

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, APRIL 25TH, 2023
CHAIRMAN THOMAS MALIK
VICE-CHAIR KURT BECNEL

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, April 25th, 2023, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Thomas Malik, Councilman District VII, Tyra Duhe-Griffin, Councilwoman District IV, Warren Torres, Councilman District II, Michael Wright, Councilman-at-Large, Div. B

ABSENT: Tonia Schnyder

Councilman Wright led the Prayer and Councilman Arcuri led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Jaclyn Hotard - Proclamation - May as Mental Health Month

Jaclyn Hotard - Proclamation - May 7-13, 2023 as Public Service Recognition Week

Jaclyn Hotard - Proclamation - May 8-12, 2023, as National Economic Development Week

CONSENT AGENDA:

ITEMS: Approval of Minutes - April 11th, 2023, Council Meeting; Permit Approval - 5K/3 Mile Run & Walkathon by Louisiana Autism Society - Saturday, May 27th, 2023 at 8:00 AM - beginning at E. 22nd St, near Bethlehem Baptist Church; Permit Approval - 4th Annual Juneteenth Walk - Saturday, June 17th, 2023 at 8:00 AM beginning at Home Depot

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve consent agenda item - Approval of Minutes - April 11th, 2023, Council Meeting; Permit Approval - 5K/3 Mile Run & Walkathon by Louisiana Autism Society - Saturday, May 27th, 2023 at 8:00 AM - beginning at E. 22nd St, near Bethlehem Baptist Church; Permit Approval - 4th Annual Juneteenth Walk - Saturday, June 17th, 2023 at 8:00 AM beginning at Home Depot. The motion passed with Councilwoman Schnyder absent.

Councilwoman Schnyder arrived to the meeting at 6:07 PM.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (March 2023)

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R23-80 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Station in LaPlace

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to approve Resolution R23-80. A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Station in LaPlace. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, twenty-six (26) sewer lift stations in LaPlace are in need of repairs due to damages sustained from Hurricane Ida; and, WHEREAS, repairs required include fencing, electrical repairs, control panel replacements and lighting repairs; and, WHEREAS, the estimated cost is \$615,000 and will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in LaPlace. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-81 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville and West Bank

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Resolution R23-81. A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville and West Bank. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, twenty-seven (27) sewer lift stations in Reserve, Garyville and West Bank are in need of repairs due to damages sustained from Hurricane Ida; and, WHEREAS, repairs required include fencing, electrical repairs, control panel replacements and lighting repairs; and, WHEREAS, the estimated cost is \$355,000 and will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville and West Bank. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-82 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase I

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to approve Resolution R23-82. A Resolution authorizing St. John the Baptist Parish to solicit bids for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase I. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, the Community Center is in need of repairs due to damages sustained from Hurricane Ida; and, WHEREAS, Phase 1 repairs will include all of the exterior building, the lobby and the atrium areas; and, WHEREAS, the estimated cost is \$1,005,000 and will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the St. John Community Center Hurricane Ida Disaster Building Repairs Project Phase 1. The motion passed 8 yeas and 1 against (Torres).

Jaclyn Hotard/Peter Montz - Resolution - R23-83 - A Resolution authorizing St. John the Baptist Parish to solicit bids for the Street Light Warehouse Hurricane Ida Disaster Building Repairs Project

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-83. A Resolution authorizing St. John the Baptist Parish to solicit bids for the Street Light Warehouse Hurricane Ida Disaster Building Repairs Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, the Street Light Warehouse is in need of repairs due to damages sustained from Hurricane Ida; and, WHEREAS, the estimated cost is \$621,600 and will be funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the Street Light Warehouse Hurricane Ida Disaster Building Repairs Project. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-84 - A Resolution authorizing St. John the Baptist Parish to enter into an Indemnity and Hold Harmless Agreement with the Pontchartrain Levee District for the Annual Independence Day Celebration

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R23-84. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Annual Independence Day Celebration Fireworks Show takes place from a barge on the Mississippi River, Monday, July 3, 2023 on the east and west banks of the river; and, WHEREAS, the Pontchartrain Levee District is the public body with authority to regulate activities on the levee system related to maintenance and integrity of the levee structure; and, WHEREAS, this Agreement is required by the Pontchartrain Levee District to host the Annual Independence Day Celebration Fireworks show; and, WHEREAS, St. John the Baptist Parish will agree to maintain an insurance policy

for public liability and property damage, with the Pontchartrain Levee District as the named additional insured, in the amount of \$1,000,000. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Indemnity and Hold Harmless Agreement between St. John the Baptist Parish and the Pontchartrain Levee District. The motion passed unanimously.

Jaclyn Hotard/Daron Cooper - Resolution - R23-85 - A Resolution authorizing St. John the Baptist Parish to award the Janitorial Services for Parish Facilities to Titan Cleaning, LLC

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to approve Resolution R23-85. A Resolution authorizing St. John the Baptist Parish to award the Janitorial Services for Parish Facilities to Titan Cleaning, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Titan Cleaning of Harahan, LA submitted a proposal received and reviewed by the Source Selection Committee; and, WHEREAS, Titan Cleaning will provide janitorial services to the Arcuri Center, the St. John Community Center, the Courthouse, the Agriculture Center, the Westbank Administration Building, the Edgard Council on Aging, the Recreation Offices and Gym, the Lapeyrolerie-Montz Senior Center, the 40th JDC Juvenile Services Building, the Health Unit and the Community Services Building. WHEREAS, services will be funded through various Funds/Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the contract for Janitorial Services for Parish Facilities to Titan Cleaning, LLC. The motion passed unanimously.

Jaclyn Hotard/Daron Cooper - Resolution - R23-86 - A Resolution authorizing St. John the Baptist Parish to award the contract for Janitorial Services for Parish Facilities to All the Time Janitorial, LLC

MOTION: Councilman Wright moved and Councilman Torres seconded the motion to approve Resolution R23-86. A Resolution authorizing St. John the Baptist Parish to award the contract for Janitorial Services for Parish Facilities to All the Time Janitorial, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, All the Time Janitorial, LLC of Franklin, LA submitted a proposal received and reviewed by the Source Selection Committee; and, WHEREAS, All the Time Janitorial, LLC will provide janitorial services to the Percy D. Hebert Building including the Emergency Operations Center, the Central Warehouse, the Public Works Building and Mechanic Shop, the Maintenance Center/Utilities Offices, River Road WWTP Office Trailer, Capital Project Building/Shop and the Government Complex Building. WHEREAS, services will be funded through various Funds/Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the contract for Janitorial Services for Parish Facilities to All the Time Janitorial, LLC. The motion passed unanimously.

Jaclyn Hotard/Reed Alexander - Resolution - R23-87 - A Resolution authorizing St. John the Baptist Parish to award the bid for the Elevated Water Tower and Storage Tank Rehabilitation Project to Pittsburg Tank & Tower, Co. Inc.

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-87. A Resolution authorizing St. John the Baptist Parish to award the bid for the Elevated Water Tower and Storage Tank Rehabilitation Project to Pittsburg Tank & Tower, Co. Inc. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Pittsburg Tank & Tower, Co. Inc. of Henderson, KY submitted the lowest responsive and responsible bid in the amount of \$2,813,500; and, WHEREAS, the Garyville, Lucy and Walnut Elevated Water Towers are in need of repairs due to damages sustained by Hurricane Ida; and, WHEREAS, this project will also include exterior and interior coating repairs for the Belle Terre and Courthouse Elevated Water Towers, Lyons Water Plant Tank A ground storage tank, Lyons Water Plant (South) ground storage tank, and the Ruddock Station 1 (East T-2) ground storage tank; and, WHEREAS, the project will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the Elevated Water Tower and Storage Tank Rehabilitation Project to Pittsburg Tank & Tower, Co. Inc. The motion passed unanimously.

Jaclyn Hotard/Joseph Savoie - Resolution - R23-88 - A Resolution authorizing St. John the Baptist Parish to award the bid for the 2023 Parish Wide Canal Drainage Improvements, Clearing, Snagging, Dredging and Excavation to J. Caldarera and Co., Inc.

MOTION: Councilman Madere moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-88. A Resolution authorizing St. John the Baptist Parish to award the bid for the 2023 Parish Wide Canal Drainage Improvements, Clearing, Snagging, Dredging and Excavation to J. Caldarera and Co., Inc. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, J. Caldarera and Co., Inc. of LaPlace, LA submitted the lowest responsive and responsible bid in the amount of \$585,000; and, WHEREAS, clearing, snagging, dredging and excavation of Parish Wide drainage canals as permitted will be utilized as funds are made available; and, WHEREAS, purchases will be funded through various funds/Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the 2023 Parish Wide Canal Drainage Improvements, Clearing, Snagging, Dredging and Excavation to J. Caldarera and Co., Inc. The motion passed 8 yeas and 1 abstaining (Torres).

Jaclyn Hotard - Resolution - R23-89 - A Resolution in support of declaring the week of April 30th through May 6th, 2023, "National Hurricane Preparedness Week"

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to approve Resolution R23-89. A Resolution in support of declaring the week of April 30th through May 6th, 2023, "National Hurricane Preparedness Week". WHEREAS,

Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, floods can happen anytime, anywhere, and without warning; and, WHEREAS, flooding has the potential to create significant emergencies for the citizens of St. John the Baptist Parish, including risks of imminent threat to life and property, and hundreds of millions of dollars in damage to homes, businesses and local government infrastructure; and, WHEREAS, the State of Louisiana has received thirty-two (32) Presidential Disaster Declarations for flooding since 2000, and is among the top ten (10) states with the most natural disasters; and, WHEREAS, flood damage is not typically covered under a standard homeowner's insurance policy and usually takes 30 days to activate, so residents are encouraged to review their flood risk and purchase flood insurance to protect and insure their property from flood and associated damages; and, WHEREAS, the National Weather Service has named the week of, April 30th through May 6th, 2023 as the 2023 National Hurricane Preparedness Week; and, WHEREAS, the National Weather Service has declared June 1st as the start and November 30th as the end of the 2023 Hurricane Season; and, WHEREAS, the public is well informed of the dangers associated with flooding; and can make improvements to its preparedness to reduce the occurrence of death and injury as a result of severe flooding. NOW, THEREFORE, BE IT RESOLVED: SECTION I. To declare the week of April 30th through May 6th, 2023, "Hurricane Preparedness Week." SECTION II. To encourage citizens of St. John to purchase flood insurance. SECTION III. To stress the requirement to obtain building permits in advance of construction in the floodplain. SECTION VI. To emphasize the importance of making improvements to individual hurricane preparedness plans, all of which may better reduce the occurrence of death and injury as a result of severe flooding during the 2023 Hurricane Season. The motion passed unanimously.

Jaclyn Hotard/Michelle Miller - Resolution - R23-90 - A Resolution authorizing St. John the Baptist Parish President to submit a Grant Application to the Louisiana Office of Tourism (LOT) for funds in connection with the FY 23-24 Grant Cycle for the 2023 Andouille Festival

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Resolution R23-90. A Resolution authorizing St. John the Baptist Parish President to submit a Grant Application to the Louisiana Office of Tourism (LOT) for funds in connection with the FY 23-24 Grant Cycle for the 2023 Andouille Festival. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the goal of the LOT Competitive Grant Program (CGP) is to encourage and support marketing initiatives for tourism events that attract and retain visitors to the state and have a positive impact on Louisiana's economy; and, WHEREAS, through this CGP, LOT provides matching grants up to \$15,000 to reimburse a percentage of the actual cost of Qualifying Marketing Expenses associated with the promotion of a tourism event; and, WHEREAS, St. John the Baptist Parish is seeking additional funds for the 2023 Andouille Festival, located at 2900 Highway 51, LaPlace, Louisiana, 70068; and, NOW, THEREFORE, BE IT RESOLVED by the St. John the Baptist Parish Council, acting as governing authority of said Parish SECTION 1. That the St. John the Baptist Parish Council does hereby authorize the Parish President to submit a grant

application to the Louisiana Office of Tourism for funds for the 2023 Andouille Festival and to execute any and all documents in connection with the FY 23-24 Grant Cycle. The motion passed unanimously.

INTRODUCTION OF ORDINANCES:

- 23-12** An ordinance approving the re-subdivision of Lot R-1 of Lot B, of Farm Lot 8, of Woodland Plantation, into Lots R-1-1 & R-1-2 of Lot B, of Farm Lot 8, of Woodland Plantation, located in the area generally bounded by Main Street, Columns Court, Highway 51, & Lasseigne Street, LaPlace, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-23-1341) (J. Hotard & T. Lambeth)
- 23-13** An ordinance approving the re-subdivision of Lots 89 & 90 into Lot 89A, Lakeshore Estates Subdivision, located in the area generally bounded by Rue St. Charles, Highway 643, Rue St. James, & Des Allemands Boulevard, Vacherie, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-23-1339) (J. Hotard & T. Lambeth)
- 23-14** An ordinance approving the re-subdivision of the remainder of the Alice B. Gendron Tract into Lots 1-AG & 2-AG of the Alice B. Gendron Tract, located in the area generally bounded by Highway 18, E. 14th Street, & E. 11th Street, Edgard, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-23-1338) (J. Hotard & T. Lambeth)
- 23-15** An ordinance approving the rezoning of Proposed Lot 1-AG, Alice B. Gendron Tract, located in the area generally bounded by Highway 18, E. 14th Street, & E. 11th Street, Edgard, St. John the Baptist Parish, LA from the Commercial District One (C-1) to the Residential District One (R-1), as shown in Exhibit 1 attached (PZR-23-1374) (J. Hotard & T. Lambeth)
- 23-16** An ordinance approving the rezoning of Lot 3, Haydel Heights Subdivision, located in the area generally bounded by Balsam Street, W. 5th Street, Birch Street, & the Y & MV Railroad, LaPlace, St. John the Baptist Parish, LA from the Residential District One (R-1) to the Residential District Three (R-3), as shown in Exhibit 1 attached (PZR-23-1384) (J. Hotard & T. Lambeth)
- 23-17** An ordinance amending Chapter 105 - Buildings and Building Regulations, Article II - Building Code, Sec. 105-16 - Permits to add the word place to (a) *Required*. Any owner or authorized agent who intends to construct, **place**, enlarge, alter, repair, move, or change the occupancy of a building or structure (see attached exhibit) (J. Hotard & T. Lambeth)
- 23-18** An ordinance that Section 2-21 of Chapter 2, Article II Designation of Polling Places be hereby amended to provide for Polling Places in accordance with the 2023 St. John the Baptist Parish Redistricting Plan (K. Becnel)

CORRESPONDENCE/COUNCIL BRIEFS:

ADJOURNMENT:

At 7:04 PM, Councilman Madere moved and Councilwoman Schnyder seconded the motion to adjourn. The motion passed with 6 yeas, 2 absent (Arcuri, Houston) and 1 abstaining (Torres).

/s/Thomas Malik
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary