

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, DECEMBER 12TH, 2023
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR KURT BECNEL

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, December 12th, 2023, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Kurt Becnel, Councilman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robert Arcuri, Councilman District V, Tonia Schnyder, Councilwoman District VI, Tanya Faucheux, Councilwoman District VII

ABSENT: None

Councilman Madere led the Prayer and Councilman Becnel led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

Councilman Becnel asked to Suspend the Rules to remove Resolution R23-238 from the agenda.

MOTION: Councilman Becnel moved and Councilwoman Duhe-Griffin seconded the motion to Suspend the Rules to remove Resolution R23-238 from the agenda. The motion passed unanimously.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Shondrell Perrilloux, Tim Matthew, and Justine Cray commented on Resolution R23-238. Alvin Scioneaux and Mrs. Crystal commented on Resolution R23-242.

The Council Chambers had to be briefly cleared.

CONSENT AGENDA:

ITEMS: Approval of Minutes - November 28th, 2023, Council Meeting

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve the consent agenda items - Approval of Minutes - November 28th, 2023, Council Meeting. The motion passed unanimously.

REPORTS:

President's Report

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

23-64 (Public Hearing Held) An ordinance amending ordinance 22-53 relative to the annual operating budgets for St. John the Baptist Parish for the fiscal year beginning January 1, 2023 and ending December 31, 2023 (J. Hotard)

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Ordinance 23-64. The motion passed with 6 yeas and 2 against (Duhe-Griffin, Schnyder, Torres).

Michael Wright - Meeting date change of December 26th, 2023 in observance of the Christmas holiday

MOTION: Councilman Arcuri moved and Councilman Becnel seconded the motion to change the date of the December 26th, 2023 Council meeting to Wednesday, December 27th, 2023 in observance of the Christmas holiday. The motion passed with 8 yeas and 1 against (Torres).

Kurt Becnel - Resolution - R23-238 - A Resolution to authorize the Parish Council to amend the Official Zoning Map

The above resolution was removed from the agenda.

Jaclyn Hotard/Peter Montz - Resolution - R23-239 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter Replacement Project

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-239. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter Replacement Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter is in need of repairs/replacement; and, WHEREAS, improvements to the Sludge Pit are in need as well; and, WHEREAS, the estimated cost of the project is \$3,352,000 and is funded through the Water Sector Commission Grant and the 2022 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter Replacement Project. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-240 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for a Fiscal Auditor

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Resolution R23-240. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for a Fiscal Auditor. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish is requesting proposals for a Fiscal Auditor to conduct a financial and A-133 Audit; and, WHEREAS, Auditor must be approved by the Louisiana Legislative Auditor to perform Governmental Auditing; and, WHEREAS, it will be funded through various Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish

Council, that St. John the Baptist Parish is hereby authorized to advertise and receive Proposals for a Fiscal Auditor. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-241 - A Resolution authorizing St. John the Baptist Parish to award the bid for Concrete Mix to Landrieu Concrete and Cement Industries

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to approve Resolution R23-241. A Resolution authorizing St. John the Baptist Parish to award the bid for Concrete Mix to Landrieu Concrete and Cement Industries. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Landrieu Concrete and Cement Industries of Metairie, LA submitted the lowest responsive and responsible bid; and, WHEREAS, purchases will be on an as-needed basis and will be funded through various Department Funds. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Concrete Mix to Landrieu Concrete and Cement Industries. The motion passed with 7 yeas and 2 against (Schnyder, Torres).

Jaclyn Hotard/Peter Montz - Resolution - R23-242 - A Resolution authorizing St. John the Baptist Parish to award the bid for Water Meters to Ferguson Enterprises DBA Louisiana Utilities Supply Co.

MOTION: Councilman Arcuri moved and Councilman Torres seconded the motion to approve Resolution R23-242. A Resolution authorizing St. John the Baptist Parish to award the bid for Water Meters to Ferguson Enterprises DBA Louisiana Utilities Supply Co. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Ferguson Enterprises DBA Louisiana Utilities Supply Co. of Metairie, LA was the only bid received; and, WHEREAS, purchases will be on an as-needed basis and will be funded through the Utilities Department. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for Water Meters. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-243 - A Resolution authorizing St. John the Baptist Parish to award the bid for Chlorine and Sulfur Dioxide Requirements to Harcros Chemicals

MOTION: Councilman Torres moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-243. A Resolution authorizing St. John the Baptist Parish to award the bid for Chlorine and Sulfur Dioxide Requirements to Harcros Chemicals. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Harcros Chemicals of St. Gabriel, LA submitted the lowest responsive and responsible bid in the amount of \$5,316.00; and, WHEREAS, purchase are made on an as-needed basis and will be funded through the Utilities and Wastewater Department Funds. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for Chlorine and Sulfur Dioxide. The motion

passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-244 - A Resolution authorizing St. John the Baptist Parish to award the bid for Structural Firefighter Bunker Gear to BGS, LLC

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-244. A Resolution authorizing St. John the Baptist Parish to award the bid for Structural Firefighter Bunker Gear to BGS, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, BGS, LLC of Gonzales, LA was the only bid received; and, WHEREAS, purchases will be on an as-needed basis and will be funded through the Office of Fire Services. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Structural Firefighter Bunker Gear to BGS, LLC. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-245 - A Resolution authorizing St. John the Baptist Parish to award the bid for Granular Chlorine to Harcros Chemicals

MOTION: Councilman Torres moved and Councilman Becnel seconded the motion to approve Resolution R23-245. A Resolution authorizing St. John the Baptist Parish to award the bid for Granular Chlorine to Harcros Chemicals. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Harcros Chemicals of St. Gabriel, LA submitted the lowest responsive and responsible bid in the amount of \$225.00; and, WHEREAS, purchases will be on an as-needed basis and will be funded through the Utilities Department. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Granular Chlorine to Harcros Chemicals. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-246 - A Resolution authorizing St. John the Baptist Parish to award the bid for Plastic and Corrugated Metal Culverts to Quality Sitework Materials, Inc.

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to approve Resolution R23-246. A Resolution authorizing St. John the Baptist Parish to award the bid for Plastic and Corrugated Metal Culverts to Quality Sitework Materials, Inc. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Quality Sitework Materials, Inc. of Kenner, LA submitted the lowest responsive and responsible bid in the amount of \$15,231.29; and, WHEREAS, purchases will be on an as-needed basis and will be funded through the Public Works Department. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Plastic and Corrugated Metal Culverts to Quality Sitework Materials, Inc. The motion passed with 8 yeas and 1 against (Torres).

Jaclyn Hotard/Peter Montz - Resolution - R23-247 - A Resolution authorizing St. John the Baptist Parish to award the bid for Water & Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise DBA Louisiana Utilities Supply Co.

MOTION: Councilman Torres moved and Councilman Madere seconded the motion to approve Resolution R23-247. A Resolution authorizing St. John the Baptist Parish to award the bid for Water & Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise DBA Louisiana Utilities Supply Co. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the bid was divided into 27 sections of various water and sewage fittings that are stored in our Warehouse; and, WHEREAS, the lowest responsive and responsible bidder for each section is as follows: Cimsco, Inc. of Metairie, LA - #6, #11, #13, #14, #17, #19, #20, #25, #26, #27, Coburn's Supply of Thibodaux, LA - #1, #2, #15, #24, Ferguson Enterprise dba Louisiana Utilities Supply Co. of Metairie, LA - #3, #4, #5, #7, #8, #9, #10, #12, #16, #18, #21, #22, #23 WHEREAS, purchases will be on an as-needed basis and will be funded through the Utilities Department and Wastewater Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Water & Sewage Fittings to Cimsco, Inc., Coburn's Supply and Ferguson Enterprise dba Louisiana Utilities Supply Co. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-248 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with A & E Enterprise Management, L.L.C.

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R23-248. A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with A & E Enterprise Management, L.L.C. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Extension No. 1 will extend the original Agreement dated January 28, 2020, for one (1) additional year for Americans with Disabilities Act (ADA) Coordinator Services; and, WHEREAS, the Extension maintains the same pricing and is funded through the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to extend the Professional Services Agreement between St. John the Baptist Parish and A & E Enterprise Management, L.L.C. The motion passed unanimously.

Jaclyn Hotard/Peter Montz - Resolution - R23-249 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project

MOTION: Councilman Becnel moved and Councilwoman Houston seconded the motion to approve Resolution R23-249. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a

designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 5 increases the original Agreement amount by \$11,640; and, WHEREAS, increase is due to additional circuits to Booster Station No. 1; and, WHEREAS, this project is partially funded by FEMA (75%) with a 25% match being funded through the 2014/2015 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No.5 between St. John the Baptist Parish and LA Contracting Enterprise, L.L.C. The motion passed with 6 yeas, 2 against (Duhe-Griffin, Torres) and 1 absent (Schnyder).

Jaclyn Hotard/Jason Akers - Resolution - R23-250 - A Resolution giving preliminary approval to the issuance of a Taxable Sales Tax Bond (DEQ) of St. John the Baptist Parish Sales Tax District in the principal amount not exceeding Three Million Six Hundred Two Thousand Five Hundred Seventy-Five Dollars (\$3,602,575) and providing for other matters in connection therewith

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution R23-250. A Resolution giving preliminary approval to the issuance of a Taxable Sales Tax Bond (DEQ) of St. John the Baptist Parish Sales Tax District in the principal amount not exceeding Three Million Six Hundred Two Thousand Five Hundred Seventy-Five Dollars (\$3,602,575) and providing for other matters in connection therewith. **WHEREAS**, the St. John the Baptist Parish Sales Tax District (the "Issuer") now levies and collects a special one percent (1%) sales and use tax, pursuant to elections held in the Issuer on November 16, 1985, January 19, 2002 and November 2, 2010 (the "Tax"); and **WHEREAS**, the proceeds of the Tax received by the Issuer, after payment of all reasonable and necessary costs and expenses of collection and administration of the Tax (the "Net Revenues of the Tax") shall be available for appropriation and expenditure by the Issuer for the purposes designated in the propositions authorizing the Tax, which includes the payment of bonds authorized to be issued in accordance with Louisiana law; and **WHEREAS**, the Issuer now desires to issue its Taxable Sales Tax Bond (DEQ) (the "Bond"), to be payable solely from and secured by an irrevocable pledge and dedication of the avails or proceeds of the Tax, all in accordance Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), for the purpose of constructing, acquiring, extending, and improving the sewers and sewage disposal facilities of St. John the Baptist Parish (the "Parish"), and acquiring equipment therefor, and paying the costs of issuance thereof; and **WHEREAS**, the Issuer has no outstanding bonds or other obligations of any kind or nature payable from or enjoying a lien on the revenues of the Tax herein pledged, except the outstanding (i) Public Improvement Bonds, Series ST-2012, (ii) Taxable Sales Tax Bond (DEQ), Series ST-2019, (iii) Public Improvement Refunding Bonds, Series ST-2020, and (iv) Taxable Sales Tax Bond (DEQ), Series ST-2022 (the "Outstanding Parity Bonds"); and **WHEREAS**, the Issuer desires to make formal application to the State Bond Commission for approval of the Bond

NOW, THEREFORE, BE IT RESOLVED by St. John the Baptist Parish Council of the Parish of St. John the Baptist, State of Louisiana (the "Governing Authority"), acting as the governing authority of the St. John the Baptist Parish Sales Tax District, that:

SECTION 1. **Preliminary Approval of Bond.** Pursuant to Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, preliminary approval is given to the issuance of a Taxable Sales Tax Bond (DEQ) (the "Bond") of St. John the Baptist Parish Sales Tax District (the "Issuer") in the principal amount not

exceeding Three Million Six Hundred Two Thousand Five Hundred Seventy-Five Dollars (\$3,602,575), for the purpose of constructing, acquiring, extending, and improving the sewers and sewage disposal facilities of the Parish and acquiring equipment therefor, and paying the costs of issuance thereof. The Bond will be payable solely from and secured by an irrevocable pledge and dedication of the avails or proceeds of the special one percent (1%) sales and use tax now being levied and collected by the Issuer, pursuant to elections held in the Issuer on November 16, 1985, January 19, 2002 and November 2, 2010 (the "Tax"). The Bond shall bear interest at a rate or rates not to exceed ninety-five hundredths of one percent (0.95%) per annum, to be determined by subsequent proceedings of this Governing Authority at the time of the sale of the Bond, and shall mature over a period not exceeding twenty-two (22) years from the date thereof. The Bond shall be issued in fully registered form and shall have such additional terms and provisions as may be determined by this Governing Authority at the time of sale thereof.

SECTION 2. State Bond Commission. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the aforesaid Bond, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer=s application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission=s approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. Employment of Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bond, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Bond. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bond, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bond. The fee of Bond Counsel for each series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General=s fee guidelines for such bond counsel work and based on the amount of said bonds actually issued, sold, delivered and paid for, plus Aout-of-pocket@ expenses, said fees to be contingent upon the issuance, sale and delivery of said Bond. The Parish President is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Council Secretary is hereby empowered and directed to provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated without further approval of this Governing Authority.

SECTION 4. Appointment of Municipal Advisor. The Issuer hereby retains Government Consultants, Inc., of Baton Rouge, Louisiana to act as its Municipal Advisor

(AMA@) pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Issuer hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Bond. The fee to be paid the MA shall be payable solely from the proceeds of the Bond when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The Parish President is hereby authorized and directed, in her discretion, to execute any contract the MA may require with respect to the engagement. The motion passed with 7 yeas, 1 against (Torres) and 1 abstaining (Schnyder).

INTRODUCTION OF ORDINANCES:

There were no ordinances to be introduced.

ADJOURNMENT:

At 7:15 PM, Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to adjourn. The meeting was adjourned.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary