

FINANCE COMMITTEE MEETING
August 28, 2020
Chairman Michael Wright
Vice-Chairman Thomas Malik

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Kurt Becnel, Warren Torres, Tyra Duhe-Griffin, Tonia Schnyder, Thomas Malik, Robert Arcuri, Tammy Houston, Michael Wright, Lennix Madere

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (90 seconds per citizen)

There was no public comment at this time.

Natalie Robottom - (Tabled 10-08-19) Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the Sheriff's Office for use of the Percy Hebert Building

The Administration recommends removing this item from the table and removing the item from the agenda until a response is received from the AG's office.

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to remove the item Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the Sheriff's Office for use of the Percy Hebert Building from the TABLE. The motion passed unanimously.

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to remove the authorization to enter into a Cooperative Endeavor Agreement (CEA) with the Sheriff's Office for use of the Percy Hebert Building from the agenda. The motion passed unanimously.

Rene Pastorek - Authorization to amend and extend the Code Inspector Employment Contract with Henry Joseph

Rene Pastorek stated, "This amendment and extension are for one (1) additional year with terms specific to the Contractor. The documents were sent to Legal Counsel for review on August 14, 2020 and Administration recommends approval of this authorization."

Councilman Wright stated, "Per the legal report we are going to have to separate this item into two separate items. So first I will ask for a motion to suspend the rules to amend the agenda."

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to suspend the rules to amend the agenda. The motion passed unanimously.

Councilman Wright stated, "I will now ask for a motion to amend the current item to remove 'and extend' where it will read authorization to amend the Code Inspector Employment Contract with Henry Joseph."

MOTION: Councilwoman Duhe-Griffin moved and Councilwoman Houston seconded the motion to remove "And Extend" from the agenda item where it will read "Authorization to amend the Code Inspector Employment Contract with Henry Joseph. The motion passed unanimously.

Councilman Wright stated, "Next, I will ask for a motion to amend the agenda to add Rene Pastorek - Authorization to extend the Code Inspector Employment Contract with Henry Joseph."

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to amend the agenda to add Rene Pastorek - Authorization to extend the Code Inspector Employment Contract with Henry Joseph. The motion passed unanimously.

Rene Pastorek - Authorization to amend the Code Inspector Employment Contract with Henry Joseph

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to amend the Code Inspector Employment Contract with Henry Joseph. The motion passed unanimously.

Rene Pastorek - Authorization to extend the Code Inspector Employment Contract with Henry Joseph

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to grant administration authorization to extend the Code Inspector Employment Contract with Henry Joseph. The motion passed unanimously.

Cain Dufrene - Authorization to renew the Cooperative Endeavor Agreement (CEA) with the St. John Parish Sheriff's Office for the West Bank Public Safety Complex

Jaclyn Hotard stated, "This renewal is for four (4) additional years for the on-going operations to provide public safety to the citizens and visitors of the West Bank. The documents were sent to Legal Counsel for review on August 17, 2020 and Administration recommends authorizing the renewal of this CEA."

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to grant administration authorization to renew the Cooperative Endeavor Agreement (CEA) with the St. John Parish Sheriff's Office for the West Bank Public Safety Complex. The motion passed unanimously.

Stacey Cador - Authorization to renew the Parish's retiree health insurance for Medicare Parts A&B - Eligible retirees with Humana

Stacey Cador stated, "This renewal through Tatje Insurance and Financial Products for Medicare Advantage Plan has a monthly premium of \$171.76 per member reflecting a decrease of \$40.46 from the current premium amount. The premiums are funded through each of the associated departments and Administration recommends authorizing this renewal."

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to grant administration authorization to renew the Parish's retiree health insurance for Medicare Parts A&B - Eligible retirees with Humana. The motion

passed unanimously.

Stacey Cador - Authorization to renew the Fire Department's Workers Compensation Insurance Policy with Louisiana Workers' Compensation Corporation (LWCC)

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. has a total estimated annual premium of \$241,827 which reflects an approximate 7.3% increase over the expiring premium. Premiums are paid through the Office of Fire Services and Administration recommends authorizing this renewal."

MOTION: Councilwoman Houston moved and Councilman Torres seconded the motion to grant administration authorization to renew the Fire Department's Workers Compensation Insurance Policy with Louisiana Workers' Compensation Corporation (LWCC). The motion passed unanimously.

Stacey Cador - Authorization to renew the Parish Facilities Flood Insurance Policy with National General Flood Insurance Company

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. includes the Sewer Plant on Woodland Drive, the ARC, East Bank Council on Aging Building, the REGALA Gymnasium and Recreation Administration offices. The annual premium is \$22,351 which reflects an \$851 increase over the expiring premium. The policy is funded through each of the associated departments and Administration recommends authorizing this renewal."

MOTION: Councilwoman Houston moved and Councilman Torres seconded the motion to grant administration authorization to renew the Parish Facilities Flood Insurance Policy with National General Flood Insurance Company. The motion passed unanimously.

Stacey Cador - Authorization to settle and pay the July 14, 2020 Property Damage Claim to Willie Henderson of 270 S. Fig Street, Garyville, LA

Stacey Cador stated, "As presented by Riverlands Insurances Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$3,575.41 is recommended with funds from the Claim/Litigation Settlements line item in the Public Works Budget."

MOTION: Councilman Torres moved and Councilman Madere seconded the motion to grant administration authorization to settle and pay the July 14, 2020 Property Damage Claim to Willie Henderson of 270 S. Fig Street, Garyville, LA. The motion passed unanimously.

Reed Alexander - Authorization to execute Change Order No. 2 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project

Reed Alexander stated, "This Change Order will add \$30,758 to the original contract price to extend the proposed Lions Water Intake suction pipe tie-in location 30 feet closer to the Mississippi River which will allow the pipe to be tied in at an elevation that is 3 feet deeper to allow proper operation of the pumps. The depth of the existing piping on the as-built drawings was incorrect which requires this change due to existing conditions in the field. The Change

Order was approved by the Louisiana Department of Health (LDH) which is funding this project through a State Revolving Loan. It was also reviewed and approved by the Parish Engineer, the Project Engineer and the Assistant Director of Utilities. The Change Order was sent to Legal Counsel for review August 25, 2020 and Administration recommends approval of this authorization."

MOTION: Councilwoman Houston moved and Councilman Torres seconded the motion to grant administration authorization to execute Change Order No. 2 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed unanimously.

Adjournment

MOTION: Councilman Madere moved and Councilwoman Duhe-Griffin seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at www.sjbparish.com.