

FINANCE COMMITTEE MEETING
August 10th, 2021
Chairman Thomas Malik
Vice-Chairman Tonia Schnyder

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Kurt Becnel, Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Lennix Madere, Tyra Duhe-Griffin, Tonia Schnyder, Michael Wright

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Peter Montz - Resolution - R21-107 - A Resolution authorizing St. John the Baptist Parish to settle and pay the April 6, 2021, Property Damage Claim to D'Neil Figuero of 135 Oakmont Drive, LaPlace, LA 70068

MOTION: Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Resolution R21-107 - A Resolution authorizing St. John the Baptist Parish to settle and pay the April 6, 2021, Property Damage Claim to D'Neil Figuero of 135 Oakmont Drive, LaPlace, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Riverlands Insurance Services, Inc. recommended, and Legal Counsel approved the settlement amount of \$689.98; and, WHEREAS, the settlement will be paid with funds from the Office of Fire Services Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the April 6, 2021, Property Damage Claim to D'Neil Figuero of 135 Oakmont Drive, LaPlace, LA 70068. The motion passed unanimously.

Rene Pastorek - Resolution - R21-108 - A Resolution authorizing St. John the Baptist Parish President to execute Continuation No. 1 of the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for the Regional Code Compliance Program

MOTION: Councilman Arcuri moved and Councilman Torres seconded the motion to approve Resolution - R21-108 - A Resolution authorizing St. John the Baptist Parish President to execute Continuation No. 1 of the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for the Regional Code Compliance Program. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Pursuant to the requirements of Act 12 of the 2005 First Extraordinary Session of the Louisiana Legislature, the Louisiana State Uniform Construction Code was adopted to govern new construction, reconstruction, etc. for the health, safety and

welfare of the public; and, WHEREAS, SCPDC serves as the Administrative entity responsible for implementation of the Construction Code Compliance Program by providing plan review and inspection services to participating jurisdictions, including St. John the Baptist Parish; and, WHEREAS, the Parish collects permit fees from applicants and pays a portion to SCPDC for its services; and, WHEREAS, because the cost for these services is spread across five (5) Parishes and four (4) Towns, residents pay a reduced rate; and WHEREAS, services provided by SCPDC are funded through the Planning & Zoning Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard, is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Continuation No. 1 between St. John the Baptist Parish and South Central Planning and Development Commission. The motion passed unanimously.

Robert Figuero - Resolution - R21-109 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with Greenup Industries, LLC for the Water Meter Reading, and Billing System Project

MOTION: Councilman Torres moved and Councilman Madere seconded the motion to approve Resolution - R21-109 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with Greenup Industries, LLC for the Water Meter Reading, and Billing System Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Greenup Industries, LLC is the Contractor for the St. John the Baptist Parish Water Meter Reading and Billing System Project; and WHEREAS, Change Order No. 4 increases the quantities of materials and labor to the original contract for DFW 6510 meter box lids and DFW 1500 meter box lids as additional replacements are needed in the field; and, WHEREAS, Change Order No. 4 also includes an additional 180 calendar days to the original contract due to the global supply impacts and lack of raw materials to manufacture the meter box lids; and, WHEREAS, Change Order No. 4 increases the original contract amount by \$82,184.28 but includes a deduction of \$36,116.67 to fund additional engineering services; and, WHEREAS, the Change Order in the final amount of \$46,067.61 is funded through an LDEQ Low Interest Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 4 between St. John the Baptist Parish and Greenup Industries, LLC. The motion passed unanimously.

Robert Figuero - Resolution - R21-110 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for the Water Meter Reading and Billing System Project

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R21-110 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for the Water Meter Reading and Billing System Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf

and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Construction Contractor requested an additional 180 calendar days due to global supply impacts and lack of raw material to manufacture the increased quantities of the meter box lids as additional replacements are needed in the field; and, WHEREAS, this Amendment with Digital Engineering and Imaging, Inc. will add continued engineering tasks such as Construction Administration and Resident Inspection Services that are required for the requested additional 180 calendar days; and WHEREAS, the Construction Contractor included a deduction of \$36,116.67 from their contract amount to pay for the additional engineering services; and, WHEREAS, the cost of this Amendment with Digital Engineering and Imaging, Inc. is \$72,233.33 and is funded through an LDEQ Low Interest Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Amendment for Professional Services Agreement between St. John the Baptist Parish and Digital Engineering and Imaging, Inc. The motion passed unanimously.

Peter Montz - Resolution - R21-113 - A Resolution authorizing St. John the Baptist Parish to Reject bid received for construction of the LA SAFE Airline and Main Complete Street Project

MOTION: Councilwoman Schnyder moved and Councilman Wright seconded the motion to approve Resolution - R21-113 - A Resolution authorizing St. John the Baptist Parish to Reject bid received for construction of the LA SAFE Airline and Main Complete Street Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish received \$6 million to design and construct the LA SAFE Airline and Main Complete Streets Project from the Louisiana Office of Community Development; and WHEREAS, this project is for the construction of improvements which includes sidewalks, pedestrian crossings, milling/overlay, pavement striping, curb/gutters, bike lanes, driveways, subsurface drainage, decorative lighting, brick pavers, and on-street parking within the State Right-of-Way along both Airline Highway (US 61) and Main Street (LA 44); and, WHEREAS, the only bid received in the amount of \$7,085,456.52 far exceeds the amount of funds available for the project. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to reject the bid received for construction of the LA SAFE Airline and Main Complete Streets Project. The motion passed unanimously.

Adjournment

MOTION: Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed unanimously.