

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**TUESDAY, AUGUST 8<sup>th</sup>, 2023**  
**CHAIRMAN MICHAEL WRIGHT**  
**VICE-CHAIR KURT BECNEL**

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, August 8<sup>th</sup>, 2023, at 6:00 PM.

**CALL TO ORDER:**

**ROLL CALL:** Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Warren Torres, Councilman District II, Michael Wright, Councilman-at-Large, Div. B, Tanya Faucheux, Councilwoman District VII, Robert Arcuri, Councilman District V, Tyra Duhe-Griffin Councilwoman District IV, Tonia Schnyder, Councilwoman District VI

**ABSENT:** None

Councilman Torres led the Prayer and Councilwoman Houston led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

**Jaclyn Hotard - Presentation - Kendria Spears, Interim Superintendent - St. John the Baptist Parish School Board**

**Jaclyn Hotard - Proclamation - Retired Senior Volunteer Program**

**CONSENT AGENDA:**

**ITEMS:** Approval of Minutes - July 25<sup>th</sup>, 2023, Council Meeting

**MOTION:** Councilman Becnel moved and Councilwoman Houston seconded the motion to approve consent agenda items - Approval of Minutes - July 25<sup>th</sup>, 2023, Council Meeting. The motion passed unanimously.

**REPORTS:**

**President's Report**

**PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:**

**23-35** (Public Hearing Held) An ordinance amending Chapter 14 - Fees and Charges, Section 14-105 - Buildings and building regulations to add under part 3 building code permit fees item C residential renovations a new sub-item 4 residential re-roofs in the amount of \$50. (J. Hotard & T. Lambeth)

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Ordinance 23-35. The motion passed with 8 yeas and 1 against (Torres).

**23-36** (Public Hearing Held) An ordinance approving the rezoning of Lot-2-EM, Elisa Madere Subdivision, located in the area generally bounded by the Y & M. V. Railroad, E. 12<sup>th</sup> Street, E. 13<sup>th</sup> Street, Duhe Drive, Reserve, St. John the Baptist Parish, LA from the Residential District One (R-1) to the Residential District Two (R-2) (PZR-23-1405) (J. Hotard & T. Lambeth)

**MOTION:** Councilwoman Houston moved and Councilman Arcuri seconded the motion to approve Ordinance 23-36. The motion passed with 8 yeas and 1 against (Torres).

**23-37** (Public Hearing Held) An ordinance approving the rezoning of Lot 6, Edwin Cambre Subdivision, located in the area generally bounded by Sugar Pine Street, Hwy. 628, Aycok Drive, and Sycamore, LaPlace, St. John the Baptist Parish, LA from the Residential District One (R-1) to the Residential District Three (R-3) (PZR-23-1411) (J. Hotard & T. Lambeth)

**MOTION:** Councilman Arcuri moved and Councilman Madere seconded the motion to approve Ordinance 23-37. The motion passed unanimously.

**23-38** (Public Hearing Held) An ordinance amending Chapter 2, Section 21 of the St. John the Baptist Parish Code of Ordinances to establish and define the St. John the Baptist Parish Precinct Boundaries, Merge and Consolidate Precincts, and establish Precinct Polling Places (K. Becnel)

**MOTION:** Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Ordinance 23-38. The motion passed with 8 yeas and 1 against (Torres).

**Jaclyn Hotard/Peter Montz - Resolution - R23-155 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Roofing Solutions, LLC for Metal Roof Hurricane Ida Disaster Repair**

**MOTION:** Councilman Madere moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-155. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Roofing Solutions, LLC for Metal Roof Hurricane Ida Disaster Repair. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 2 decreases the original Agreement by \$23,400.12; and, WHEREAS, the decrease is due to the removal of the scope of work for the metal roof on the drying bed building at the River Rd WWTP and adds required unforeseen demolition and re-framing of the back roof at the Lions Water Treatment Plant; and, WHEREAS, Change Order No. 1 also includes liquidated damages for 55 days for delays on the project by the Contractor; and, WHEREAS, the project is funded through the Hurricane Ida Fund with FEMA reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No. 2 between St. John the Baptist Parish and Roofing Solutions, LLC. The motion passed unanimously.

**Jaclyn Hotard/Peter Montz - Resolution - R23-156 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial**

**Completion with Roofing Solutions, LLC for Metal Roof Hurricane Ida Disaster Repairs**

**MOTION:** Councilwoman Schnyder moved and Councilman Torres seconded the motion to approve Resolution R23-156. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with Roofing Solutions, LLC for Metal Roof Hurricane Ida Disaster Repairs. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this project has been deemed substantially complete by the Project Engineer and the Assistant Utilities Director; and, WHEREAS, all punch list items were identified and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Certificate of Substantial Completion between St. John the Baptist Parish and Roofing Solutions, LLC. The motion passed unanimously.

**Jaclyn Hotard/Peter Montz - Resolution - R23-157 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Electrical Control Building Project**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R23-157. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Electrical Control Building Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Amendment No. 2 includes the adjustment of fees for basic services and resident inspection services based on the Parish Fee Curve from Ordinance 05-16 and the actual bid price received. WHEREAS, the estimated cost of this Amendment is \$61,241.85 and will be funded through a Louisiana Department of Health (LDH) Drinking Water Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and Burk-Kleinpeter, Inc. The motion passed unanimously.

**Jaclyn Hotard/Peter Montz - Resolution - R23-158 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with MSMM Engineering, LLC for the Wastewater System Data Collection and Assessment Project**

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-158. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with MSMM Engineering, LLC for the Wastewater System Data Collection and Assessment Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, MSMM Engineering, LLC of Metairie, LA has been selected as the

Engineer for the Wastewater System Data Collection and Assessment Project; and, WHEREAS, the Wastewater Collection System in the Maple Loop area has presented many maintenance issues due to deteriorating lines and manholes; and, WHEREAS, the Engineer will provide smoke testing and assessment of the Collection System as well as recommendations for the rehabilitation of the System. WHEREAS, the estimated cost of the Agreement is \$48,570 and will be funded through the Wastewater Fund with reimbursement through an EPA Lake Pontchartrain Basin Restoration Grant. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to enter into a Professional Services Agreement with MSMM Engineering, LLC. for the Wastewater System Data Collection and Assessment Project. The motion passed unanimously.

**Jaclyn Hotard/Joseph Savoie - Resolution - R23-159 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project**

**MOTION:** Councilman Arcuri moved and Councilman Becnel seconded the motion to approve Resolution R23-159. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 4 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 4 increases the original Agreement amount by \$37,570; and, WHEREAS, increase is due to additional SCADA upgrades to Booster Station No. 1 and Booster Station No. 3; and, WHEREAS, this project is partially funded by FEMA (75%) with a 25% match being funded through the 2014/2015 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No.4 between St. John the Baptist Parish and LA Contracting Enterprise, L.L.C. The motion passed with 8 yeas and 1 against (Torres).

**Jaclyn Hotard - Resolution - R23-160 - A Resolution authorizing St. John the Baptist Parish President to execute the assignment from Metro Service Group**

**MOTION:** Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-160. A Resolution authorizing St. John the Baptist Parish President to execute the assignment from Metro Service Group. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Metro Service Group has been acquired by Waste Pro; and, WHEREAS, Metro Service Group has assigned its services for St. John the Baptist Parish to Waste Pro; and WHEREAS, Metro Service Group's current agreements with St. John the Baptist Parish provides collection and removal services of residential and commercial solid waste through out the Parish; and, WHEREAS, Metro Service Group assigns their Agreement for continuation of performance of all services, terms, covenants and conditions, obligations, and responsibilities covered by the original executed agreements; and NOW, THEREFORE, BE IT RESOLVED, by the St. John

the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Assignment from Metro Service Group. The motion passed with 8 yeas and 1 abstaining (Schnyder).

**INTRODUCTION OF ORDINANCES:**

There were no ordinances introduced.

**CORRESPONDENCE/COUNCIL BRIEFS:**

**ADJOURNMENT:**

At 7:13 PM, Councilwoman Houston moved and Councilman Madere seconded the motion to adjourn.

/s/Michael Wright  
COUNCIL CHAIRMAN

/s/Jackie Landeche  
Council Secretary