

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**WEDNESDAY, NOVEMBER 9<sup>TH</sup>, 2022**  
**CHAIRMAN MICHAEL WRIGHT**  
**VICE-CHAIR LENNIX MADERE**

**CALL TO ORDER:**

**PRESENT AT ROLL CALL:** Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Warren Torres, Jr., Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Tonia Schnyder, Councilwoman District VI, Thomas Malik, Councilman District VII, Michael Wright, Councilman-at-Large, Div. B

**ABSENT:** Robert Arcuri

Councilwoman Houston led the Prayer. Councilman Malik led the Pledge.

Legal Counsel Keith Green Jr. and Kennilyn Schmill were present.

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

Public comments on Item E - Ordinance 22-53 - were given by Fontella Baker, Public Defender's Office.

**Jaclyn Hotard - Recognition - Louisiana Spirit Crisis Counseling Program**

**Jaclyn Hotard - Recognition - Mark Johnson & Andrew Cola Retirees**

**CONSENT AGENDA:**

**ITEMS:** Approval of Minutes - October 25<sup>th</sup>, 2022, Council Meeting

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve consent agenda items consisting of - Approval of Minutes - October 25<sup>th</sup>, 2022, Council Meeting. The motion passed with Councilman Arcuri absent.

**REPORTS:**

**President's Report:**

**PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS**

**22-49** (Public Hearing Held) An ordinance approving the rezoning of Lot 3A, Block C, New Era Subdivision, located in the area generally bounded by W. 5<sup>th</sup> Street, Cedar Street, Elm Street, & the Y & MV Railroad, LaPlace, St. John the Baptist Parish, LA from the Residential District One (R-1) & the Commercial District One (C-1) to the Commercial District Two (C-2), as shown in Exhibit 1 attached (PZR-22-1336) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to approve Ordinance 22-49. The motion passed with Councilman Arcuri absent.

**22-50** (Public Hearing Held) An ordinance approving the re-subdivision of Lots 20

& 21, Farm Lot 13, Woodland Plantation Subdivision, into Lots 20A, 20B, & 21A, Farm Lot 13, Woodland Plantation Subdivision, located in the area generally bounded by Main Street, Jennifer Lane, Remy Drive, & Devon Road, LaPlace, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-22-1320) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Malik moved and Councilman Becnel seconded the motion to approve Ordinance 22-50. The motion passed with Councilman Arcuri absent.

**22-51** (Public Hearing Held) An ordinance approving the re-subdivision of three portions of ground forming the Morgan Jacob Estate and Lot A & Lot B, Lot 5, The Section 94 Subdivision, into Lots 5-A, 5-B, 5-C, and 5-D, Lot 5, The Section 94 Subdivision, located in the area generally bounded by Apricot Street, West 2<sup>nd</sup> Street, Phoenix Lane, and The Y & MV Railroad, LaPlace, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-22-1322) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Becnel moved and Councilman seconded the motion to approve Ordinance 22-51. The motion passed with Councilman Arcuri absent.

**22-52** (Public Hearing Held) An ordinance approving the re-subdivision of Lot 9, Square A, Place Dubourg Subdivision, into Lots 9A & 9B, Square A, Place Dubourg Subdivision, located in the area generally bounded by Greenwood Drive, Rue Dubourg, Carrollwood Avenue & Dominican Drive, LaPlace, St. John the Baptist Parish, LA, as shown in Exhibit 1 attached (PZS-22-1323) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Ordinance 22-52. The motion passed with Councilman Arcuri absent.

**22-53** (Public Hearing Held) An ordinance introducing the annual operating budgets for the St. John the Baptist Parish General Fund, Special Revenue Funds, Enterprise Funds, Capital Projects Funds, and Debit Service Funds for the fiscal year beginning January 1, 2023, and ending December 31, 2023 (See attached amendments) (J. Hotard)

**MOTION:** Councilwoman Schnyder moved and Councilwoman Duhé-Griffin seconded the motion to TABLE Ordinance 22-53. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-232 - A Resolution authorizing St. John the Baptist Parish to award the bid for Structural Firefighter Bunker Gear to BGS, LLC**

**MOTION:** Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-232. A Resolution authorizing St. John the Baptist Parish to award the bid for Structural Firefighter Bunker Gear to BGS, LLC. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, BGS, LLC of Gonzales, LA was the only bid received; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through the Office of Fire Services. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Structural Firefighter Bunker Gear to BGS, LLC. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-233 - A Resolution authorizing St. John the Baptist Parish to award the bid for Concrete Mix to Landrieu Concrete and Cement Industries LLC**

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R22-233. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Landrieu Concrete and Cement Industries LLC of New Orleans, LA was the only bid received; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through each Department's Budgets. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Concrete Mix to Landrieu Concrete and Cement Industries LLC. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-234 - A Resolution authorizing St. John the Baptist Parish to award the bid for Plastic and Corrugated Metal Culverts to Cimsco, Inc.**

**MOTION:** Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution - R22-234. A Resolution authorizing St. John the Baptist Parish to award the bid for Plastic and Corrugated Metal Culverts to Cimsco, Inc. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Cimsco, Inc. of Metairie, LA submitted the lowest responsive and responsible bid in the amount of \$9,672; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through the Public Works Department. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Plastic and Corrugated Metal Culverts to Cimsco, Inc. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-235 - A Resolution authorizing St. John the Baptist Parish to award the bid for Water Meters to Ferguson Enterprises dba Louisiana Utilities Supply Co.**

**MOTION:** Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution - R22-235. A Resolution authorizing St. John the Baptist Parish to award the bid for Water Meters to Ferguson Enterprises dba Louisiana Utilities Supply Co. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Ferguson Enterprises dba Louisiana Utilities Supply Co. of Metairie, LA submitted the lowest responsive and responsible bid; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through the Utilities Department. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Water Meters to Ferguson Enterprises dba

Louisiana Utilities Supply Co. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-236 - A Resolution authorizing St. John the Baptist Parish to award the bid for Fuel Requirements to Waguespack Oil Company, Inc**

**MOTION:** Councilman Madere moved and Councilwoman Schnyder seconded the motion to approve Resolution - R22-236. A Resolution authorizing St. John the Baptist Parish to award the bid for Fuel Requirements to Waguespack Oil Company, Inc. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Waguespack Oil Company, Inc of Thibodaux, LA was the only bid received in the amount of \$.1775 over the current rack prices; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through various Departments. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Fuel Requirements to Waguespack Oil Company, Inc. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-237 - A Resolution authorizing St. John the Baptist Parish to award the bid for Granular Chlorine to Cimsco, Inc.**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution - R22-237. A Resolution authorizing St. John the Baptist Parish to award the bid to Granular Chlorine to Cimsco, Inc. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Cimsco, Inc. of Metairie, LA was the only bid received in the amount of \$533.42; and, **WHEREAS**, purchases will be on an as-needed basis and will be funded through the Utilities Department. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Granular Chlorine to Cimsco, Inc. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-238 - A Resolution authorizing St. John the Baptist Parish to award the Water Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise dba Louisiana Utilities Supply Co.**

**MOTION:** Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution - R22-238. A Resolution authorizing St. John the Baptist Parish to award the Water Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise dba Louisiana Utilities Supply Co. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, the bid was divided into 33 sections of various water and sewage fittings that are stored in our Warehouse; and, **WHEREAS**, the lowest responsive and responsible bidder for each section is as follows: **1.** Cimsco, Inc. of Metairie, LA - #5, #7, #14, #16, #17, #20, #21, #22, #25, #31, #32, #33; **2.**

Coburn's Supply of Thibodaux, LA - #1, #3, #8, #11, #19, #23, #24; 3. Ferguson Enterprise dba Louisiana Utilities Supply Co. of Metairie, LA - #2, #4, #6, #9, #10, #12, #13, #15, #18, #26, #27, #28, #29, #30 **WHEREAS**, purchases will be on an as-needed basis and will be funded through the Utilities Department and Wastewater Fund. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Water & Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise dba Louisiana Utilities Supply Co. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Peter Montz - Resolution - R22-239 - A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Rollo Security Services, Inc. for Armed Security Services**

**MOTION:** Councilman Malik moved and Councilwoman Schnyder seconded the motion to approve Resolution - R22-239. A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Rollo Security Services, Inc. for Armed Security Services. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Rollo Security Services, Inc. of LaPlace, LA provides security services for Parish facilities; and, **WHEREAS**, this Renewal will add one (1) year to the original Agreement dated November 26, 2019; and, **WHEREAS**, the Renewal maintains the same pricing and is funded through the General Fund. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Professional Services Agreement between St. John the Baptist Parish and Rollo Security Services, Inc. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Robert Figuero - Resolution - R22-240 - A Resolution authorizing St. John the Baptist Parish President to execute a Cooperative Endeavor Agreement with the State of Louisiana, Department of Treasury required in connection with a line-item appropriation in Act 170 of the 2022 Regular Legislative Session of the Louisiana Legislature for the purchase of Fire and Safety Equipment**

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution - R22-240. A Resolution authorizing St. John the Baptist Parish to execute a Cooperative Endeavor Agreement with the State of Louisiana, Department of Treasury required in connection with a line-item appropriation in Act 170 of the 2022 Regular Legislative Session of the Louisiana Legislature for the purchase of Fire and Safety Equipment. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, Act 170 of 2022 Regular Legislative Session of the Louisiana Legislature, which was adopted in accordance with Article VII, Section 10, of the Constitution of the State of Louisiana, is the appropriation for the expenditure of State funds, and said Act 170 contains a line item appropriation within the Agency's budget for the benefit of St. John the Baptist Parish of which the sum of \$250,000.00 has been allocated for the purchase of equipment, and **WHEREAS**, the public purpose for the described funding is to provide for the purchase of fire and safety equipment for the St.

John the Baptist Parish Fire Department, and **WHEREAS**, St. John the Baptist Parish desires to cooperate with the State of Louisiana, Department of Treasury in the implementation of said purchase, **NOW, THEREFORE, BE IT RESOLVED** by the St. John the Baptist Parish Council, acting as governing authority of said Parish **SECTION 1.** That the St. John the Baptist Parish Council does hereby authorize the Parish President to execute a Cooperative Endeavor Agreement with the State of Louisiana, Department of Treasury for the purchase of Fire and Safety equipment. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Travis Perrilloux - Resolution - R22-241 - A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission and the Festival of the Bonfires, Inc. to support and promote the Bonfire Festivities**

**MOTION:** Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-241. A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission and the Festival of the Bonfires, Inc. to support and promote the Bonfire Festivities. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this Agreement is required for participation in the annual Bonfire Festivities; and, **WHEREAS**, permitting will be managed by the Department of Public Safety; and, **WHEREAS**, the Parish contributes \$19,109.61 toward the payment of the premium required by The Festival of Bonfires and is funded through the Public Safety Department. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Cooperative Endeavor Agreement with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission and The Festival of Bonfires, Inc. The motion passed with Councilman Arcuri absent.

**Jaclyn Hotard/Daron Cooper - Resolution - R22-242 - A Resolution authorizing St. John the Baptist Parish to enter into an Agreement with the Louisiana Department of Transportation and Development (DOTD) for the Lucy Levee Trail Phase II**

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution - R22-242. A Resolution authorizing St. John the Baptist Parish to enter into an Agreement with the Louisiana Department of Transportation and Development (DOTD) for the Lucy Levee Trail Phase II. **WHEREAS**, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and **WHEREAS**, this is required by DOTD to proceed with Phase II of the Lucy Levee Trail which will consist of the construction of a 10' wide asphalt trail on the crown of the levee, an approach ramp, three bonfire shelves as well as benches and proper signage in Edgard, LA; and, **WHEREAS**, the construction will be funded by a 80/20 cost-share through DOTD and Recreation Budget. **NOW, THEREFORE, BE IT RESOLVED**, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to enter an Agreement between St. John the Baptist

Parish and DOTD. The motion passed with Councilman Arcuri absent.

**INTRODUCTION OF ORDINANCES:**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to go into Executive Session to discuss Tangi Pierre v. Atlantic Specialty Insurance Co., St. John the Baptist Parish and Patricia Ballansaw, Case No. 77587. The motion passed with Councilman Arcuri absent.

**EXECUTIVE SESSION:**

*Tangi Pierre v. Atlantic Specialty Insurance Co., St. John the Baptist Parish and Patricia Ballansaw, Case No. 77587*

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to go back into Regular Session. The motion passed with Councilman Arcuri absent.

**MOTION:** Councilman Malik moved and Councilman Becnel seconded the motion to authorize legal to set up negotiations in the matter of Tangi Pierre v. Atlantic Specialty Insurance Co., St. John the Baptist Parish and Patricia Ballansaw, Case No. 77587. The motion passed with Councilman Arcuri absent.

**CORRESPONDENCE/COUNCIL BRIEFS**

**ADJOURNMENT:**

At 7:25 PM, Councilman Madere moved and Councilwoman Houston seconded the motion to adjourn. The motion with Councilman Arcuri absent.

/s/Michael Wright  
COUNCIL CHAIRMAN

/s/Jackie Landeche  
Council Secretary