning, Article V Supplementary Regulations, Section 113-475 Area requirements to remove single family from item b (see attached exhibit) (J. Hotard & T. Lambeth)

24-55 An ordinance approving the installation of fiber optic cables along Highway 44 between West 10th Street and West 7th Street, Reserve, St. John the Baptist Parish, LA (Permit No. 18050) (J. Hotard & T. Lambeth)

ADJOURNMENT:

At 12:36 PM, Councilwoman Houston moved and Councilman Bailey seconded the motion to adjourn. The motion passed with Councilwoman Duhe-Griffin and Councilmen Torres and Wright absent.

/s/Lennix Madere, Jr.
COUNCIL VICE-CHAIRMAN

/s/Jackie Landeche
Council Secretary